

Below is a detail of item (s) required for subjected tender
Complete Tender documents can be obtained after visiting
CUI-Lahore Campus (Store Office) during office hours for
inspection of sample of all required items.

Subject: Stationery, Printing and General items for Semester Spring-2023,

Case # 3694, Opening Date January 18, 2023 (1430Hrs) Tender No: CUI-LHR-TN-23-1638

Sr .#	Item Name & Specification	Required Model / Brand	Unit	Qty
	Stationery Items (Item Wise Basis)			
1	Graph Paper 65gm to 70gm (letter size) with Serial # From 1001 to 2000		Nos.	1000
2	Receiving Register (5 No) (Minimum Page 386 leave 193) (size H-12.5, W8) Paper 70gm (English writing)	Koh-e-Noor or equivalent	Nos.	10
3	Dispatch register (5 No) (Minimum Page 386 leave 193) (size H-12.5, W8) Paper 70gm (English writing)	Koh-e-Noor / or equivalent	Nos.	10
4	Log Book (03 Nos) Minimum Page 236 leaves 118(size H-8, W-6.4) Paper 70gm (English writing)	Koh-e-Noor / or equivalent	Nos.	48
5	Board Marker ((180=Black ,180=Blue,20= Red , 20=green) Toluene Free (with cap size L-14.6cm)(without cap size 14.0cm) ,dia 1.5cm (12 nos per packet)	(Snowman) SB - 12)/ or equivalent	packets	400
6	Permanent Marker () (with cap size L-14.3cm)(dia 1.7cm) (05=Black ,Blue=05) (12 nos per packet)	Snowman) (Giant Marker) (model-CG / or equivalent	packets	10
7	Ballpoint (Blue=180 , Black=25, red=45)size L-13.7cm, with rubber Grip (10 nos per packet)	Piano Point Tip 0.8mm,/ or equivalent	packets	250
8	Gel pen (0.8) (water proof/Fade proof) (Black =10,Blue=10)size L-13.9cm, dia 0.9cm (12 nos per packet)	uni ball Vision Elite) UB-200 / or equivalent	packets	20
9	Pointer (Black=10 ,Blue=10)(10 pieces per packet) (10 nos per packet)	Dollar Soft-liner 0.3 / or equivalent	packets	20
10	Correction Pen , 7 ml , German chemical (Metal Tip 0.8mm)(size 13cm) Patent Chemical , new ozone safe formula, (12 nos per packet)	KITA) Art no. K-777)/ or equivalent	packets	20
11	Highlighter () 1-4.5 mm size L-14.3cm Broad Point safe for computer and fax paper, Mix Color (Green =10,Pink=10, Orange=10) (12 nos per packet)	Dollar / or equivalent	packets	30
12	Lead Pencil with Rubber Tipped (12 nos per packet)	Dollar My pencil PH456) / or equivalent	packets	200
13	Sharpener High Quality Chrome Plated Finish	Dux Art # 503 / or equivalent	Nos.	250
14	Soft Eraser High Quality	Dux Art # D2001 / or equivalent	Nos.	250
15	Paper Tape High Quality (size 1") (minimum 25 yard or above)		Nos.	40

16	White Board Marker Refill ink Erasable (Black=48 ,Blue=48)	Snowman / or equivalent	Nos.	96
17	Stapler Original, (with staples Remover), (size L-11.5cm, with 4.8cm)	Deli No.0326 / or equivalent	Nos.	24
18	stapler Big heavy Duty (23/6 to 23/17)	Opel HD 1217 / or equivalent	Nos.	05
19	Staples Pin 24/6 (1000 pins)	Dollar Art # ST 246 / or equivalent	packets	250
20	Paper Puncher (2 Hole)	sensa SN-OP444 / or equivalent	Nos.	36
21	Bench Tape Dispenser for 2" Tape (Sharp Knife with blade cover) (Hold Large up to 5"(127mm)diameter) with tape supporter in mid (Size L-22.7 ,W-8cm)	Excell ET-227 / or equivalent	Nos.	12
22	Paper Clip 30mm 100 Pcs	Grash Art # 07008/ or equivalent	packets	48
23	Paper Cutter (18mm) (plastic Fine Quality) (18mm)	Haixin HX-6898 / or equivalent	Nos.	24
24	Calculator, Large display ,14digits, solar + Battery Cell , 120steps check and Correct	Citizen CT-9300 or equivalent	Nos.	10
25	Scissor Metal Office Scissor – 7" 175mm Black	Deli E6027 / or equivalent	Nos.	24
26	Dusting cloth size 2' x 2' 1/2"		Nos.	500
27	Glue Stick (9gm)	Dux / or equivalent	Nos.	200
28	<u>Rexene Folder (SDP) for Student Blue Color</u> Double side folder Fine Quality Rexene (Both Inner & Outside) Hard Board inside the folder Size: Length 12.25 x Width 9.5 inch (per side) Logo of COMSATS & Full Name of COMSATS on Front Side Imported Clip inside the folder Large Pocket inside the folder Size: L 8.5 x W 8 inch) Pen Holder pocket inside Fine quality of Metallic golden color clips on each outer corner of the folder With all aspects	-	Nos.	1200
Printing Items (Turnkey Basis)				
29	<u>Student File Cover (Pink) Art card 350 Grams Size (9.5" x 13")</u> Matt Laminated, 02 Color printing + both side ground printing, Dye Cutting, Plastic paper Fasteners fine Quality Patri , , including designing,	-	Nos.	2000
30	<u>File Folder (blue &white) Art Card 350gm</u> Matt Laminated 9.5 x 12.5 Inch Size, Two color Printing, Laminated, Pocket 300 gm Art Card, Pasted both side (inner), as per sample , including designing	-	Nos.	5000
31	<u>Envelope Size 14" x 11" (80 gm Imported)</u> Two color Printing , including designing	-	Nos.	5000
32	<u>Envelope Size 17.5" x 12" (80 gm Imported)</u> two color Printing , including designing	-	Nos.	2000

33	Drafting Pad (Large) (size 11" x 8.2" inch) 68 Grams Local Paper, 60 Leaves, (260 Grams Art card paper for Title with two color printing), Art card 260 Grams on Bottom with Ring Binding, , including designing	-	Nos.	200
General Items (Item Wise Basis)				
34	Air freshener 300ml, , with removable cap	Cobra / or equivalent	Nos.	75
35	Towel Size 100% Ring Spun Cotton, Different Color (Size 26"x 53") fine quality	oxford Gold,/ or equivalent	Nos.	10
36	Dust Bin Plastic 07 liter more Small without cover	Feedme/ or equivalent	Nos.	36
37	Dust Bin Plastic 15 liter more Large with cover	Feedme / or equivalent	Nos.	36
38	Foot Mat Plastic 34.5" x 23.5"		Nos.	36
39	Tissue Box, 150x2 Ply ,Food Safety Certified, Standard system certified,100% wood Pulp, Pure white paper	Rose Petal, PoP-UP)/ or equivalent	Nos.	225
40	Tissue Toilet Long lasting Roll , Pure white paper 2 ply, (24 meter Paper length)	Roll Rose Petal Maxob / or equivalent	Nos.	250
41	Toilet water pot Plastic (Lotay) fine quality plastic		Nos.	48
42	Energy Cell (Clocks)AA (Original)	Toshiba (Original)/ r equivalent	Nos.	200
43	Energy Cell (AC) AAA (Original)	Toshiba Original)/ or equivalent	Nos.	200
44	Glass & House Hold cleaner 500ml	Gillant / or equivalent	Nos.	200
45	Water Glass (Original)	Toyo Nasic / or equivalent	Nos.	200
46	Office Bell wireless 2 pin shoe with 2 extra Cell for controller	Xelent/ or equivalent	Nos.	20

Please feel free to contact in case of any query;

**Purchase Section
COMSATS University
Lahore Campus
042-111-001-007 ext 875**