



COMSATS Institute of Information Technology, Lahore
Purchase Section

Date: April 20, 2015

BoQs of Laptop Computer for Dr. Nosheen Akbar, Physics Department, CIIT-Lahore

**Rates to be quoted
inclusive of all
(applicable) taxes**

Sr. #	Item / work name with specification	Qty.		Quoted Model / Brand	Unit Price (Rs)	Total Price (Rs)
1	<p><u>Laptop Computer</u></p> <p>Processor intel Core i7-5500 U, 4th / 5th Generation 4M Cache, up to 3.00 Ghz Display 13.3-14.0 inch, touch screen Memory 8 GB Dual Channel DDR3L Hard Driver 1 TB Video Card Intel ® HD Graphics 5500+ AMD Radeon Graphics Audio and Speakers Yes Camera Widescreen HD (720 p) Webcam with dual array digital microphones wireless, blue tooth, SD card Reader, headset jack, 3-in-1 Card Reader (SD, SDHC, SDXC) keyboard Full size, Backlit, Spill Resistant Keyboard Weight not more than 1.5 KG</p>	01	Nos.			

Note:

- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your bid / items / portion may be rejected.
- The Purchase / Work Order will be awarded on **Item Wise Basis.**

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **07 days.** The handing over / completion time for this contract is of critical importance.

Signature of Contractor with Stamp

- 4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
- 5. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 6. The quotation should be submitted in a sealed envelope.
- 7. The envelope shall bear the word "**CONFIDENTIAL**" and the identification "**Laptop Computer for Dr. Nosheen Akbar**", and should be marked as under;

Secretary Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

- 8. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 9. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 10. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 11. The bid should be submitted in a sealed and stamped envelope up to **April 22, 2015 before 1400 Hrs.**

- 12. I / We
 - **Company / Vendor Name:**.....
 - **Postal Address:**.....
 - **Tel. / Mobile:**.....**Email:**.....
 - **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, " Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature of Contractor with Stamp