



COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-19-1324

Case # 2952

Title of Tender: **Electric, Welding Paint and Poshish Items for Works Department**

TERMS AND CONDITIONS

1. *All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
2. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI-Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
3. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR (GST & Income Tax), are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/delivery time from the date of the purchase / work order will be 15 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
9. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **January 01, 2020** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Electric, Welding Paint and Poshish Items for Works Department"**

14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;**
- a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
 - b. A penalty upto 10% of the invoice value may be charged.
 - c. Purchase order may be cancelled along with confiscation of earnest money if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI- Lahore to forfeit the earnest money in favor of the CUI-Lahore and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. 05% of the total value of Warranty Items (Sr. # 5,6,7,8 of Part-A) will be retained as security by COMSATS University Islamabad, Lahore Campus, and will be released after warranty period (One Year) which will be counted from the date of delivery / completion of work / supply.**
- 25. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
26. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional

- vi. The offer is from a firm, which is black listed by any Govt. Office.
- vii. The offer is received by telephone/telex/fax/telegram.
- viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

27. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

28. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Electric, Welding Paint and Poshish Items for Works Department, CUI-Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:

1. **The bid may be rejected on the reason of ambiguity (OR)**
2. **Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly**

No change in the BoQs (Specs & Qty.) of CUI-LHR. as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR. BoQ may lead to rejection of bid (fully or partially).

Rates to be quoted inclusive of all (applicable) taxes

| Sr. # | Item Name & Specification | | Qty. | | Quoted Brand | Unit Price (Rs.) | Total Amount (Rs.) |
|-------|--|-----------------------|------|-----|--------------|------------------|--------------------|
| | A. Electric Items (Turnkey Basis) | | | | | | |
| 1 | Flouriscent Tube Rod 18 Watt | Philips or equivalent | Nos | 100 | | | |
| 2 | Flouriscent Tube Rod 40 watt | Philips or equivalent | Nos | 100 | | | |
| 3 | Starter S-10 (Original) | Philips or equivalent | Nos | 100 | | | |
| 4 | Starter S-02 (Original) | Philips or equivalent | Nos | 100 | | | |

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|--|---|------------------------|--------|-----|--|--|--|
| 5 | LED/ SMD Bulb 12 to 12.5 Watt, Cool Day Light, 1100 to 1200 Lumens, non dimmable, E-27 Type <u>Replacement warranty 01 year required</u> | Phillips or equivalent | Nos | 500 | | | |
| 6 | Energy Saver 12 Watt, Cool Day Light, I = 90mA, 55Lumens /Watt E-27 Type <u>Replacement warranty 01 year required</u> | Phillips or equivalent | Nos | 50 | | | |
| 7 | Energy Saver 80 Watt Cool Day Light, I = 630mA, 66 Lumens /Watt, E-40 Type <u>Replacement warranty 01 year required</u> | Phillips or equivalent | Nos | 30 | | | |
| 8 | Energy Saver 45 Watt Cool Day Light, I = 190mA, 63Lumens /Watt, E-27 Type <u>Replacement warranty 01 year required</u> | Phillips or equivalent | Nos. | 30 | | | |
| Sub Total Amount (Rs.) Sr. # 1 to 8 | | | | | | | |
| 9 | Bulb Holder Big base | KM or equivalent | Nos | 70 | | | |
| 10 | PVC Duct 16mm x 25mm (Good Quality) | Adamjee or equivalent | Length | 50 | | | |
| 11 | PVC Duct 16mm x 38mm (Good Quality) | Adamjee or equivalent | Length | 25 | | | |
| 12 | PVC Duct 60mm x 60mm (Good Quality) | Adamjee or equivalent | Length | 30 | | | |
| 13 | Light Plug Multi copper point (5 in 1) with Box (Good Quality) | KM or equivalent | Nos. | 250 | | | |
| 14 | Switch Button on / off | KM or equivalent | Nos. | 100 | | | |
| 15 | Switch Button on / off Imported Fitting | KLASS or equivalent | Nos | 150 | | | |
| 16 | Socket Two Pin \Imported fitting | KLASS or equivalent | Nos | 100 | | | |
| 17 | Socket Two Pin | KM or equivalent | Nos | 50 | | | |
| 18 | Three Pin Shoo for light plug | Ittefaq or equivalent | Nos | 25 | | | |
| 19 | Three Pin Shoo for Power Plug | Ittefaq or equivalent | Nos | 25 | | | |
| 20 | Insulation Tape | Nitto or equivalent | Nos | 100 | | | |
| 21 | Capacitor 3.5 | Fuji or equivalent | Nos | 70 | | | |
| 22 | Dimmer (Imported) UPS | SK or equivalent | Nos | 50 | | | |

| | | | | | | | |
|---|---|---------------------------------|--------|-----|--|--|--|
| 23 | Dimmer (Piano Type) Good Quality | Ittefaq or equivalent | Nos | 50 | | | |
| 24 | Power Plug heavy porceliene base copper terminal 30 Amp | Ittefaq or equivalent | Nos | 50 | | | |
| Sub Total Amount (Rs.) Sr. # 9 to 24 | | | | | | | |
| 25 | Circuit Breaker 20 Amp S/Pole (Genuine) | Legrend or equivalent | Nos | 40 | | | |
| 26 | Circuit Breaker 32 Amp S/Pole (Genuine) | Legrend or equivalent | Nos | 60 | | | |
| 27 | Circuit Breaker 30 Amp 3/Pole MCCB (Genuine) | Legrend or equivalent | Nos | 30 | | | |
| 28 | Safety Breaker 20 Amp 2 Pole with box | Legrand or equivalent | Nos. | 50 | | | |
| Sub Total Amount (Rs.) Sr. # 25 to 28 | | | | | | | |
| B. Welding and Paint Items (Turnkey Basis) | | | | | | | |
| 29 | Folding ladder 8 foot | Aluminium made | Nos | 3 | | | |
| 30 | Deco set | local | Nos | 24 | | | |
| 31 | lyker gellon | Master,Ici or equivalent | Nos | 24 | | | |
| 32 | Texture ruller | captan or black cat | Nos | 15 | | | |
| 33 | Thinner | Master, Ici or equivalent | gellon | 24 | | | |
| 34 | Warnish | Master, ici or equivalent | gellon | 25 | | | |
| 35 | Kerosine oil with drum | Local | Liter | 300 | | | |
| 36 | Brush 5 " | Captan or equivalent | Nos. | 24 | | | |
| 37 | Brush 3" | Captan ,black cat or equivalent | Nos. | 18 | | | |
| 38 | Paint ruller | Captan or equivalent | Nos | 12 | | | |
| 39 | compresser gun | high quality | Nos | 2 | | | |
| 40 | zola gun | high quality | Nos | 1 | | | |
| 41 | Malmal | local | yard | 200 | | | |
| Sub Total Amount (Rs.): Sr. # 29 to 41 | | | | | | | |

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|---|---|-----------------------------------|---------|-----|--|--|--|
| 42 | Welding lead (1000 wire copper) | cooper 1000 wire or Equivalent | Rft | 100 | | | |
| 43 | welding rod 2.5 kg | local 12 no | Box | 150 | | | |
| 44 | Power cutter 2500 watt | black & dacker/Meta bo jerman | Nos | 1 | | | |
| 45 | Welding plant inverter 250 Amp output single phase | Jasic or Equivalent | Nos | 1 | | | |
| 46 | Ms pipe 1.125 | 16 guage | Nos | 50 | | | |
| 47 | Ms sheet | 18 guage 7*4 | Nos | 10 | | | |
| 48 | iron Gola | 16 guage | Nos | 50 | | | |
| Sub Total Amount (Rs.): Sr. # 42 to 48 | | | | | | | |
| 49 | Chair plastic shell blue Sample is available at Purchase Section | Toyo, fitting/shape as per sample | Nos | 200 | | | |
| C. Poshish Items (Turnkey Basis) | | | | | | | |
| 50 | Fabric Cloth - Blue (Poshish) Sample is available at Purchase Section | Local as per sample | Meter | 200 | | | |
| 51 | Fabric Cloth - Black (Poshish) Sample is available at Purchase Section | Local as per sample | Meter | 200 | | | |
| 52 | Tyre Patti | Local | Bundl e | 5 | | | |
| 53 | Cotton | Local | KG | 100 | | | |
| 54 | Secrew 3/4" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| 55 | Screw 1" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| 56 | Screw 1.5" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| 57 | Screw 2" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| 58 | Screw 2.5" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| 59 | Screw 3" (Black) | Taiwan or Equivalent | Box | 10 | | | |
| Sub Total Amount (Rs.): Sr. # 50 to 59 | | | | | | | |

Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

Signature & Stamp of Bidder

1. The bids shall be evaluated to strictly ensure that the quoted brand/ model meet all the BoQ/ specification requirements given in the tender document for each item.
2. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
3. Supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the quoted model and the supported literature may lead to rejection of bid.

Special Terms and conditions:

1. **Bidders are requested to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards.**
2. **Please submit the bid on COMSATS University Islamabad, Lahore Campus's prescribed BoQs and clearly mention the quoted model / brands with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.**
3. **Multiple rates of an item may also lead to the rejection of bid / item.**
4. **Purchase order (s) shall be awarded on *subtotal amount basis and quoting of all items is mandatory in each sub-total as mentioned in BoQs whereas only Sr. # 49 on item wise basis.***