



COMSATS Institute of Information Technology, Lahore Purchase Section

Date: March 06, 2018

Case # 2303

BoQs of Lab Items for Different Laboratories of Pharmacy Department, CIIT-Lahore

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).	Rate to be quoted Inclusive of all (applicable) Taxes			
		Item Name & Specification	Qty.		Quoted Model / Brand
1	Wire loop Brass	10	Nos.		
2	WBC Pipette or equivalent	10	Nos.		
3	RBC Pipette or equivalent	10	Nos.		
4	Digital Melting Point apparatus	01	Nos.		
5	Height Measuring Flex	08	Nos.		
6	Dissection Box (Large)	08	Nos.		
Total Amount in Rs.					

Note:

- Purchase / work order (s) will be awarded on **Grand Total Basis**.
- Please quote the rates on CIIT-Lahore BoQs and clearly mention the quoted model / brand, otherwise your bid / items may be rejected.
- Multiple prices of an item may lead to rejection of the item / bid.

Signature & Stamp of the Bidder**TERMS AND CONDITIONS**

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **05 days**. The handing over / completion time for this contract is of critical importance.

Signature of Contractor with Stamp

- 4. Your bid proposal should be inclusive of freight and all taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus’s premises.
- 5. The quotation should be submitted in a sealed envelope.

The envelope shall also bear the word **“CONFIDENTIAL”** and the title of procurement of **“Lab Items for Different Laboratories of Pharmacy Department, CIIT-Lahore”**.

Secretary Purchase Committee
 COMSATS Institute of Information Technology, Lahore Campus
 Defence Road, Off Raiwind Road, Lahore.
 Tel: 042-111-001-007, Ext: 875

- 6. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 7. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 8. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
- 9. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 10. The bid should be submitted in a sealed and stamped envelope up to **March 07, 2018 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.
- 11. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- Signature:**

Signature of Contractor with Stamp