



COMSATS University Islamabad (CUI), Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-18-1180

Case # 2537

Single Stage One Envelop Procedure

Title of Tender: **Chemicals & Glassware's for Department of Physics**

TERMS AND CONDITIONS

1. *All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
2. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
3. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/delivery time from the date of the purchase / work order will be 30 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at CUI, Lahore Campus's premises.
9. After opening of bids, CUI, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **November 22, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

Signature & Stamp of Bidder

The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Chemicals & Glassware’s for Department of Physics, CUI-Lahore”**.

13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CUI-Lahore Campus in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on **F.O.R (Pak Rupees) inclusive of all taxes.**
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI-Lahore Campus to forfeit the earnest money in favor of the CUI-Lahore Campus and / or put a ban on such vendor participation in CUI tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”.**
24. COMSATS University Islamabad, Lahore Campus reserves the rights to reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Chemicals & Glassware’s for Department of Physics, CUI-Lahore

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted

1. The bid may be rejected on the reason of ambiguity (OR)
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly

No change in the BoQs (Specs & Qty.) of CUI-Lahore Campus, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-Lahore Campus BoQ may lead to rejection of bid (fully or partially).

Sr. #	Item Name	Specifications	Qty	Rates to be quoted inclusive of all (applicable) taxes	
				Quoted Model / Brand / Make	Total Price (Rs.)
1	Acetone	High grade	5 liter		
2	Ammonium Hydroxide	High grade	2.5L		
3	Anhydrous Hexane	High grade	2.5 liter		
4	Anhydrous Methanol	High grade	2.5 liter		
5	Butanol	High grade	2.5 liter		

6	Cadmium Nitrate	99.99%	1000g		
7	Calcium Nitrate	99%	1000 g		
8	CdO	High grade	1000 g		
9	Citric Acid Anhydrous powder	High grade	1000g		
10	Cobalt (III) Carbonate	98%	250 g		
11	Cobalt Nitrate	99-102%	100g		
12	Cobalt(II) Nitrate	98%	1000g		
13	Copper(II) Carbonate	98%	500g		
14	Copper(II) Nitrate	99%	1000g		
15	ethylenediamine	High grade	1 litre		
16	Formic Acid (FA)	High grade	2.5 litre		
17	Hydrogen Peroxide (H ₂ O)	High grade	500ml		
18	Iodolyte AN-50(tri- iodide electrolyte)	High grade	10ml		
19	Iron (II) Oxide	99.9%	1000 g		
20	Iron III Chloride	99%	500g		
21	Iron(II) Nitrate	99%	1000 g		
22	Lanthanum (III) Nitrate	99%	200g		
23	Lithium Nitrate	99.99%	500g		

24	Magnesium nitrate	98%	2000g		
25	Manganese Acetate	High grade	500g		
26	Manganese dioxide	99.9%	500g		
27	Nickel Chloride Hexahydrate	99%	1000 g		
28	Nickel Nitrate	99%	1000g		
29	Nickel Oxide	99	500 g		
30	Nickel(II) Carbonate	99	250g		
31	Oleaic acid	High grade	1 liter		
32	Oxalic Acid dihydrate	99%	1000g		
33	Potassium carbonate	99%	1000g		
34	Potassium Hydroxide	High grade	2000g		
35	Potassium Iodide	High grade	100g		
36	Potassium Salt (K ₂ MnO ₄)	High grade	500g		
37	PVA (PolyVinylalcohol)	High grade	500ml		
38	PVP (Polyvinylenepyrrolid on)	High grade	100g		
39	Sodium carbonate	High grade	1000g		
40	Sodium Hydroxide (NaOH)	High grade	1000g		
41	Sodium Sulfate	High grade	1250g		

42	Solvent H (HCL)	High grade	2.5Liter		
43	Solvent S (H2SO4)	High grade	2.5Liter		
44	Strontium Nitrate	99%	2000g		
45	Sulphur	High grade	500 g		
46	Titanium(IV) oxide	99%	500g		
47	trichloride and triethylamine in tetrahydrofuran (THF)	High grade	250g		
48	Urea	99%	500g		
49	Zinc Acetate	99%	1000g		
50	H ₂ (hydrogen)	5 ft High pressure steel Cylinder Type & Quality (99.99 %)	1 cylinder		
51	Bio Gas	5 ft High pressure steel Cylinder Type & Quality(N ₂ ,CH ₄ ,CO,H ₂)	1 cylinder		
52	N ₂ (Nitrogen)	Standard size	1 cylinder		
53	H ₂ S	5 ft High pressure steel Cylinder Type & Quality(99.99 %)	1 cylinder		
54	Gloves	Disposable & Surgeon	Two packs		
55	Crucible	(20ml, 30ml, 50ml)	100 each		
56	Tissue rolls	large	10 packets		
57	Aluminum foil	For lab use	5 rolls		
58	Crocodile clips/wires	For lab use	10		
59	Spatula set	For lab use	2 set		

60	Chemical Sample voiles	Glass voils 50 ml, Plastic voiles 10ml-20ml)	100 Nos.		
61	Sand Paper	Different grades	10 Nos.		
62	Gloves for Oven	To use for 300 degrees	1 pair		
63	Carbon Cloth	For lab use	1 piece		

Special Terms and conditions;

1. Please quote the rates on our BoQs and clearly mention the quoted model / brands, otherwise your bid / items may be rejected.
2. Purchase / work order (s) will be awarded on **Item Wise Basis** as mentioned in BoQs.
3. Chemicals which require special conditions e.g. low temperature etc. must be provided as such otherwise their delivery will not be accepted.
4. The packing should contain a label showing verifiable/traceable catalogue / lot number of Chemicals.
5. Certificate of Analysis must be provided with the delivery of Chemicals.
6. Under no circumstances should re-packed chemicals be provided
7. **Multiple rates of an item may also lead to the rejection of bid / item.**