



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-975
Case # 2212

Title of Tender: Expendable Supplies for Dr Usman Latif under HEC NRPU Project Department of IRCBM

TERMS AND CONDITIONS

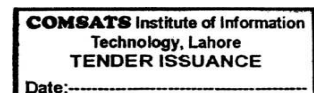
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

- 1. Any addition, deletion or modification of any clause of the procurement terms & conditions /BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
- 2. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **45 days**. The handing over / completion time for this contract is of critical importance
7. The bid proposal must be inclusive of freight and all other taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **November 15, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

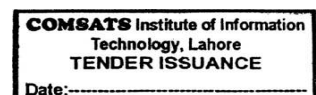
The envelope shall also bear the word "**CONFIDENTIAL**" and the Title of procurement of "**Expendable Supplies for Dr Usman Latif under HEC NRPU Project Department of IRCBM**".

Signature & Stamp of Bidder



12. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 13. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
14. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
21. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 22. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
23. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - The offer is from a firm, which is black listed by any Govt. Office.
 - The offer is received by telephone/telex/fax/telegram.

Signature & Stamp of Bidder



ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

24. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

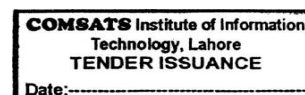
25. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Expendable Supplies for Dr Usman Latif under HEC NRPU Project Department of IRCBM

No change in the BoQs (Specs and Qty.) of CIIT, as detailed below, is allowed. Any addition information may be mentioned in the blank columns (i.e. model / brand and Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).					Rate to be quoted Inclusive of all (applicable) Taxes	
Sr. #	Item Name	Specifications	Qty		Quoted Model / Brand	Total Price (Rs)
1	10,12-Pentacosadiynoic acid	66990-32-7 or equivalent	25	Gm		
2	Methylene chloride	75-09-2 or equivalent	2.5	L		
3	1-ethyl-3-[3-dimethylaminopropyl]carbodiimide hydrochloride (EDC)	25952-53-8 or equivalent	25	Gm		
4	Ethyl acetate	141-78-6 or equivalent	1	L		
5	2-(2-aminoethoxy)ethanol	929-06-6 or equivalent	100	Gm		
6	Sodiumhydride	7647-69-7 or equivalent	20	Gm		

Signature & Stamp of Bidder



7	Tetrahydrofuran	109-99-9 or equivalent	500	mL		
8	Epibromohydrin	3132-64-7 or equivalent	20	Gm		
9	4-(2-hydroxyethyl)-1-piperazineethane-sulfonic acid HEPES	7365-45-9 or equivalent	100	mL		
10	2,2'-(Ethylenedioxy)bis-(ethylamine) (EDEA)	929-59-9 or equivalent	100	mL		
11	Succinic anhydride	108-30-5 or equivalent	100	Gm		
12	1,2-dimyristoyl-sn-glycero-3-phosphate (DMPA)	80724-31-8 or equivalent	100	Gm		
13	Polyethylene oxide (PEO)	25322-68-3 or equivalent	5	Gm		
14	Tetraethyl orthosilicate (Tetraethoxysilane, 98%)	78-10-4 or equivalent	100	mL		
15	7-Octenyltrichlorosilane	153447-97-3 or equivalent	25	mL		
16	KMnO4 Potassium Permanganate	7722-64-7 or equivalent	1	Kg		
17	NaIO4 Sodium Periodate 99%	7790-28-5 or equivalent	500	Gm		
18	N-Hydroxysuccinimide (NHS), 98+ %	6066-82-6 or equivalent	25	Gm		
19	Methanol 99.9%	67-56-1 or equivalent	2.5	L		
20	Sodium Hydroxide Pellets 97%	1310-73-2 or equivalent	1	Kg		
21	Bovine Serum Albumin	9048-46-8 or equivalent	10	Gm		
22	Sylgard kit 184 silicon elastomer kit (room temperature cure) or equivalent		500	Gm		
23	4,4'-Methylenebis(phenyl isocyanate), 98%	101-68-8 or equivalent	500	Gm		
24	Bisphenol A 97%	80-05-7 or equivalent	500	Gm		

Signature & Stamp of Bidder

25	Ethylene glycol dimethacrylate	97-90-5 or equivalent	500	mL		
26	N,N-Dimethylformamide	68-12-2 or equivalent	1	L		
27	3-Aminopropyl-triethoxy-silane (APTES)	919-30-2 or equivalent	100	mL		
28	Phloroglucinol	108-73-6 or equivalent	100	Gm		
29	Pyridine 99.5%	110-86-1 or equivalent	500	mL		
30	Guanidine Hydrochloride	50-01-1 or equivalent	25	Gm		
31	Potassium Hydroxide, pellets	1310-58-3 or equivalent	1	Kg		
32	N,N-hexamethylenebisacrylamide (bisacetamide)	3073-59-4 or equivalent	50	Gm		
33	Styrene solution	100-42-5 or equivalent	1	L		
34	Ammonium Hydroxide solution	1336-21-6 or equivalent	500	mL		
35	Isopropyl Alcohol (anhydrous)	67-63-0 or equivalent	250	mL		
36	Divinylbenzene	1321-74-0 or equivalent	250	mL		
37	Phosphate buffer solution (1M, pH 7) or equivalent		1	L		
38	Polyethylene glycol (PEG) (Mol wt. 20,000)	25322-68-3 or equivalent	5	Kg		

Special Terms & Conditions:

1. The packing should contain a label showing traceable/ verifiable catalogue / lot number.
2. Certificate of Analysis must be provided with the delivery.
3. The vendor must have an authorized dealer certificate of the Original Manufacturer or Principal for the quoted product (certificate with current year's validity) must be attached with bid otherwise such item / bid may be rejected. No third party authorization letter shall be considered / entertained.

Signature & Stamp of Bidder

4. Chemicals which require special conditions e.g. low temperature etc. must be provided as such otherwise their delivery will not be accepted.
5. Vendors are requested to avoid quote/supply the Re-packed, expired or fake chemicals which may leads to rejection of bid with may permanent blacklisting.

Note:

- Purchase / work order (s) will be awarded **on Item Wise**.
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- Multiple prices of an item may lead to the rejection of item/bid.