

**COMSATS University Islamabad, Lahore Campus****Purchase Section**

Date: February 26, 2021

Case # 3261

BoQs of Rate Contract with Waste Disposal Company for Disposal of Hazardous Waste of Labs, CUI, Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted

1. The bid may be rejected on the reason of ambiguity (OR)
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly

Sr. #	No change in the BoQs (Specs & Qty.) of CUI-LHR, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR BoQ may lead to rejection of bid (fully or partially).		Rate to be quoted Inclusive of all (applicable) Taxes
	Item Name & Specification	Qty.	Unit Price (Rs.) Per KG

IRCBM & Pharmacy Department

1	<u>Solid waste</u> (disposable pipettes, tissue culture flasks, falcon tubes, well plates, tips, centrifuge tubes, cryovials, filtration assembly, syringes, syringe filters, media bottles (etc))	15 days	20-30 KG
2	<u>Microbiological solid waste</u> (petri dish, agar, falcon tubes, tips, Eppendorf's, cotton swabs, pipettes etc)		
3	<u>Organic waste</u> Bottle of 2.5 l, Acid waste bottles of 2.5 l, Basic waste bottles of 2.5 l		

Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

1. Letter of approval of operation issued by **Environment Protection Department** of Collection, Transportation, Storage, Disposable of hazardous waste and non-hazardous waste. Please attached the letter with bidding documents otherwise your bid may be rejected.

Special Terms and conditions;

- **Companies having specialization in Waste Disposal of Hazardous Waste are eligible to participate in bid.**

Signature of Contractor with Stamp

- Initial contract will be valid for One Year from the date of Issuance of Work Order. Vendor will be responsible to arrange the stamp paper of Rs. 100/- for signing the contract with COMSATS University Islamabad, Lahore Campus.
- The Contract will be extendable on mutual consent of both parties and subject to satisfactory performance.
- Please submit the bid on COMSATS University Islamabad, Lahore Campus prescribed BoQs with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.
- Purchase / Work order will be awarded on Turnkey / Grand Total Amount basis.
- The payment will be released within 25 days on successful completion of each bill.
- Multiple rates of an item may also lead to the rejection of bid / item.

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **05 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
5. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
6. The quotation should be submitted in a sealed envelope.
7. The envelope shall also bear the word "**CONFIDENTIAL**" and the title of procurement of "**Rate Contract with Waste Disposal Company for Disposal of Hazardous Waste of Labs**"

Secretary Purchase Committee

COMSATS University Islamabad, Lahore Campus

Defence Road, Off Raiwind Road, Lahore.

Tel: 042-111-001-007, Ext: 875

8. Payment will be made on submission of Invoice (duly verify the quantity), in the name of "COMSATS University Islamabad, Lahore Campus".
9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least one year.**
10. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.

Signature of Contractor with Stamp

11. If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;

- a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
- b. A penalty upto 10% of the invoice value may be charged.
- c. Purchase order may be cancelled along with warning letter, if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.

12. The bid should be submitted in a sealed and stamped envelope up to **March 03, 2021 before 1400 Hrs** and will be opened on the same date at **1430 Hrs** in the presence of available bidders. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.

13. The COMSATS University Islamabad, Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.

14. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**

Signature of Contractor with Stamp