

Below is a detail of item (s) required for subjected tender
Complete Tender documents can be obtained after visiting
CUI-Lahore Campus (Store Office) during office hours for
inspection of sample of all required items.

Subject: Stationery, Printing and General items for Semester Spring-2022,

Case # 3515, Opening Date February 23, 2022 (1430Hrs) Tender No: CUI-LHR-TN-22-1564

Sr .#	Item Name & Specification	Required Model / Brand	Unit	Qty
	Stationery Items (Item Wise Basis)			
1	Paper Ream A4 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala (for printing and Copy)	Imported (HP)/as per sample or equivalent	Ream	800
2	Paper Ream Legal 80 Gm 500 Sheets,96 Brightness, 20 lb, Higher brightness paper pure white paper, thick jala	Imported (HP)/as per sample or equivalent	Ream	5
3	Graph Paper (latter size) as per sample with Serial #	Imported /as per sample or equivalent	Nos.	500
4	Receiving Register (5 No) (Page 386 leave 193) (size H-12.5, W8) 70gm (English writing)	Koh-e-Noor/as per sample or equivalent	Nos.	5
5	Dispatch register (5 No) (Page 386 leave 193) (size H-12.5, W8) 70gm (English writing)	Koh-e-Noor/as per sample or equivalent	Nos.	10
6	Log Book (03 Nos)Page 236 leaves 118(size H-8, W-6.4) 70gm (English writing)	Koh-e-Noor/as per sample or equivalent	Nos.	10
7	Board Marker (Black ,Blue,Red , green) Toluene Free made in Japan (with cap size L-14.6cm)(with out cap size 14.0cm) ,dia 1.5cm (12 nos per packet)	(Snowman) SB -12/as per sample or equivalent	packets	80
8	Permanent Marker (with cap size L-14.3cm)(dia 1.7cm) Made in Japan (Black ,) (12 nos per packet)	(Snowman) (Giant Marker) (model-CG)/as per sample or equivalent	packets	5
9	Ballpoint (Blue , Black,Red)size L-13.7cm, with rubber Grip (10 nos per packet)	Piano Point Tip 0.8mm/as per sample or equivalent	packets	120
10	Gel Pen (Blue,Black) (with cap size L-14.2cm)(with out cap size 13.7cm) with rubber grip (12 nos per packet) (Black,blue,)	Uni Ball Signo 0.7mm,/as per sample or equivalent	packets	10
11	Gel pen (Made in Japan) (water proof/Fade proof) (Black ,Blue) size L-13.9cm, dia 0.9cm (12 nos per packet) (Black,blue,)	(uni ball Vision Elite) UB-200 (0.8)/as per sample or equivalent	packets	10
12	Pointer Dollar (Black ,Blue)(10 pieces per packet) (10 nos per packet) (Black,blue,)	Soft-liner 0.3/as per sample or equivalent	packets	10
13	Highlighter 1-4.5 mm size L-14.3cm made in Pakistan Broad Point safe for computer and fax paper, Mix Color (Green ,Pink, Orange) (12 nos per packet)	(Dollar) /as per sample or equivalent	packets	10
14	Lead Pencil with Rubber Tipped (12 nos per packet)	(Dollar Mytm pencil PH456)/as per sample or equivalent	packets	100
15	Scotch Tape 1" 50 yard as per sample	Deer Brand/as per sample or equivalent	Nos.	300

16	Scotch Tape 2" 50 yard as per sample	Deer Brand/as per sample or equivalent	Nos.	300
17	Paper Tape 1" as per sample china	3D Tapes China/as per sample or equivalent	Nos.	12
18	Staples Pin 24/6 (1000 pins)	Dollar Art # ST 246/as per sample or equivalent	packets	500
19	Stapler Pin (Heavy Duty 23/10 H-13) (10mm) (1000 staples)	Whashin/as per sample or equivalent	packets	100
20	Box File Plastic (as per sample)(Size L-34.4cm, W-28.7cm) Blue Color	(Alfalah 1220)/as per sample or equivalent	Nos.	50
21	Paper Cutter (18mm) (plastic Fine Quality) (18mm)	Haixin HX-6898/as per sample or equivalent	Nos.	50
22	Scissor 7" 175mm Black as per sample	Deli Metal E6027 Office/as per sample or equivalent	Nos.	30
23	Glue Stick Made in china or equivalent	(Dux 9gm)/as per sample or equivalent	Nos.	200
Printing Items (Turnkey Basis)				
24	CUI Official File Cover (yellow) Bleach Card 02 Piece Pasted card 400 Grams Size (9.5" x 13") Matt Laminated, 02 Color printing + both side ground printing, Dye Cutting, 7 Inch Fine Quality Patri , tape on corner side, 3.5" wide size Binding scotch Tape in side, including designing, as per sample		Nos.	1200
25	Envelope Size 9" x 4" (80gm Imported) Two color Printing as per sample, including designing		Nos.	1500
26	Envelope Size 14" x 11" (80 gm Imported) Two color Printing as per sample , including designing		Nos.	3000
27	Envelope Size 17.5" x 12" (80 gm Imported) two color Printing as per sample , including designing		Nos.	1000
28	Drafting Pad (Small) (Size 6.5 x 9.5 Inch) 68 Grams Local Paper, 60 Leaves, (260 Grams Art card paper for Title with Two color printing), Art card 260 Grams on Bottom with Ring Binding, as per sample, including designing		Nos.	100
General Items (Item Wise Basis)				
29	Air freshener 300ml ,Made in EU, size: L-23.4, Dia 5.3cm , with removable cap	Cobra/as per sample or equivalent	Nos.	50
30	Dust Bin Small with out cover as per sample	as per sample	Nos.	25
31	Dust Bin Large with cover as per sample	Feedme/as per sample or Equivalent	Nos.	25
32	Tissue Box 150x2 Ply ,Food Safety Certified, Standard system certified,100% wood Pulp, Pure white paper as per sample	Rose Petal, PoP-UP,/as per sample or equivalent	Nos.	500

33	Tissue Toilet Roll Long lasting Roll , Pure white paper 2 ply, (24 meter Paper length)as per sample	Rose Petal Maxob/as per sample or equivalent	Nos.	500
34	Toilet water pot Plastic (Lotay) fine quality plastic as per sample	as per sample	Nos.	36
35	Pad Lock 2" (as per sample)	(Tri-Circle original)/as per sample or equivalent	Nos.	36
36	Energy Cell (Clocks)AA	Toshiba (Original)/as per sample or equivalent	Nos.	200
37	Energy Cell (AC) AAA	Toshiba (Original)/as per sample or equivalent	Nos.	100
38	Water Glass	Toyo Nasic (Original)/as per sample or equivalent	Nos.	100
39	Office Bell wireless 2 pin shoe with 2 extra Cell for controller	(Xelent)/as per sample or equivalent		15
40	Mosquito Spray 400ml	Mortein/as per sample or equivalent	Nos.	24
41	Soap Liquid 475ml	(Lemon Max)/as per sample or equivalent	Nos.	24

Please feel free to contact in case of any query;

**Purchase Section
COMSATS University
Lahore Campus
042-111-001-007 ext 875**