



COMSATS University Islamabad (CUI), Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-23-1674

Case # 3788

Invitation to Bid

Single Stage One Envelope Procedure

Chemicals, Glassware and Plasticwares for Dr. Hamad Khalid IRCBM Department

Invitation to Bid

*Chemicals, Glassware & Glassware for
Dr. Hamad Khalid, Department of IRCBM*

COMSATS University Islamabad (CUI), Lahore Campus, a public sector University of Ministry of Science & Technology (MoST) invites sealed bids from the authorized distributors / suppliers registered with Income tax and GST & PRA department and who are also on Active Tax Payers List (ATL) of FBR for **“Chemicals, Glassware & Glassware for Dr. Hamad Khalid, Department of IRCBM”**

2) Bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/ rejection of bids, performance guarantee etc. are available for the interested bidders at **“Purchase Office, COMSATS University Islamabad (CUI), Lahore Campus, Defence Road, Off, Raiwind Road, Lahore”**. Bidding documents can also be downloaded from (<https://lahore.comsats.edu.pk/Offices/Procurement/Tenders.aspx>). Bids shall be submitted along with tender document's fee in the form of Pay Order / Demand Draft amounting **Rs. 2500/- (non refundable)** for each tender. No bid shall be accepted without tender document fee.

3) The bids prepared in accordance with the instructions in the bidding documents, must reach at **“Purchase Office, COMSATS University Islamabad (CUI), Lahore Campus, Defence Road, Off Raiwind Road, Lahore”** on or before **August 09, 2023 at 1400 hrs.** Bids will be opened the **same day at 1430 hrs.** This advertisement is also available on PPRA's website at www.ppra.org.pk.

Deputy Registrar (Procurement)
COMSATS University Islamabad (CUI), Lahore Campus
 (A public sector University of Ministry of Science & Technology)
 Defence Road, Off, Raiwind Road, Lahore.
 Ph: 042-111-001-007 (Ext: 875)
www.comsats.edu.pk

“SAY NO TO DRUGS”

Signature & Stamp of Bidder

Part: A GENERAL TERMS AND CONDITIONS

1. *All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
2. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI-Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
3. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR (GST & Income Tax), are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.

5. Tender Fee & Earnest Money/CDR

- a. Documents along with Pay Order / Demand Draft amounting to **Rs. 2,500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore to the address given below. No proposal/bid will be accepted without tender documents' fee.
 - b. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to **2% of the total bid price** as Earnest Money crossed in favor of "COMSATS University Islamabad, Lahore Campus", which shall be released after the completion of work / supply on submission of written request on firm / company letterhead. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
6. Part / Advance payments is not allowed.
 7. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
 8. Your bid proposal should be inclusive of freight and all taxes to be delivered at COMSATS University Islamabad, Lahore Campus's premises.
 9. Applicable Income tax and GST will be deducted at source/as per rules. In case of exemption, please mention and attach the proper documentation duly verified from the concerned tax authorities/FBR; however, CUI will be final authority to accept or reject the exemption certificate. In case of rejection, CUI will deduct all applicable taxes as per tax rate. CUI will provide a certificate of tax deduction and the vendor may claim refunds from Tax Authorities/FBR.
 10. Multiple rates of an item may also lead to the rejection of bid / item.
 11. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
 12. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.

Signature & Stamp of Bidder

13. Purchase order (s) will be awarded to the evaluated lowest bidder (s) on **item wise basis** .
14. The bid should be submitted in a sealed envelope up to **August 09, 2023** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.
15. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
16. The envelope shall also bear the word **“CONFIDENTIAL”** and following identification quotation of **“Chemicals, Glassware and Plasticwares for Dr. Hamad Khalid IRCBM Department”**.
17. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
18. If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;
 - a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
 - b. A penalty upto 10% of the invoice value may be charged.
 - c. Purchase order may be cancelled along with confiscation of earnest money if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
19. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
20. Any defective / sub-standard item (s) will be replaced by the bidder in same quoted cost. In case of failure to supply the specific item, CUI-Lahore may issue PO to next lowest bidder to supply the item while the difference of amount will be deducted from the 1st lowest bidder’s earnest money.
21. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
22. Payment will be made as per PPRA rule on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
23. All prices should be quoted on F.O.R (Pak Rupees) inclusive of all applicable taxes.
24. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI- Lahore to forfeit the earnest money in favor of the CUI-Lahore and / or put a ban on such vendor participation in tenders / works.
25. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.

26. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
27. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
28. The prices / cost will be considered as inclusive of all applicable taxes.
29. CUI-Lahore Campus shall disqualify any firm(s), if at any stage; it finds that the information submitted, or documents provided are inaccurate, fake, ambiguous or incomplete.
30. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
31. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
32. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**

Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

Part B: BoQs of Chemicals, Glassware and Plasticwares for Dr. Hamad Khalid IRCBM Department Under HEC PSF Funded Project, CUI-Lahore Campus

<p>Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:</p> <ol style="list-style-type: none"> 1. The bid may be rejected on the reason of ambiguity (OR) 2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly 	
<p>No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any</p>	<p>Rate to be quoted Inclusive of all (applicable) Taxes</p>

modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).					
Sr .#	Item Name & Specification	Qty.	Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
	Chemicals				
1	Silk cocoons	2kg			
2	CaCl ₂	4 kg			
3	LiBr	4 kg			
4	Polyethylene oxide 800000 MW	1 kg			
5	KOH	2 kg			
6	Pancreatic Digest of Casein	300g			
7	Trypsin-EDTA 0.25% (w/v) Trypsin-0.53% (w/v) EDTA	2X100mL			
8	Propidium Iodide Sigma Aldrich Cat#P4170 or equivalent	10 mg			
9	Hoechst 33258, Invitrogen cat# H3569 or equivalent	10 mL			
10	Calcein-AM, Chem Cruz Cat# Sc-203865 or equivalent	1mg			
11	Alpha Minimum Essential Medium with ribonucleosides, deoxyribonucleosides, 2 mM L-glutamine and 1 mM sodium pyruvate, but without ascorbic acid (GIBCO, Custom Product, Catalog No. A1049001) or equivalent	4X1000ml			
12	Hexafluoro isopropanol (HFIP)	150 mL			
13	Polycaprolactone (80k)	1kg			
14	Tri ethylene Glycol Dimethacrylate	500 mL			
15	Ascorbic Acid	500g			
16	Poly (L-lactic acid) Medical grade	25 kg Bag x 2			
17	DMEM, high glucose, GlutaMAX™ Supplement Catalog number: 10566016, Gibco or equivalent	1L			
18	Fetal Bovine Serum	500 mL			

19	Trypsin EDTA with phenol red	500mL			
20	Penicillin Streptomycin Solution	100 mL			
21	Eosin Hematoxylin	50 g			
22	Glycerol	2 L			
23	Trypan Blue	50 g			
24	Reagent grade Alcohol	10 L			
25	Commercial grade alcohol	100L			
26	Paraformaldehyde	1 kg			
27	Poly glycolide	500g			
	Glassware				
28	Petri dishes with lid 90x20mm	50 Nos.			
29	Petri dishes with lid 150x25mm	50 Nos.			
30	Measuring Cylinders 10,25,50mL	10 each			
31	Beakers 10,25,50mL	4 each			
32	Beakers 100, 250 mL	2 each			
33	Beakers 1L	4 Nos.			
34	Beakers 2L	2 Nos.			
35	Test Tubes 16 × 150 mm	12 Nos.			
36	Drying Tubes	2 Nos.			
37	Glass Funnels 75 mm	2 Nos.			
38	Glass Rods 30 cm	2 Nos.			
39	Vacuum Desiccators 250 mm Dia.	2 Nos.			
40	Pipettes 1, 5, 10 mL	10 each			
41	Pipette fillers	4 Nos.			
42	Sample Vials Glass 1, 2, 4 mL	1 pack each			
43	Spatulas Different Sizes/Shapes	2 each			
44	Forceps and Tweezers	6 Nos.			

45	Multiwell culture plates 96 well plate pack of 50	5 packs			
46	Multiwell culture plates 24 well plate pack of 100	10 packs			
47	Multiwell culture plates 12 well plate pack of 100	10 packs			
48	Falcon tubes 15 mL	10 packs			
49	Falcon tubes 50 mL	10X Pack			
50	Cell culture plates 9mm	10X			
51	Corning cryovials 2 mL	1 pack			
52	Falcon Aspirating Pipets 5 mL	1 case			
53	Falcon Aspirating Pipets 10 mL	1 case			
54	Easy pet	1 Nos.			
	Plasticwares				
55	Dialysis tubing cellulose membrane 1.7 in. x 100 FT, 12000 mw	1 Nos.			
56	Dialysis tubing closures	10 Nos.			
57	Electrospinning needle set Different size	2 packs			
58	Petri Dishes Plastic 90 × 20 mm	2 packs			
59	Wash Bottles 250/500 mL	12 Nos.			
60	Magnetic Bars Various Sizes	12 Nos.			
61	Centrifuge Tubes Conical Bottom 50mL	2 packs			
62	Micro-centrifuge Tubes	1 pack			
63	PTFE Tubing 5, 10 mm ID	12 m length each			
64	Parafilm Roles 4 inch x 125ft	2 Nos.			
65	Sample Vials (Screw Cap)	1 pack			
66	Micro-pipettes	5 sets			
67	Hypodermic Syringes 5ml,10ml,20ml,30ml,50ml	1 pack each			

68	Syringe Tip Filters (PTFE Membrane)	1 pack			
69	Gloves Small, medium,large	6 packs each			
70	Dialysis tubing cellulose membrane 12000mw , size 100 feet x 3 inch	4 Roll			

Part C: Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

1. Please submit the bid (rates) on our prescribed BoQs Form with complete terms and conditions signed & stamped, otherwise your bid (s) may be rejected.
2. Brand name / model must be mentioned against items where required failing which the bid / item (s) may be rejected. Manufacturing origin can only be accepted against items where mentioned specifically in the BoQ form.
3. Supporting literature of the quoted model must be attached (where available/required) for perusal of CUI Lahore to technically assess that the quoted item meet the required specifications and other conditions of our BoQs / tender document.
4. The bids shall be evaluated to strictly ensure that the quoted brand/ model/ item meet all the BoQ/ specification requirements given in the tender document for each item.
5. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
6. Bidders are requested to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards.