



# COMSATS University Islamabad, Lahore Campus

Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-19-1236

Case # 2556

**Title of Tender:**      **Furniture for Microbiology Lab, Pharmacy Department**

## **TERMS AND CONDITIONS**

- 1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
- 3. Only registered Suppliers, who are on Active Taxpayers List (ATL) (GST & Income Tax) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
- 7. The exact completion/delivery time from the date of the purchase / work order will be 25 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
9. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **February 27, 2019** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

**Secretary, Purchase Committee**  
**COMSATS University Islamabad, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Furniture for Microbiology Lab, Pharmacy Department"**

**Signature & Stamp of Bidder**

14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-**
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI, LC to forfeit the earnest money in favor of the CUI,LC and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. 05% of the total value of Invoice will be retained as security by COMSATS University Islamabad, Lahore Campus, and will be released after warranty period (Six Months) which will be counted from the date of delivery / completion of work / supply.**
- 25. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
26. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
  - i. Received without earnest money
  - ii. Received later than the date and time fixed for tender submission
  - iii. The tender is unsigned/ unstamped
  - iv. The offer is ambiguous
  - v. The offer is conditional

- vi. The offer is from a firm, which is black listed by any Govt. Office.
- vii. The offer is received by telephone/telex/fax/telegram.
- viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

27. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

28. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

**BoQs of Furniture for Microbiology Lab, Pharmacy Department, CUI-Lahore Campus**

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:

1. **The bid may be rejected on the reason of ambiguity (OR)**
2. **Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly**

No change in the BoQs (Specs & Qty.) of CUI-LHR. as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR. BoQ may lead to rejection of bid (fully or partially).			Rates to be quoted inclusive of all (applicable) taxes			
Sr. #	Item Name & Specification	Qty.		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
1	<b>Laboratory Table</b> Providing and fixing of Laboratory Table 12’x4’x3’. Structure made up of MS pipe 21/2x1 1/4x18gauges with matt/Powder coat finish paint in approved color. Top made of chemical resistance sheet (Laminated Al-noor lasani sheet, White) and glass of 12mm, Both side cabinet and drawers made of 3/4” thick lamination board (Alnoor Lasani, Blue) with PVC lapping, PVC end plug inclusive of electrical installation, sanitary installation( 1 porta made lab vanity 600mm x 450mmx 200mm with complete fitting three nozzle tap, waist cuplain, waist pipe, rubber connection pipe, central glass shelves made of MS material powder coated, storage cabins under the table eight electric multy sockets with one industrial socket, two gas point nozzle with control on/off system. Complete in all respects. .(Sample is available at Pharmacy Department CUI Lahore)	01	Nos.			

2	<p><b><u>Laboratory Table</u></b>  <b>Providing and fixing of Laboratory Table 17'x2'x3'. Structure made up of MS pipe 2 1/2x1 1/4x18 gauges with matt/powder coat finish paint in approved color. Top made of chemical resistance sheet (Laminated Alnoor Lasani, White) with pvc lapping and glass of 12mm, single side cabinet and drawers made of 3/4" thick lamination board (AlnoorLasani, Blue), PVC end plug inclusive of electrical installation ( 8 no Multy socket with one industrial socket , two gas point nozzle with control on/off system and storage units under the table. Complete in all respects. .(Sample is available at Pharmacy Department CUI Lahore).</b></p>	01	Nos.			
3	<p><b><u>Laboratory Table</u></b>  <b>Providing and fixing of Laboratory Table 24'x2'x3'. Structure made up of MS pipe 2 1/2x1 1/4x18 gauges with matt/powder coat finish paint in approved color. Top made of chemical resistance sheet (Laminated Alnoor Lasani, White) and glass of 12mm, single side cabinet and drawers made of 3/4" thick lamination board (Alnoor Lasani, Blue), PVC end plug, inclusive of electrical installation ( 8 no Multy socket with one industrial socket , two gas point nozzle with control on/off system and storage units under the table, complete in all respects. .(Sample is available at Pharmacy Department CUI Lahore)</b></p>	01	Nos.			
4	<p><b><u>Teachers Table</u></b>  <b>Providing and fixing of Teachers Table 4'x2.5'x2.5'. Structure made up of MS pipe 2 1/2x1 1/4x18 gauges with matt/powder coat finish paint in approved color. Top made of chemical resistance sheet (Laminated Alnoor Lasani, White) and glass of 12mm, cabinet and drawers made of 3/4" thick lamination board (Alnoor Lasani, Blue) with pvc lapping, PVC end plug, complete in all respects. .(Sample is available at Pharmacy Department CUI Lahore)</b></p>	01	Nos.			
5	<p><b><u>Lab Stools</u></b>  <b>Providing and supply of lab stool 1'x1'x2'. Structure made up of MS pipe 1.25" square 16 gauges with matt/powder coat finish paint in approved color. Top made of chemical resistance sheet (Laminated Alnoor Lasani, approved color) 3/4"thick, with PVC lapping, PVC leg Boots etc. Complete in all respects.(Sample is available at Pharmacy Department CUI Lahore)</b></p>	50	Nos.			
6	<p><b><u>Revolving Chair</u></b>  <b>Supply of Revolving Chair Boss made Model B-502 with logo or equivalent. Complete in all respects.</b></p>	01	Nos.			
7	<p><b><u>Wooden Cabinets</u></b>  <b>Providing and fixing of Wooden Cabinets 4'x6'x1.5' made with (Laminated Alnoor Lasani, White &amp; Blue) combination for the chemical storage purpose as per approved design by HOD Pharmacy. Complete in all respects. .(Sample is available at Pharmacy Department CUI Lahore)</b></p>	01	Nos.			
8	<b>Electrical work for Lab Tables</b>					
a	<p><b><u>D.B Box Electricity Supply Cable</u></b>  <b>1.Providing and fixing in position Distribution Box size 12" x 18' Powder coating water proof open type having Main Breaker 60 Amp 3 pole MCCB (01 No.), Sub breaker 20 Amp single pole 8 Nos. 2 Nos for neutral and earth bus bars including cost of internal wiring complete in all respect. (Legrand or equivalent)</b>  <b>2. Providing and laying 30 meter Cable 10mm 4 core PVC insulated and PVC sheathed cable Copper Conductor complete with all respect GM or equivalent including the cost trench 2.5' deep excavation/Refiling, 2" dia Pvc pipe and connected with Elecricity pole/tarfo complete in all respects.</b></p>	01	Job			

b	Table internal wiring with Cable 7/029 G.M or equivalent including fixing and connection labor, connector's charges	Mtr	1			
c	Table main supply from D.B Box using Cable 7/0.36 G.M or equivalent including fixing and connection labor, connector's charges complete.	Mtr	1			
d	Earth wiring with Cable 3/.29 G.M or equivalent including fixing and connection labor charges complete.	Mtr	1			
e	PVC Duct 16 mm x 25 mm Adam jee or equivalent including fixing labor and hardware (screw/steel nail etc) charges complete.	Rft	1			
f	PVC Duct 16 mm x 38 mm Adam jee or equivalent including fixing labor and hardware (screw/steel nail etc) charges complete	Rft	1			
9	<b>Plumbing (Water &amp; Gas) work for Lab Tables</b>					
a	Water supply from main line using PPRC pipe 32mm popular or equivalent including fixing and connection labor and fitting allied accessories (Elbow, tee, socket, Union, Clamp etc) and testing charges complete.	Rft	1			
b	Table internal wiring with PPRC pipe 25mm popular or equivalent including fixing and connection labor and fitting allied accessories (Elbow, tee, socket, Union, Clamp etc) and testing charges complete.	Rft	1			
c	G.I pipe ½”(M) for Gas supply IIL or equivalent including fixing and connection with main line, labor and fitting allied accessories (Elbow, tee, socket, Union ,Clamp etc) and testing charges complete.	Rft	1			
d	½”diameter handle valve supreme quality Master or equivalent including fixing and connection labor and fitting allied accessories (Elbow, tee, socket, Union, Clamp etc) and testing charges complete.	No's	1			
e	¾”diameter handle valve supreme quality Master or equivalent including fixing and connection labor and fitting allied accessories (Elbow, tee, socket, Union, Clamp etc) and testing charges complete.	No's	1			
f	PVC pipe 2” diameter for drain popular or equivalent including fixing and connection labor and fitting allied accessories (Elbow, tee, socket, Clamp etc) and testing charges complete.	Rft	1			
g	Rubber gas connection pipe heavy quality popular or equivalent including fixing and connection labor and fitting allied accessories (Nozzle, tee, socket, Clamp etc) and testing charges complete.	Rft	1			
<b>Grand Total Amount (Rs.) (Sr. # 1-9)</b>						

### Special Terms and conditions;

- Bidders are requested to kindly visit the CUI-Lahore Campus to inspect the Site / Lab and meet with Technical Person before quoting rates.
- Payment of Sr # 8 & 9 will be made on actual site measurements (Meters and RFT Items / Work).
- Lowest vendor (s) will be required to provide Sample (s) of All Items, strictly as per BoQs / specifications within 10 days of opening of bid.
- In case, lowest bidder failed to either provide sample within deadline or meet the mentioned quality / specification requirements in the provided sample, may lead to rejection of bid. (With confiscation of CDR).
- In such case Sample Order shall be issued to 2<sup>nd</sup> lowest.
- Please submit the bid on CUI-Lahore Campus prescribed BoQs with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.

- **Multiple rates of an item may lead to the rejection of bid / item.**
- **Purchase / work order shall be awarded on grand total amount / turnkey basis.**