



COMSATS Institute of Information Technology, Lahore
Purchase Section

Date: July 29, 2016

Case # 1815

BoQs of Food and Refreshment for Dental and Bio Material Summer Camp 2016, IRCBM Department, CIIT-Lahore

Sr. #	Item Name	Details / Specifications	Qty		Rate to be Quoted inclusive of all applicable taxes
			Qty	Total number	Total Price (Rs)
1	Tea	Milk Tea, Green Tea and Coffee (with hot water) with Biscuits, Chicken Sandwiches, Crockery, Cutlery, Napkins, serving tables – to be set in the corridor inside IRCBM	1	30 persons	
	Lunch	Each day Two dishes; one Curry per day (either Chicken Qorma or Chicken Manchurian or Chicken Mughlai or Chicken Jalfrezi) and one rice dish per day (Butter Rice, Egg Fried Rice, Biryani, Pulao, Vegetable Rice) with Soft Drinks, Nan, Raita, Crockery, Cutlery and napkins (including serving tables)	5		
	Simple Tea	Milk Tea and Green Tea (Tea Bags) and Coffee (with hot water) with Biscuits, Crockery, Cutlery, Napkins (including serving tables)	9		

Note

- **This potential order is for 30 persons for 5 days [15-19 August 2016].**
- **Food & Hygiene of a high quality are expected & mandatory**
- **Crockery & Cutlery must not be cracked, chipped, dirty or scratched**
- **Purchase / work order (s) will be awarded on Turn-key basis.**
- **Please quote the rates on our BoQs otherwise your bid / items may be rejected.**
- **Multiple prices of an item may lead to rejection of the item / bid.**

Signature & Stamp of the Bidder**TERMS AND CONDITIONS****[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**

Signature of Contractor with Stamp

- 2. Part / Advance payments is not allowed.
- 3. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus’s premises.
- 4. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 5. The quotation should be submitted in a sealed envelope.
- 6. The envelope shall bear the word “**CONFIDENTIAL**” and the identification “**Food and Refreshment for Dental and Bio Material Summer Camp 2016**”, and should be marked as under;

Secretary Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

- 7. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 9. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 10. The bid should be submitted in a sealed and stamped envelope up to **August 03, 2016 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.

11.

12. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature of Contractor with Stamp