



COMSATS University Islamabad (CUI), Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-19-1240

Case # 2687

Single Stage One Envelop Procedure

Title of Tender: **Sports Items for Semester Spring 2019**

TERMS AND CONDITIONS

- 1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
- 3. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
- 7. The exact completion/delivery time from the date of the purchase / work order will be 15 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at CUI, Lahore Campus's premises.
9. After opening of bids, CUI, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **March 06, 2019** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

Signature & Stamp of Bidder

The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Sports Items for Semester Spring 2019”**.

13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CUI-Lahore Campus in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on **F.O.R (Pak Rupees) inclusive of all taxes.**
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI-Lahore Campus to forfeit the earnest money in favor of the CUI-Lahore Campus and / or put a ban on such vendor participation in CUI tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”.**
24. COMSATS University Islamabad, Lahore Campus reserves the rights to reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Sports Items for Semester Spring 2019, CUI-Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted

1. The bid may be rejected on the reason of ambiguity (OR)
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly

No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).

Rate to be quoted Inclusive of all (applicable) Taxes

Sr. #	Sports Name	Item Name & Specification	Qty.		Rate to be quoted Inclusive of all (applicable) Taxes		
					Quoted Model / Brand/ Make	Unit Price (Rs.)	Total Price (Rs.)
1	Badminton	Badminton Racket (Head Aluminum, Shaft Steel, Flex Stiff) Yonex B 4000 or equivalent	Nos.	08			
2		Shuttle Cock (Professional High quality soft cork. Especially selected grade A goose feathers) Finex 4 Star or equivalent	Dozen	20			
3	Cricket	Hard Ball (156gms, Good Quality Chrome Leather. 6 Cork Layers & Wool Bonding, PVC Center. Hand Stitched (More than 70 Stitches) Coca Bura (Good Quality) or equivalent	Nos.	24			

4		Tennis Ball CA PLUS 10000 or equivalent	Nos.	168			
5		Tennis Bat CA Sports Vision 1000 or equivalent	Nos.	20			
6	Volleyball	Volleyball Jaga Champion or equivalent	Nos.	08			
7	Football	Football (Synthetic leather is typically) Double Star or equivalent	Nos.	15			
8	Table Tennis	Table Tennis Racket Butterfly or equivalent	Nos.	24			
9		Table Tennis Ball Double circle yellow or equivalent	Dzns	12			
10	Bench Press	Bench Press Luxury weight bench heavy duty power rack Powder coating: 2 layers (silver + varnish) Tube 1: Round tube, ø89mm, T3.0 Tube 2: Oblong tube, 40x80mm T2.5 Tube 3: Round tube, ø50mm T3.0 Painting color: silver Cushion color: brown Stuffing: PU foam with synthetic leather Local A Grade Quality	Nos.	02			
11	Vertical Olympic Bar Stand	Vertical Olympic Bar Stand vertical bar stand with 10 bar holder heavy duty gauge Local A Grade Quality	No.	1			
12	Olympic Large Bar	Olympic Large Bar solid iron 7 feet Olympic size + hard chrome bar + 9mm dia extra flexible fine imported iron material Olympic size 2 inch Local A Grade Quality	Nos.	02			
13	Luxury weight incline bench	Luxury weight incline bench heavy duty power rack Powder coating: 2 layers (silver + varnish) Tube 1: Round tube, ø89mm, T3.0 Tube 2: oblong tube, 40x80mm T2.5 Tube 3: Round tube, ø50mm T3.0 Painting color: Silver Cushion color: brown Stuffing: PU foam with synthetic leather, Local A Grade Quality	No.	01			

14	Olympic Small Bar	Small Olympic Bar solid iron 4 feet Olympic size with hard chrome bar with 9mm dia and Olympic size 2inch Local A Grade Quality	Nos.	03			
15	Rubber Coated Plates	Rubber Coated Plates rubber coated color pates 20x4, 15x4, 10x4, 5x6, 2.5x6, Imported	Kg	225			
16	E-Z Curl Olympic Bar	E-Z Curl Olympic Bar solid iron Corve Olympic size with hard chrome bar with 9mm dia and Olympic size 2inch Local A Grade Quality	Nos.	02			
17	Olympic Plate Tree	Olympic Plate Tree Powder Coating:2 layers(silver\black\dark grey + varnish) Tube 1:Round tube, ø89mm, T3.0 Tube 2:Oblong tube, 40x80mm T2.5 Tube 3: Round tube, ø50mm T3.0 Painting Color: Silver grey, dark grey, black Cushion Color: black, red, light brown, brown, dark orange, orange, blue Stuffing: PU foam with synthetic leather Welding Technology: OTC welding Fully CE ROHS approved" Local A Grade Quality	Nos.	02			
18	IMP Rod Lock	IMP Rod Lock Plastic Rod Lock with ultra rubber grip, Imported	Nos.	06			

Special Terms and conditions:

1. **Vendors are strongly advised to visit CUI-Lahore Campus and inspect sample of all items from Sports Section of CUI-Lahore Campus before quoting any item / brand / model to avoid quality, specification and compatibility issues which may lead to rejection of bid.**
2. **Lowest vendor (s) will be required to provide Sample as per physical sample / BoQ within 03 days of opening of bid.**
3. **In case, First lowest bidder failed to either provide sample within deadline or meet the mentioned quality / specification requirements in the provided sample, may lead to rejection of bid. (with confiscation of CDR).**
4. **In such case Sample Order shall be issued to 2nd lowest.**

5. Please submit the bid on CUI-Lahore Campus prescribed BoQs with clearly mention the quoted model/brand name along with complete terms and conditions signed & stamped otherwise your bid (s) may be rejected.
6. Purchase / Work order (s) will be awarded on **Item Wise Basis as mentioned in BoQs.**
7. **Multiple rates of an item may lead to the rejection of bid / item.**