



# COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-980

Case # 2211

**Title of Tender: Electric, AC, Welding, Paint, Carpentry, Plumbing and Telephone Exchange Items for Works Department**

## **TERMS AND CONDITIONS**

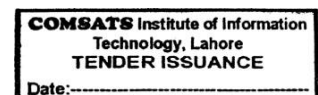
**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
7. The bid proposal must be inclusive of freight and all other taxes to be delivered at CIIT-Lahore premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **November 22, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

**Secretary, Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

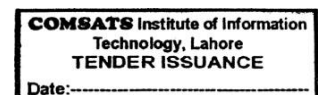
12. The envelope shall also bear the word **“CONFIDENTIAL”** and the Title of procurement of **“Electric, AC, Welding, Paint, Carpentry, Plumbing and Telephone Exchange Items for Works Department”**.

**Signature & Stamp of Bidder**



13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
  - 2% per day of the invoice price for further 5 working days.
  - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. 05% of the total value of the Warranty Items will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and it will be released after One Year from the date of delivery / completion of work / supply.**
- 24. The bidder is required to furnish in form of Bank deposit / CDR equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
  - Received later than the date and time fixed for tender submission
  - The tender is unsigned/ unstamped
  - The offer is ambiguous
  - The offer is conditional
  - The offer is from a firm, which is black listed by any Govt. Office.
  - The offer is received by telephone/telex/fax/telegram.
  - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

**Signature & Stamp of Bidder**



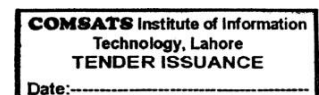
26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. /**  
**Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

**BoQs of Electric, AC, Welding, Paint, Carpentry, Plumbing and Telephone Exchange Items for Works Department, CIIT-Lahore**

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).	Qty.	Quoted Model / Brand	Rate to be quoted Inclusive of all (applicable) Taxes		
				Unit Price (Rs.)	Total Price (Rs.)	
<b>1. Electric Items (Turnkey Basis)</b>						
1	Tube Rod 18 Watt	Philips or equivalent	Nos	75		
2	Tube Rod 40 watt	Philips or equivalent	Nos	100		
3	Starter S-10	Philips or equivalent	Nos	100		
4	Starter S-02	Philips or equivalent	Nos	100		
5	Energy Saver 24 Watt, Cool Day Light, I = 165mA, 66Lumens /Watt length of tube 3"of Energy Saver E-27 Type Replacement warranty 01 year required	Phillips or equivalent	Nos	700		
6	Energy Saver 11 Watt, Cool Day Light, I = 165mA, 66Lumens /Watt Energy Saver E-27 Type Replacement warranty 01 year required	Phillips or equivalent	Nos	100		

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7	Energy Saver 80 Watt Cool Day Light, I = 350mA, 66 Lumens /Watt length of tube 5.5"of Energy Saver E-40 Type Replacement warranty 01 year required	Philips or equivalent	Nos	30			
8	Energy Saver 45 Watt Cool Day Light, I = 230mA, 66Lumens /Watt, E-27 Type E-27 Type Replacement warranty 01 year required	Philips or equivalent	Nos.	50			
9	PVC Duct 16mm x 25mm (Good Quality) (10 Feet = 01 Length)	Adamjee or equivalent	Length	100			
10	PVC Duct 16mm x 38mm (Good Quality) (10 Feet = 01 Length)	Adamjee or equivalent	Length	50			
11	PVC Duct 60mm x 60mm (Good Quality) (10 Feet = 01 Length)	Adamjee or equivalent	Length	50			
12	Light Plug Multi (Copper Point) with Box	KM or equivalent	Nos.	150			
13	Power Plug Porciline base coper point	Ittefaq or equivalent	Nos	100			
14	Bulb Holder Big base	KM or equivalent	Nos	70			
15	Switch Button on / off	KM or equivalent	Nos.	150			
16	Socket Two Pin	KM or equivalent	Nos	100			
17	Three Pin Shoo for light plug	Ittefaq or equivalent	Nos	50			
18	Three Pin Shoo for Power Plug	Ittefaq or equivalent	Nos	50			
19	Dimmer UPS (imported)	Klass or equivalent	Nos	250			
20	Switch Button (imported)	Klass or equivalent	Nos	100			
21	Socket Two Pin (Imported)	Klass or equivalent	Nos	70			
22	Insulation Tape	Nitto or equivalent	Nos	150			
23	Dimmer	Ittefaq or equivalent	Nos.	250			
24	Down Lights 5" silver color	Local	Nos	100			
25	Cable 3/0.029 1-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	6			
26	Cable 3/0.029 2-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	2			
27	Cable 7/0.29 1-Core Copper (01 coil = 90 meter)	GM or equivalent	Coil	3			
28	Capacitor 3.5	Fuji or equivalent	Nos	100			
29	Circuit Breaker 16 Amp S/Pole (Genuine)	Legrend or equivalent	Nos	60			

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30	Circuit Breaker 20 Amp S/Pole (Genuine)	Legrend or equivalent	Nos	60			
31	Circuit Breaker 30 Amp 3/Pole MCCB (Genuine)	Legrend or equivalent	Nos	30			
32	Circuit Breaker 100 Amp 3 Pole MCCB (Genuine)	Legrend or equivalent	Nos	5			
33	Circuit Breaker 200 Amp 3 Pole MCCB (Genuine)	Legrend or equivalent	Nos	2			
34	Safety Breaker 20 Amp with box	Truu or equivalent	Nos.	70			
35	Steel Nail 1"	Local	KG	3			
36	Steel Nail 1.5"	Local	KG	3			
37	Screw 1" black (01 Box = 100 Nos)	Local	Box	3			
38	Screw 1.5" black (01 Box = 100 Nos)	Local	Box	3			
<b>Grand Total Amount (Rs.) of Sr. # 1-38</b>							
<b>2. AC Items (Turnkey Basis)</b>							
39	Gas Cylinder R-22	USA Genetron or equivalent	Cylinder	5			
40	Copper Coil 1/2 (01 Coil = 50 Feet)	USA or equivalent	Coil	3			
41	Copper Coil 1/4 (01 Coil = 50 Feet)	USA or equivalent	Coil	2			
42	Copper Coil 5/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	1			
43	Copper Coil 3/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	2			
44	Copper Coil 6/8 (01 Coil = 50 Feet)	USA or equivalent	Coil	1			
45	Cable 3-Core 110/76 Copper	GM or equivalent	Coil	1			
46	Service Valve 5/8 Copepr	Local	Nos.	70			
47	Service Valve 3/8 Copper	Local	Nos.	70			
48	Service Valve 1/2 Copper	Local	No	70			
49	Service Valve 1/4 Copper	Local	Nos.	70			
50	Service Valve 6/8 Copepr (L type)	Local	Nos.	65			
51	Service Valve 6/8 Copepr (Straight)	Local	Nos.	65			
52	Capacitor 45+6 uf	Fuji or equivalent	Nos	100			
53	Evaporator 1.5 Ton (As per Sample) Copper	Haier, PEL LG or equivalent	Nos	6			

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54	Evaporator 2 Ton (As per Sample) Copper	Haier, PEL LG or equivalent	Nos	6			
55	Condenser 1.5 Ton (As per Sample) Copper	Haier, PEL LG or equivalent	Nos	6			
56	Condenser 2 Ton (As per Sample) Copper	Haier, PEL LG or equivalent	Nos	6			
57	Laquer Spray Bottle	WIN or equivalent	Nos	30			
58	Flayring Tool Box 6/8	Germany or equivalent	Nos	2			
59	Copper Rod	USA or equivalent	Kg	5			
60	Nitto Tape	Osaka / Nitto or equivalent	Nos	50			
61	Sand paper 80 Number	Local	Roll	2			
<b>Grand Total Amount (Rs.) of Sr. # 39-61</b>							
<b>3. Carpentry Items (Turnkey Basis)</b>							
62	Lamination Sheet 3/4" (Good Quality)	SONY or equivalent	No.	25			
63	Wooden Press 2" (Lasani) Good Quality	SONY or equivalent	No.	25			
64	Zinc Titanium (As per Sample) Good Quality	As Per Sample	KG	10			
65	Screw 1.5" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	100			
66	Screw 1" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	50			
67	Screw 2" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	50			
68	Screw 2.5" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	50			
69	Screw 3/4" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	50			
70	Screw 3" (Black) (1/2 Kg.)	Taiwan or equivalent	Box	50			
71	Screw 4" (14 No) (1/2 Kg.)	Taiwan or equivalent	Box	8			
72	Steel Nail 1" (17 No)	Taiwan or equivalent	Kg	15			
73	Steel Nail 1.5" (17 No)	Taiwan or equivalent	Kg	15			
74	Steel Nail 2" (17 NO)	Taiwan or equivalent	Kg	15			
75	Steel Nail 2.5" (17 NO)	Taiwan or equivalent	Kg	15			
76	Nail Topes 2" (15 No)	Taiwan or equivalent	Kg	15			
77	Nail Topes 1.5" (17 No.)	Taiwan or equivalent	Kg	20			
78	Nail Topes 1.5" (14 No.)	Taiwan or equivalent	Kg	20			
79	Nail Topes 2" (14 No.)	Taiwan or equivalent	Kg	20			

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80	Nail Topes 1" (17 No.)	Taiwan or equivalent	Kg	20			
81	Nail-1" (Simple)	Taiwan or equivalent	Kg	20			
82	Door Closer (Medium)	Taiwan or equivalent	Nos	6			
83	Drawer Lock	Taiwan or equivalent	Nos	240			
84	Chutkhni 8" Steel	Steel Made	Nos	24			
85	Chutkhni 6" Steel	Steel Made	Nos	24			
86	Catcher Medium	Italy or equivalent	Nos	100			
87	Handle ( Door dasti) Simple iron (As per Sample)	Local	Nos	72			
88	Lock Round	Taiwan or equivalent	Nos	24			
89	Handle Lock	Local	Nos	24			
90	Shapaka Kundi (Large) Good Quality	Local	Nos	60			
91	Glue (1 Kg Pk)	CALA Bond WDP or equivalent	Pkt	60			
92	Samad Bond (1-Kg)	Elephant or equivalent	Pkt	40			
93	Arl 9 inch Iron (Heavy material rod)	Local	No	24			
94	Dana Lakh Golden	Local	Kg	15			
95	Sundrus	As Per Sample	Kg	2			
96	Sayany (1/2 Kg.)	As Per Sample	Pkt	24			
97	Suraish	As Per Sample	Kg	4			
98	Sprit	As Per Sample	Ltr.	100			
99	Lacker	ICI or equivalent	Qtr.	25			
100	Mulmul	As Per Sample	Meter	200			
101	Rawal Plug (Plastic 12 No.) (100-Piece/pkt)	As Per Sample	Pkt	20			
102	Sand Paper (120No. & 222 No.)	As Per Sample	Nos	50			
103	Thiner	ICI or equivalent	Ltr.	150			
104	Kerosene Oil		Ltr.	50			
105	Alumunium Wheel	Taiwan or equivalent	Pair	36			
106	Glass Railing chanal	Taiwan or equivalent	Rft	200			
107	Glass Railing wheel	Taiwan or equivalent	Pair	36			
108	ELFI Warnish	ICI or equivalent	Qtr.	25			

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		Grand Total Amount (Rs.) of Sr. # 62-108					
4. Plumbing Items (Turnkey Basis)							
109	Muslim Shawar (length 3-Feet)	Faisal or equivalent	Nos.	50			
110	Handle Valve 3/4"	Master or equivalent	Nos.	25			
111	Handle Valve 1/2"	Master or equivalent	Nos.	50			
112	Handle Valve 1"	Master or equivalent	Nos.	12			
113	Water Nozal 3/4" Brass material	Local	Nos.	50			
114	Bib Cock Spindle	Master or equivalent	Nos.	100			
115	Bib coke Head	Master or equivalent	Nos.	100			
116	Commode washer (IFO)	ICI or equivalent	Nos.	100			
117	Plain washer	ICI or equivalent	Nos.	100			
118	Seat cover (ifo) Small	ICI or equivalent	Nos.	50			
119	Seat cover (ifo) Large	ICI or equivalent	Nos.	50			
120	Teflon Tape	Taiwan or equivalent	Nos.	100			
121	Side Cock	Latif or equivalent	Nos.	30			
122	Basin Mixture Connection Pipe Length 18 inch	China or equivalent	Nos.	24			
123	Rubber Connection Pipe (Nut Waly-White) length 2 Feet	Local	Nos.	24			
124	Cone Washer	Local	Nos.	100			
125	Gas Nozel 1/2"	Local	Nos.	50			
126	Jublee Clump 1/2"	Local	Nos.	30			
127	Jublee Clump 1"	Local	Nos.	30			
128	Jublee Clump 1.5"	Local	Nos.	30			
129	Jublee Clump 2"	Local	Nos.	30			
130	Jublee Clump 3"	Local	Nos.	100			
131	PPRC Heater	Turk or equivalent	Nos.	2			
132	Pipe Cutter	Turk or equivalent	Nos.	2			
133	PPRC Pipe 25mm (13-Feet)	Popular or equivalent	Length	40			
134	PPRC Pipe 32mm (13-Feet)	Popular or equivalent	Length	40			

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135	Elbow 25mm (PPRC)	Popular or equivalent	Nos.	100			
136	Elbow 32mm (PPRC)	Popular or equivalent	Nos.	100			
137	Pipe Hook (Iron)	Local	Nos.	100			
138	U-Clump 25mm	Popular or equivalent	Nos.	50			
139	U-Clump 32mm	Popular or equivalent	Nos.	50			
140	El Bow 25x1/2	Popular or equivalent	Nos.	50			
141	Bearal Nipple 3/4"	Popular or equivalent	Nos.	30			
142	Bush 1"x3/4"	Local	Nos.	30			
143	Socket 25 mm	Popular or equivalent	Nos.	50			
144	Socket 32 mm	Popular or equivalent	Nos.	50			
145	Socket 32mmx25mm	Popular or equivalent	Nos.	30			
146	Socket 32mmx3/4"	Popular or equivalent	Nos.	30			
147	Pipe Nipple 3/4" G.I	Local	Nos.	24			
148	Union Washer 1" (100 Piece/Pkt)	Local	Pkt	1			
149	Union Washer 3/4" (100 Piece/Pkt)	Local	Pkt	1			
150	Baril Nippal 1/2" GI	China or equivalent	Nos.	100			
<b>Grand Total Amount (Rs.) of Sr. # 109-150</b>							
<b>5. Paint, Welding and Polish Items (Turnkey Basis)</b>							
151	Sand paper	150 no or equivalent	Dozen	20			
152	Sand paper	120+100 no	Dozen	20			
153	Plaster of perris	local	Dozen	10			
154	Spray paint silver	kobe or equivalent	Dozen	4			
155	Spray paint Black	kobe or equivalent	Dozen	2			
156	Thinner	Master or equivalent	Liter	48			
157	Warnish	Master or equivalent	gellon	50			
158	Kerosine oil	Local	Liter	500			
159	Brush 5 "	Captan or equivalent	Nos.	18			
160	Brush 3"	Captan or equivalent	Nos.	18			

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161	Paint ruller	Captan or equivalent	Nos	6			
162	Acylyric	Taj mehal weather sheet or equivalent	kg	50			
163	Mesh 6'	12*24	Bundle	5			
164	Mesh 5'	12*24	bundle	4			
165	Welding lead	superstar/Mil ler or equivalent	Rft	400			
166	Cutter disk 14 "	Topaz or equivalent	Nos	100			
167	Tower bolt 4"	Local(High quality)	Box	20			
168	Arl 12"	Local(High quality)	Box	10			
169	Cable 7/36 (Two Core, 90 meter coil)	Gm or equivalent	Coil	2			
170	Plass	Ttra or equivalent	Nos	3			
171	Ruller heinges 3"	Local(High quality)	Box	8			
172	Cutting disk 9"	Topaz or equivalent	Nos	100			
173	Mesh 7'	12*24	Bundle	2			
174	Welding holder	Jasic or equivalent	Nos	12			
175	Rawal bolt 2.5 no	Local	Box	30			
176	Key set	wrench or equivalent	Nos	2			
177	Baby grinder	Hitachi or equivalent	Nos	1			
178	Iron strip 1/2	local	kg	300			
179	Iron angle 1"	local	kg	100			
180	Iron angle 1.125	local	kg	400			
181	iron angle 1.5	local	kg	400			
182	Ms pipe 1.125	16 guage	Nos	50			
183	Ms pipe 1"	16 guage	Nos	50			
184	Ms sheet	16guage 7*4	Nos	15			
185	Ms sheet	18 guage 7*4	Nos	10			
186	iron Gola	local	Nos	50			
187	Steel poteen	Master Box 2 lit or equivalent	Nos	30			
188	Paint Grinding machine	Hitachi or equivalent	Nos	2			

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189	Welding plant inverter	Jasic 200 or equivalent	Nos	2			
190	Dana lakh golden	A+ quality	Kg	60			
191	Sprit	ICI or equivalent	Liter	300			
192	naranji	local	kg	4			
193	khulasai	local	Dozen	5			
194	Dana saresh	local	kg	20			
<b>Grand Total Amount (Rs.) of Sr. # 151-194</b>							
<b>6. Telephone Exchange Items (Turnkey Basis)</b>							
195	Telephone Cable 2- Pair	GM or Equivalent	Coil	15			
196	Cable RG Eleven	Local	Coil	5			
197	Telephone Set (CLI Type) Model: (KXTSC-524-CID) (With One Year Warranty)	Panasonic or Equivalent	No	10			
198	Insulation Tape	Osaka or Equivalent	No	36			
<b>Grand Total Amount (Rs.) of Sr. # 195-198</b>							

**Special Terms and conditions:**

1. Vendors are strongly advised to visit CIIT-Lahore and inspect sample of items before quoting any item / brand / model to avoid quality and compatibility issues which may lead to rejection of bid.
2. Vendors are advised to please quote all the items of relevant portion as all the heads / portions are on turnkey basis, therefore skipping of any item may lead to rejection from the said head / portion.
3. Purchase / Work order (s) will be awarded on Sub Total / Head Wise as mentioned in BoQs.
4. Please submit the bid on CIIT-Lahore prescribed BoQs with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.
5. Multiple rates of an item may lead to the rejection of bid / item.

**Signature & Stamp of Bidder**