



COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-20-1439

Case # 3176

Single Stage Two Envelop Procedure

Title of Tender: **Lab Equipment for IRCBM under HEC NRPU Funded Project**
Awarded To Dr. Faiza Sharif, CUI-Lahore Campus

TERMS AND CONDITIONS

1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.
2. Any addition, deletion or modification of any clause of the procurement terms & conditions/ BoQs of CUI Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.
3. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 1000/-** as a tender document fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/installation/ delivery time from the date of the purchase / work order will be 60 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at COMSATS University Islamabad (CUI), Lahore Campus's premises.
9. After opening of bids, CUI-Lahore Campus will examine the bids for completeness as per tender document.
10. In case more than one bidder have quoted same rates for an item; the bidder securing more items (in terms of cost) will be awarded the specific item.
11. Purchase order (s) will be awarded to the evaluated lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
12. The bid should be submitted in a sealed envelope up to **December 23, 2020** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders. In case of any holiday is announced by the Govt. OR any unforeseeable circumstances that prevent the tender from being opened on the date announced (Force Majeure Situation), the tenders will be opened on the very next working day. Timing will remain as mentioned in the tender notice.
13. COMSATS University Islamabad, Lahore Campus, will follow the PPRA rule of **single stage two envelope procedure;**

Signature & Stamp of Bidder

- i. The bid shall comprise a single package containing **two separate envelopes**. Each envelope shall contain separately the **financial proposal** and the **technical proposal**;
- ii. The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion;
- iii. Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened;
- iv. The envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of the procuring agency without being opened;
- v. The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
- vi. During the technical evaluation no **amendments** in the technical proposal shall be permitted;
- vii. The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
- viii. After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically nonresponsive shall be returned un-opened to the respective bidders;
- ix. and
- x. The bid found to be the lowest evaluated bid shall be accepted.

14. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

15. The envelope shall also bear the word **“CONFIDENTIAL”** and following identification quotation of **“Lab Equipment for IRCBM under HEC NRPU Funded Project Awarded To Dr. Faiza Sharif, CUI-Lahore Campus”**.
16. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
17. **If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;**
 - a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
 - b. A penalty upto 10% of the invoice value may be charged.
 - c. Purchase order may be cancelled along with confiscation of earnest money if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
18. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.

Signature & Stamp of Bidder

- 19. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
- 20. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad (CUI), Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
- 21. All prices should be valid for at least **120 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI-Lahore Campus to forfeit the earnest money in favor of the CUI-Lahore Campus and / or put a ban on such vendor participation in tenders / works.
- 22. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
- 23. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
- 24. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 25. Minimum Two-year warranty shall be provided from the date of installation or standard warranty whichever is higher
- 26. **05% of the total value of the Invoice will be retained as security by COMSATS University Islamabad (CUI), Lahore Campus, and will be released after warranty period i.e. (Two Year as Mentioned in BoQs) which will be counted from the date of Installation / Completion of work / Supply.**
- 27. **The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”.**
- 28. **CUI Lahore Campus** reserves the rights to reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- 29. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
- 30. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....

Signature & Stamp of Bidder

- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Lab Equipment for IRCBM under HEC NRPU Funded Project Awarded To Dr. Faiza Sharif, CUI-Lahore Campus

Technical Portion (Please mention the quoted model/ brand in technical portion with no mention of price otherwise the bid will be rejected)

No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).				Please mention the quoted Model / Brand with meeting the all specifications mentioned in BoQs
Sr. #	Item Name	Specifications	Qty	
01	Absorbance / Fluorescence Plate reader	Accurate analysis of ELISA immunoassays, protein quantification, endotoxin, cytotoxicity and proliferation assays, enzyme assays and growth curves	1 No.	
		Capacity: 96-384 well plate		
		Plate Type: 96 & 384 wells		
		Light Source: Quartz-halogen lamp		
		Detector: Photo detector		
		incubator must have		
		Wavelength selection: Filters Wavelength range: 340 to 850nm		
		Filters: 8-position filter wheel; filters installed: 405nm, 450nm, and 620nm		
		Linearity 0–3 Abs, ± 2% at 405nm, 96-well plate 0–2.5 Abs, ± 2% at 405nm, 384-well plate		
		Precision: CV ≤ 0.2% (0.3–3 Abs) at 405nm		
		Accuracy: ± 1% (0–3 Abs) or ± 0.003 Abs, whichever is greater at 405nm		
		Measurement speed: 7 seconds, 96-well plate, fast mode; 13 seconds, 96-well plate, normal mode; 13 seconds, 384-well plate, fast mode; 34 seconds, 384-well plate, normal mode		
		Interface: User: On-board or PC control visual and logical SkanIt software for comprehensive instrument control and data handling		
		Accessories: UPS, Monitor, CPU		
Including installation & commissioning				
Two Year Warranty				

02	Ultra low freezer -86°C	Purpose: Storage of cells, DNA, RNA, Antibodies etc for long term	1 No.
		Capacity :410 L/24000 Samples	
		Safety Features: Quick Release Valve for Ice Build Up.	
		Per Day KWH consumption: 10.8 kwh	
		Temperature range: -80 C or better	
		Internal doors :5 or better	
		Safety Features: Quick Release Valve for Ice Build Up.	
		Should have gas availability in Pakistan	
		Insulation: Higher than 125mm of Polyurethane Foam	
		Door opening recovery: Less than 15 min or better	
		Interior: Stainless-steel	
		Refrigerant: HCFC-free and CFC-free refrigerants	
		Compressor: With Dual compressor with preventive Oil logging	
		Voltage Compensation: Buck/Boost - voltage stabilizer option	
		Noise Level < 55 Db(A)	
		CE and UL certified	
		User-programmable, four-digit passwords for freezer setpoint and alarms	
		Local Dedicated team of Factory Trained engineers.	
		Accessories: Compatible Servo controlled Stabilizer	
		Including installation & commissioning	
Two Year Warranty			

Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

- a. The bids shall be evaluated to strictly ensure that the quoted brand/ model meet all the BoQ/ specification requirements given in the tender document for each item.

- b. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
- c. Supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the quoted model and the supported literature may lead to rejection of bid.

Financial Portion (Price and Brand/Model to be mention only in Financial Proposal in a separate sealed envelope) Strictly on our BoQs Form.

<p>Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted</p> <ol style="list-style-type: none"> 1. The bid may be rejected on the reason of ambiguity (OR 2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly. 						
<p>No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).</p>				<p>Prices should be quoted inclusive of all applicable taxes</p>		
Sr. #	Item Name	Specifications	Qty	Quoted Model / Brand / Make	Unit Price (Rs)	Total Price (Rs)
01	Absorbance/ Fluorescence Plate reader	<p>Accurate analysis of ELISA immunoassays, protein quantification, endotoxin, cytotoxicity and proliferation assays, enzyme assays and growth curves</p> <p>Capacity: 96-384 well plate</p> <p>Plate Type: 96 & 384 wells</p> <p>Light Source: Quartz-halogen lamp</p> <p>Detector: Photo detector</p> <p>incubator must have</p> <p>Wavelength selection: Filters Wavelength range: 340 to 850nm</p> <p>Filters: 8-position filter wheel; filters installed: 405nm, 450nm, and 620nm</p> <p>Linearity0–3 Abs, ± 2% at 405nm, 96-well plate0–2.5 Abs, ± 2% at 405nm, 384-well plate</p>	1 No.			

		<p>Precision: CV ≤ 0.2% (0.3–3 Abs) at 405nm</p> <p>Accuracy: ± 1% (0–3 Abs) or ± 0.003 Abs, whichever is greater at 405nm</p> <p>Measurement speed: 7 seconds, 96-well plate, fast mode; 13 seconds, 96-well plate, normal mode; 13 seconds, 384-well plate, fast mode; 34 seconds,</p> <p>Interface: User: On-board or PC control visual and logical SkanIt software for comprehensive instrument control and data handling</p> <p>Accessories: UPS, Monitor, CPU</p> <p>Including installation & commissioning</p> <p>Two Year Warranty</p>			
02	Ultra low freezer - 86°C	<p>Purpose: Storage of cells, DNA, RNA, Antibodies etc for long term</p> <p>Capacity :410 L/24000 Samples</p> <p>Safety Features: Quick Release Valve for Ice Build Up.</p> <p>Per Day KWH consumption: 10.8 kwh</p> <p>Temperature range: -80 C or better</p> <p>Internal doors :5 or better</p> <p>Safety Features: Quick Release Valve for Ice Build Up.</p> <p>Should have gas availability in Pakistan</p> <p>Insulation: Higher than 125mm of Polyurethane Foam</p> <p>Door opening recovery: Less than 15 min or better</p> <p>Interior: Stainless-steel</p> <p>Refrigerant: HCFC-free and CFC-free refrigerants</p> <p>Compressor: With Dual compressor with preventive Oil logging</p> <p>Voltage Compensation: Buck/Boost - voltage stabilizer option</p> <p>Noise Level & It; 55 Db(A)</p> <p>CE and UL certified</p>	01 No.		

		User-programmable, four-digit passwords for freezer setpoint and alarms				
		Local Dedicated team of Factory Trained engineers.				
		Accessories: Compatible Servo controlled Stabilizer				
		Including installation & commissioning				
		Two Year Warranty				

Special Terms and conditions;

- i. Please submit the technical and financial bid (rates) on our prescribed BoQs Form and clearly mention the quoted model / brands, with complete terms and conditions signed, stamped with both bids, otherwise your bid (s) may be rejected.
- ii. Vendor will be responsible for Onsite Installation & Commissioning of the delivered equipment's.
- iii. Purchase / work order (s) will be awarded on **Item Wise Basis.**
- iv. Kindly attach the **Tender fee with Technical Bid** and **Bid money / CDR with Financial Bid.**
- v. **Multiple rates of an item may also lead to the rejection of bid / item.**