



COMSATS Institute of Information Technology, Lahore
Purchase Section

Date: February 16, 2015

BoQs of Repairing of 20 KVA UPS for Computer Science Department, CIIT Lahore

Sr. #	Item Name with Specification	Quantity		Rates to be quoted inclusive of all taxes	
				Unit Price (Rs.)	Total Amount (Rs.)
1	<u>Repairing of 20 KVA UPS Deutsche Power repairing of motherboard and inverter etc. Complete with all aspects</u>	No.	1		

- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your bid / items may be rejected.

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **10 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
5. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
6. The quotation should be submitted in a sealed envelope.
7. The envelope shall bear the word "**CONFIDENTIAL**" and the identification "**Repairing of 20 KVA UPS for Computer Science Department**", and should be marked as under;

Secretary Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
8. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
10. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-

Signature of Contractor with Stamp

- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fail to deliver the items during the extended then the supply order may be cancelled.
11. The bid should be submitted in a sealed and stamped envelope up to **February 18, 2015 before 1400 Hrs.**
12. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN #:**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature of Contractor with Stamp