



COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI,LC-TN-13-18-1093

Case # 2388

Title of Tender: IT Items for New Building of Students Services Center

TERMS AND CONDITIONS

1. *All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
2. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI,LC by any vendor will not be acceptable and may lead to rejection of the bid.*
3. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/delivery time from the date of the purchase / work order will be 15 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
9. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **July 04, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**IT Items for New Building of Students Services Center**".

Signature & Stamp of Bidder

14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI, LC to forfeit the earnest money in favor of the CUI,LC and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI,LC reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of IT Items for New Building of Students Services Center

Financial Portion (Price and Brand/Model to be mention only in Financial Proposal in a separate sealed envelope)

No change in the BoQs (Specs & Qty.) of CUI,LC, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI,LC’s BoQ may lead to rejection of bid (fully or partially).				Rates to be quoted inclusive of all (applicable) taxes		
Sr. #	Item Name & Specification	Qty.		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
	<u>Turnkey Basis</u>					
1	<u>Fiber Optical cable</u> 24 core armored 10 G supported Multi tube single mode fiber optical cable	220	Mtr.			
2	<u>Fiber Optical cable</u> 8 core armored 10 G supported Multi tube single mode fiber optical cable	220	Mtr.			
3	<u>ODF</u> Original 3M or equivalent 48 port Sealed Sliding ODF with LC/LC duplex single-mode couplers and LC pig tails	1	No’s			
4	<u>Outdoor Fiber Optic Cross connecting / Distribution Cabinet</u> Product Type: Floor Mount Distribution Cabinet Material: SMC cabinet Outside Dimension(mm):1035*550*310 (L x W x D) Color: Grey Max. Fiber Cores: 144 Cores Max. 12 Fibers Splice Tray:12 Waterproof & dust Grade: IP65 Perform fiber splicing, distribution and patching Triple-walled sides, rear panel and door Complete front operation and easy access Modular design Fiber bend radius control - > 40mm Include splicing castes LC/LC duplex single-mode couplers and LC pig tails	1	No’s			
5	<u>Fiber Patch Cords</u> 10 G supported single mode 3M original or equivalent Single Mode Fiber Optics Patch cord LC to LC	4	No’s			

6	HD Pipe 2 Inch HD pipe with Allied material (Socket, L-bow, T-socket, terminators etc)	410	Mtr.			
7	Splicing Fiber splicing	30	No's			
8	Pits Construction of three sealed Pits of 4x4x4 with main hole type cover	3	No's			
9	Digging, Boring and Laying of Fiber As per standards (Covered with warning tap and bricks, sand and land marking)	410	R. Mtr.			
Grand Total Amount (Rs.) Sr. # 1-9						
Item wise Basis						
10	Network Cable Molex/3M/ AMP/ Bay CAT 6 (Original) 23 Gauge 1000 ft. Roll or equivalent	2	No's			
11	Network Connector 3M Original or equivalent Cat 6 RJ45 Connector with back cover (1 Box=100 piece)	1	Box			
12	Cable Manager AMP original or equivalent fiber/plastic cable manager	2	No's			
13	Flexible Pipe Adam jeewhite or equivalent flexible pipe 1 roll of 0.5" = 100 feet , 1 roll of 1.5" = 100 feet	2	Roll			
14	Labor Charges Ducting (if needed), Network cable laying	1000	Per RFT			
15	42 U Branded Server Rack double section Specifications: 42 U Branded Server Rack 42 professional PDUs Inside: 19" (W) x 47" (D) x 77" (H) Outside: 24" (W) x 50" (D) x 80" (H) Standard Frame with Cable Access Channel Fully Vented Top Cover with Cable Access Channel 19" Mounting Angle w/ Unit Mark, Front & Rear Pairs Front Perforated Door with Biometric / network magnetic lock Rear Perforated Middle Split Door with Handle Lock Ventilation Mechanism: Ventilation Fans Side Panel with Latches, Pair Caster & Adjustable Feet, Set of 4 Dynamic Earthing Kit Full Height Tray, 75mm Wide, Pair M6 Fixing including Screw, Cup Washer & Cage Nut, Pack of 50 Trays: 5 fixed and Branded Keyboard tray/drawer: 1U lockable keyboard shelf Color & finishing: Black and Powdered coted well finished Basic vertical Rack PDU, 0 U, 16A, 230V IN, (15) C13 outlets, IEC 309 IN	1	No's			
16	Tagging Tape 9mm Tagging tap for Casio label machine	2	No's			

Special Terms and conditions;

- 1. Lowest vendor (s) will be required to provide Sample (s) of above mentioned items Sr. # 1, 2, 3, 4, 5, 6, 10, 11, 12, 13, 14, 15, strictly as per BoQs / specifications within 02 days of opening of bid.**
- 2. In case, lowest bidder failed to either provide sample within deadline or meet the mentioned quality / specification requirements in the provided sample, may lead to rejection of bid. (With confiscation of CDR).**
- 3. In such case Sample Order shall be issued to 2nd lowest.**

Signature & Stamp of Bidder

4. **Please submit the bid on CUI-Lahore Campus prescribed BoQs with complete terms and conditions signed, stamped and also mentioned quoted model / brand, otherwise your bid (s) may be rejected.**
5. **Multiple rates of an item may lead to the rejection of bid / item.**
6. **Purchase / work order shall be awarded for item Sr. # 1,2,3,4,5,6,7,8, 9 on turnkey basis and Items Sr. # 10,11,12,13,14,15,16 on item wise basis.**