



COMSATS University Islamabad (CUI), Lahore Campus

Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-18-1113

Case # 2427

Single Stage One Envelop Procedure

Title of Tender: **Sports Items for Semester Fall 2018, CUI-Lahore**

TERMS AND CONDITIONS

- 1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
- 3. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/delivery time from the date of the purchase / work order will be 20 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes and to be delivered at CUI, Lahore Campus's premises.
9. After opening of bids, CUI, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **August 08, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Sports Items for Semester Fall 2018, CUI-Lahore”**.
14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to CUI-Lahore Campus in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on **F.O.R (Pak Rupees) inclusive of all taxes.**
20. All prices should be valid for at least **60 days.** Withdrawal or any modification of the original offer within the validity period shall entitle CUI-Lahore Campus to forfeit the earnest money in favor of the CUI-Lahore Campus and / or put a ban on such vendor participation in CUI tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Sports Items for Semester Fall 2018, CUI-Lahore

No change in the BoQs (Specs & Qty.) of CUI-LHR, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR BoQ may lead to rejection of bid (fully or partially).					Rate to be quoted Inclusive of all (applicable) Taxes		
Sr. #	Sports Name	Item Name & Specification	Qty.		Quoted Model / Brand/ Make	Unit Price (Rs.)	Total Price (Rs.)
1	Badminton	Badminton Racket (Head Aluminum, Shaft Steel, Flex Stiff) Yonex B 4000 or equivalent	Nos.	10			
		Shuttle Cock (Professional High quality soft cork. Especially selected grade A goose feathers) Finex 4 Star or equivalent	Dozen	40			
2	Cricket	Hard Ball (156gms, Good Quality Chrome Leather. 6 Cork Layers & Wool Bonding, PVC Center. Hand Stitched (More than 70 Stitches) Coca Bura (Good Quality) or equivalent	Nos.	24			
		Tennis Ball CA PLUS 10000 or equivalent	Dozen	35			

		Hardball Bat A Grade CA PLUS 12000 (2.7) or equivalent	No.	01			
		Tennis Bat CA Sports Vision 1000 or equivalent	Nos.	24			
		Cricket Sitting Stand Cover Sitting stand cover both side with installation Height 10ft x Width 12ft x Length 18 ft Canvas heavy or equivalent	Nos.	02			
3	Volleyball	Volleyball Jaga Champion or equivalent	Nos.	12			
4	Hockey	Hockey Ball GT England or equivalent	Nos.	02			
5	Football	Football (Synthetic leather is typically) Double Star or equivalent	Nos.	24			
6	Table Tennis	Table Tennis Table Apollo Imported ONYX-03 - White & Blue, Easy storage, Weight 63KG & Movable or equivalent	Nos.	1			
		Table Tennis Racket Butterfly or equivalent	Nos.	36			
		Table Tennis Ball Double circle yellow or equivalent	Dzns	06			
7	Lawn Tennis	Lawn Tennis Ball Dunlop or equivalent	Nos.	24			
8	Gym	Leg press machine Product Name: Fitness equipment Leg Pres 45degree Powder Coating: 2 layers (silver/black/dark grey + varnish) Tube 1: Round tube, ø89mm, T3.0 Tube 2: Oblong tube, 40x80mm T2.5 Tube 3: Round tube, ø50mm T3.0 Painting Color: Silver grey Cushion Color: dark brown Stuffing: PU foam with synthetic leather or equivalent	No.	01			

	<p>Crossover machine/ Functional trainer Pulley: Cast iron, ø106x20mm, with sealed bearing 6202RS 13 guage Cable: Steel cable ø3.5 jacketed with PVC ø5.5mm outside diameter Powder Coating: 2 rounds (silver/black/dark grey + varnish) Tube 1: Oval Elliptical tube, 60*120mm T.: 3mm Tube 2: Oblong tube, 40x80mm T.: 2.5mm Tube 3: Round tube, ø50mm T.: 3.0mm Weight stack: made of STEEL Weight Stack Cover: overall enclosed, one time molding PVC Stuffing: PU foam with synthetic leather, Gas-spring Seat Adjustment with Embodied Two-track-separate- move Design, or equivalent</p>	No.	01			
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Special Terms and conditions;

1. Vendors are strongly advised to visit CUI-Lahore Campus and inspect sample of all items from Sports Section of CUI-Lahore before quoting any item / brand / model to avoid quality, specification and compatibility issues which may lead to rejection of bid.
2. Lowest vendor (s) will be required to provide Sample as per physical sample / BoQ within 03 days of opening of bid.
3. In case, First lowest bidder failed to either provide sample within deadline or meet the mentioned quality / specification requirements in the provided sample, may lead to rejection of bid. (with confiscation of CDR).
4. In such case Sample Order shall be issued to 2nd lowest.
5. Please submit the bid on CUI-Lahore prescribed BoQs with clearly mention the quoted model/brand name along with complete terms and conditions signed & stamped otherwise your bid (s) may be rejected.
6. Purchase / Work order (s) will be awarded on **on Item Wise Basis basis as mentioned in BoQs.**
7. **Multiple rates of an item may lead to the rejection of bid / item.**