



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-994
Case # 2254

Title of Tender: **Chemicals & Consumable Items for Dr. Aqif Anwar Ch, Department of IRCBM**

TERMS AND CONDITIONS

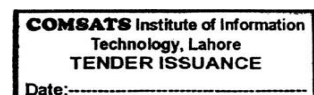
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions /BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance
7. The bid proposal must be inclusive of freight and all other taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **January 24, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

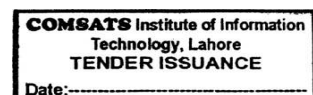
The envelope shall also bear the word "**CONFIDENTIAL**" and the Title of procurement of "**Chemicals & Consumable Items for Dr. Aqif Anwar Ch, Department of IRCBM**".

Signature & Stamp of Bidder



12. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 13. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
14. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
21. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 22. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
23. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - The offer is from a firm, which is black listed by any Govt. Office.
 - The offer is received by telephone/telex/fax/telegram.
 - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

Signature & Stamp of Bidder



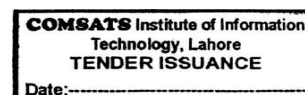
24. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
25. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Chemicals & Consumable Items for Dr. Aqif Anwar Ch, Department of IRCBM

No change in the BoQs (Specs and Qty.) of CIIT, as detailed below, is allowed. Any addition information may be mentioned in the blank columns (i.e. model / brand and Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).				Rate to be quoted Inclusive of all (applicable) Taxes	
Sr. #	Item Name	Specifications	Quantity	Quoted Model / brand	Total Price (Rs).
1.	pH Strips	10 Strips boxes	10 Nos.		
2.	Gloves	Medium Size	10 Nos.		
		Large Size	10 Nos.		
3.	Copper 11 acetate monohydrate	CAS 6046-93-1 or equivalent	200 g		
4.	Silver Nitrate	CAS Number 7761-88-8 or equivalent	100 gm		
5.	Iron nitrate 9 hydrate	CAS Number 7782-61-8 or equivalent	100gm		
6.	Chromium nitrate	CAS Number 7789-02-8 or equivalent	100gm		
7.	Ethanol	2.5 L each packing	4 Nos.		
8.	BisGMA (Bisphenolaglycidyl methacrylates) or equivalent	CAS 1565-94-2 or equivalent	100ml		

Signature & Stamp of Bidder



9.	T 75 Tissue Culture Flask or equivalent		200 Nos.		
10.	Disposable pipettes	10ml plastic	1000 Nos.		
11.	Disposable Pipettes	25 ml plastic	1000 Nos.		
12.	Disposable pipettes	5 ml plastic	500 Nos.		
13.	Parafilm Roll or equivalent	roll size 4 in. × 125 ft	5 Nos.		
14.	Wheel Pipette filler or equivalent		15 Nos.		
15.	Micro pippette	10-100uL	01 No.		
16.	Tissue rolls	Hi jean Jumbo or equivalent	20 Nos.		
17.	sieves	Stainless steel	150 um		
18.	sieves	Stainless steel	100 um		
19.	sieves	Stainless steel	70 um		
20.	sieves	Stainless steel	50 um		
21.	Alumina Crucibles	Alumina High Temperature 1800C 50ml	02 Set each		
22.	Alumina Crucibles	Alumina High Temperature 1800C 100ml	02 Set each		
23.	Transwell For cell culture or equivalent	Suitable for 24 well plates Dia 6.5mm – PET membrane Pore size 0.4um or equivalent (12 inserts in each pack)	02 Pack		

Note:

- Purchase / work order (s) will be awarded **on Item Wise**.
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- Chemicals which require special conditions e.g. low temperature etc. must be provided as such otherwise their delivery will not be accepted.
- Multiple prices of an item may lead to the rejection of item/bid.

Signature & Stamp of Bidder