

Below is a detail of item (s) required for subjected tender
Complete Tender documents have not been uploaded or emailed
as it is mandatory to visit the CUI-Lahore Campus (Store Office)
during office hours for the inspection of Sample (s) and
afterwards Tender documents shall be issued.

Subject: Stationery, Printing and General items for Semester Fall-2020

Case # 3126, Opening Date September 09, 2020 (1430Hrs) Tender No: CUI-LHR-TN-13-19-1405

Sr .#	Item Name & Specification	Requird Model / Brand	Unit	Qty
	Part-A Stationery Items (Item Wise Basis)			
1	Color paper A4 size 100 sheets 80Gm Imported (Pink , Blue, Yellow, orange)		packets	24
2	File Separator (A4 size) Plastic (Separator 1-10) (10 pieces per packet) as per sample		packets	700
3	Stock Register (5 No) (Page 386 leave 193) (size H-12.5, W8) 70gm (English writing)	Koh-e-Noor or equivalent	Nos.	12
4	Board Marker (Black ,Blue,Red , green) Toluene Free made in Japan (with cap size L-14.6cm)(without cap size 14.0cm) ,dia 1.5cm (12 nos per packet)	(Snowman) SB -12 or equivalent	packets	100
5	Ballpoint Point Tip 0.8mm(Blue , Red,)size L-13.7cm, with rubber Grip (10 nos per packet)	Piano or equivalent	packets	200
6	Highlighter 1-4.5 mm size L-14.3cm made in Pakistan Broad Point safe for computer and fax paper, Mix Color (Green ,Pink, Orange) (12 nos per packet)	(Dollar) or equivalent	packets	10
7	Lead Pencil with Rubber Tipped (12 nos per packet)	(Dollar Mytm pencil PH456) or equivalent	packets	50
8	Steel Scale 12 inch size	(MC China) or equivalent	Nos.	24
9	Sharpener	(Dux) or equivalent	Nos.	300
10	Eraser	Sensa Art # 3020 or equivalent	Nos.	300
11	Scotch Tape 1" Brand 50 yard as per sample	Deer or equivalent	Nos.	400
12	Scotch Tape 2" Brand 50 yard as per sample	Deer or equivalent	Nos.	400
13	Stamp Pad (Size 7 *11)(Black,blue,)	(Lancer) or equivalent	Nos.	24
14	Staples Pin 24/6 (1000 pins)	Dollar Art # ST 246 or equivalent	packets	400
15	Box File original (as per sample)(Size L-34.4cm, W-28.7cm)	(ABS art # No.480) or equivalent	Nos.	1000
16	Note Pad Sticking (size 3" X 3") 100 sheets	Sansa or equivalent	Nos.	100

17	Paper Cutter (18mm) (plastic Fine Quality) (18mm)	Haixin HX-6898 or equivalent	Nos.	50
18	Rubber Band (No 152 size 1.6")	Q Band or equivalent	packets	24
19	Scissor 9.5" as per sample	Sensa or equivalent	Nos.	24
20	Dusting cloth 2' x 2' 1/2" as per sample		Nos.	1500
21	Paper Tray plastic (02 letter trays) Designer as per sample		Nos.	5
22	File Ribbon Fine quality as per sample		Nos.	400
23	Student Rexene Folder (SDP) Blue Color Double side folder Fine Quality Rexene (Both Inner & Outside) Hard Board inside the folder Size: Length 12.25 x Width 9.5 inch (per side) Logo of COMSATS & Full Name of COMSATS on Front Side Imported Clip inside the folder Large Pocket inside the folder Size: L 8.5 x W 8 inch) Pen Holder pocket inside Fine quality of Metallic golden color clips on each outer corner of the folder With all aspects as per sample		Nos.	1000
	Part-B Printing Items (Turnkey Basis)			
24	File Cover (Pink)student file Art card 400 Grams Size (9.5" x 13") Matt Laminated, 02 Color printing + both side ground printing, Dye Cutting, 7 Inch Fine Quality Patri , tape on corner side, 3.5" wide size Binding scotch Tape in side, including designing,		Nos.	3500
25	File Folder (blue & white) Art Card 350gm Laminated 9.5 x 12.5 Inch Size, four color Printing, Laminated, Pocket 300 gm Art Card, Pasted both side (inner), as per sample , including designing		Nos.	2000
26	Envelope window Size 9" x 4" (80gm Imported) four color Printing as per sample, including designing		Nos.	700
27	Envelope Size 9" x 4" (80gm Imported) four color Printing as per sample, including designing		Nos.	1000
28	Envelope Size 12" x 9.5" (80 gm Imported) four color Printing as per sample , including designing		Nos.	3000
29	Envelope Size 17.5" x 12" (80 gm Imported) four color Printing as per sample , including designing		Nos.	2000
30	Drafting Pad (Small) (Size 6.5 x 9.5 Inch) 68 Grams Local Paper, 60 Leaves, (260 Grams Art card paper for Title with four color printing), Art card 260 Grams on Bottom with Ring Binding, as per sample, including designing		Nos.	500
31	Drafting Pad (Large) (size 11" x 8.2" inch) 68 Grams Local Paper, 60 Leaves, (260 Grams Art card paper for Title with four color printing), Art card 260 Grams on Bottom with Ring Binding, as per sample, including designing		Nos.	200

Part-C General Items (Item Wise Basis)				
32	Soap (Made in Pakistan) 115Gm	Dettol or equivalent	Nos.	50
33	Surf 80gm	Aril or equivalent	Nos.	50
34	Towel Size (26"x 53") fine quality as per sample	oxford Gold or equivalent	Nos.	24
35	Foot Mat Plastic as per sample 34.5" x 23.5"		Nos.	60
36	Tissue Box Rose , 150x2 Ply ,Food Safety Certified, Standard system certified,100% wood Pulp, Pure white paper as per sample	Petal, PoP-UP or equivalent	Nos.	700
37	Tissue Toilet Roll Long lasting Roll , Pure white paper 2 ply, (24 meter Paper length)as per sample	Rose Petal Maxob or equivalent	Nos.	700
38	Energy Cell (Clocks)AA	Toshiba (Original) or equivalent	Nos.	150
39	Energy Cell (AC) AAA	Toshiba (Original) or equivalent	Nos.	150
40	Furniture Polish 250ml	(Kiwi Revive-All) or equivalent	Nos.	60
41	Glass & House Hold cleaner 500ml	Gillant or equivalent	Nos.	60
42	WD 40 200 ml		Nos.	60
43	Water Glass (Original)	Toyo Nasic or equivalent	Nos.	200
44	Door Bell Electric fine quality as per sample	china or equivalent	Nos.	12
45	Mosquito Spray 400ml	Mortein or equivalent	Nos.	24
46	Soap Liquid 475ml	(Lemon Max) or equivalent	Nos.	24
47	Tag Divider Sticky Notes plastic As per sample	KW-triO Art # KT-05 or equivalent	Nos.	100

Please feel free to contact in case of any query;

**Purchase Section
COMSATS University
Lahore Campus
042-111-001-007 ext 875**