



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-958
Case # 2181

Title of Tender: **Chemicals & Glassware's for Pharmacy Department**

TERMS AND CONDITIONS

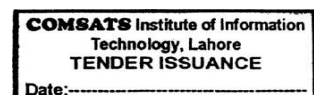
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions /BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.
2. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **40 days**. The handing over / completion time for this contract is of critical importance
7. The bid proposal must be inclusive of freight and all other taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **October 19, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

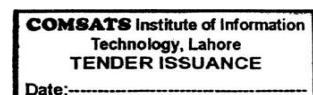
The envelope shall also bear the word "**CONFIDENTIAL**" and the Title of procurement of "**Chemicals & Glassware's for Pharmacy Department**".

Signature & Stamp of Bidder



12. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 13. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
14. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
21. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 22. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
23. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - The offer is from a firm, which is black listed by any Govt. Office.
 - The offer is received by telephone/telex/fax/telegram.

Signature & Stamp of Bidder



ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

24. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

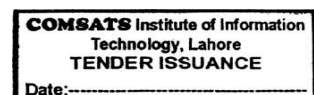
25. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Chemicals & Glassware’s for Pharmacy Department

No change in the BoQs (Specs and Qty.) of CIIT, as detailed below, is allowed. Any addition information may be mentioned in the blank columns (i.e. model / brand and Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).			Rate to be quoted Inclusive of all (applicable) Taxes	
Sr. #	Item Name & Description	Quantity	Quoted Model / brand	Unit Price (Rs).
1.	Acetic Acid	2.5L		
2.	Acetone	2.5L		
3.	Acetyl chloride	1L		
4.	Acetyl choline	25g		
5.	Acid fuchsin ind.	100ml		
6.	Albumin(bovine)	100g		
7.	Almond bitter oil	100ml		
8.	Amaranth	100g		
9.	Ammonia	5L		

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10.	Ammonium Bicarbonate	1Kg		
11.	Aniline	25g		
12.	Ascorbic acid	1Kg		
13.	Aspartic acid	25g		
14.	Atropine sulphate	25g		
15.	Bees Wax	2.5kg		
16.	Benzaldehyde	100ml		
17.	Benzene	10L		
18.	Benzoic Acid	1Kg		
19.	Borax	1Kg		
20.	Bromine	1L		
21.	Bromo phenol	100g		
22.	Bromocresol green	100g		
23.	Cadmium Chloride	100g		
24.	Caffeine	25g		
25.	Calamine	2Kg		
26.	Calcium chloride	1Kg		
27.	Calcium Lactate	500g		
28.	Camphor	250g		
29.	Caraway oil	100ml		
30.	Carbon tetra chloride	2.5L		
31.	Cardamom oil	100ml		
32.	Castor Oil	1L		

33.	Cedar Wood Oil	100ml		
34.	Cetyl Alcohol	1kg		
35.	Charcoal Activated	100g		
36.	Chloral Hydrate	500g		
37.	Chloroform	2.5L		
38.	Cholesterol	100g		
39.	Cinamic acid	100g		
40.	Cinnamon Oil	100ml		
41.	Cinnamon oil	100ml		
42.	Citric Acid Hydrated	2kg		
43.	Clove oil	100ml		
44.	Cod liver oil	1L		
45.	Copper sulphate	1Kg		
46.	Creatinine	25g		
47.	Crystal Violet	25g		
48.	D-Fructose	250g		
49.	D-Glucose	2kg		
50.	Di-Sodium Hydrogen Phosphate	1kg		
51.	EDTA	1kg		
52.	Ethanol	5L		
53.	Ethyl Acetate	2.5L		
54.	Ethyl ether	2.5L		
55.	Formaldehyde	2.5L		

56.	Gelatin	1kg		
57.	Glycerin(Commercial)	5L		
58.	Glycine	25g		
59.	Gum Acacia	2Kg		
60.	Gum Tragacanth	2kg		
61.	Heavy kaolin(Commercial)	1Kg		
62.	Histamine	25g		
63.	Hydro chloric acid	5L		
64.	Hydrogen Peroxide	2.5L		
65.	Idoform	1L		
66.	Iodine	1kg		
67.	Kaolin Light	1kg		
68.	Lactose	2kg		
69.	Lemon oil	100ml		
70.	Litmus paper blue or equivalent	5Pkt		
71.	Litmus paper Red or equivalent	5Pkt		
72.	MacConkey agar	500g		
73.	Magnesium Carbonate	500g		
74.	Magnesium Chloride	1kg		
75.	Magnesium stearate	1Kg		
76.	Magnesium Sulfate	1kg		
77.	Magnesium trisilicate	1Kg		
78.	Malachite green	25g		

79.	Maltose	100g		
80.	Menthol	100g		
81.	Methanol	2.5L		
82.	Methyl orange	100g		
83.	Methyl Paraben	500g		
84.	Methyl Red	50g		
85.	Methyl red	100g		
86.	Methyl salicylate	2.5L		
87.	Methylene blue	100ml		
88.	n -hexane	2.5L		
89.	Naphthalene	250g		
90.	Ninhydrin	50g		
91.	Ninhydrin	100g		
92.	Nitric acid	1L		
93.	Nitro benzene	1L		
94.	Nutmeg oil	100ml		
95.	Nutrient Agar	500g		
96.	Nutrient broth	500g		
97.	Oleic Acid	1L		
98.	Orange oil	100ml		
99.	Ortho-phosphoric Acid	2.5L		
100.	Oxalic acid	1Kg		
101.	Palmitic Acid	100g		

102.	Paraffin hard (Commercial)	5kg		
103.	Paraffin Oil (Commercial)	5L		
104.	Pectin	1kg		
105.	Peppermint oil	250ml		
106.	Per chloric acid	1L		
107.	Phenol red	100g		
108.	Phenolphthalein	100g		
109.	Pot.dichromate	250g		
110.	Pot.permaganate	1Kg		
111.	Potassium Hydroxide	3kg		
112.	Potassium Iodide	1kg		
113.	Potassium tartrate	1Kg		
114.	Propanol	2.5L		
115.	Propylene glycol(Commercial)	2L		
116.	Propylene Glycol 400	0.5L		
117.	PVP K 30 or equivalent	500g		
118.	Pyridine	1L		
119.	Saccharine	100g		
120.	Sheep blood agar	500g		
121.	Silica gel 70-230 column silica	2kg		
122.	Silver Chloride	25g		
123.	Silver nitrate	25g		
124.	Sodium Acetate	1kg		

125.	Sodium benzoate(Commercial)	1Kg		
126.	Sodium Bicarbonate	2kg		
127.	Sodium Carbonate	1kg		
128.	Sodium Chloride	1Kg		
129.	Sodium Citrate	2kg		
130.	Sodium dihydrogen Phosphate	1kg		
131.	Sodium Dodecyl Sulfate/Sod. Lauryl sulphate	1kg		
132.	Sodium Hydroxide	1kg		
133.	Sodium Metal	1kg		
134.	Sodium Sulfate Anhydrous	1kg		
135.	Sorbitol	500ml		
136.	Span 80 or equivalent	500ml		
137.	Starch(Commercial)	2Kg		
138.	Stearic Acid	1kg		
139.	Sulfur (Commercial)	2kg		
140.	Sulphuric Acid	2.5L		
141.	Toluene	1kg		
142.	Thymol	100g		
143.	Toluene	500ml		
144.	Triethyl Amine	1L		
145.	Turpentine oil(Commercial)	5L		
146.	Tween 80 or equivalent	500ml		
147.	Universal pH paper or equivalent	5Pkt		

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148.	Urea	100g		
149.	Vanillin	100g		
150.	Whatman filter paper or equivalent	5Pkt		
151.	White soft paraffin or equivalent (Commercial)	1kg		
152.	Wool fat	1kg		
153.	Xylene	2.5L		
154.	Zinc Chloride	1kg		
155.	Zinc oxide	1Kg		
156.	Zinc Sulfate	1kg		
Glassware's				
157.	Beakers 25 ml	25 Nos.		
158.	Beakers 50 ml	25 Nos.		
159	Beakers 100 ml	25 Nos.		
160.	Beakers 250ml	10 Nos.		
161.	Beakers 500 ml	10 Nos.		
162.	Beakers 1000ml	10 Nos.		
163.	Volumetric Flasks 10ml	25 Nos.		
164.	conical flask 500ml	10 Nos.		
165.	conical flask 50ml	25 Nos.		
166	conical flask 100ml	25 Nos.		
167.	Cork borers or equivalent	06 sets		
168.	cover slips	10pkt		
169.	Desiccators (small)	4 Nos.		

170.	Desiccators (medium)	4 Nos.		
171.	Desiccators (Large)	4 Nos.		
172.	Filter Paper	50 sheets		
173.	Funnels (small)	25 Nos.		
174.	Funnels (small)	25 Nos.		
175.	Glass Column 2 feet length (Dia 4 inch)	10 Nos.		
176.	Glass Column 2 feet length (Dia 8 inch)	10 Nos.		
177.	Glass Column 2 feet length (Dia 12 inch)	10 Nos.		
178.	Glass Petri Plates 90mm	25 Nos.		
179.	Glass rods	20 Nos.		
180.	Glass Slide	10paket		
181.	Glass Test tubes (Small)	100 Nos.		
182.	Glass Test tubes (Medium)	100 Nos.		
183.	Glass Test tubes (Large)	100 Nos.		
184.	Graduated Pippet 1 ml	10 Nos.		
185.	Graduated Pippet 2 ml	10 Nos.		
186.	Graduated Pippet 5 ml	10 Nos.		
187.	Graduated Pippet 10 ml	10 Nos.		
188.	Magnetic stirrer beads (different sizes, teflon coated)	10 Nos.		
189.	Magnifying glasses	10		
190.	Measuring Cylinder 10 ml	25 Nos.		
191.	Measuring Cylinder 25ml	25 Nos.		
192.	Measuring Cylinder 50ml	25 Nos.		

193.	Measuring Cylinder 100 ml	25 Nos.		
194.	Measuring Cylinder 250ml	5 Nos.		
195.	Measuring Cylinder 500ml	5 Nos.		
196.	Measuring Cylinder 1000ml	5 Nos.		
197.	Mortar Pestle (small)	10 Nos.		
198.	Mortar Pestle (Medium)	10 Nos.		
199.	Mortar Pestle (large)	10 Nos.		
200.	Pipett filler	25 Nos.		
201.	Plastic Petri Plates 90mm	100 Nos.		
202.	Quick fit distillation apparatus 500ml or equivalent	4 Nos.		
203.	Quick fit distillation apparatus 1L or equivalent	4 Nos.		
204.	Safety glasses	25 Nos.		
205.	Separating funnels 250ml	10 each		
206.	Separating funnels 500ml	10 each		
207.	Separating funnels 1000ml	10 each		
208.	Soxhelt apparatus 200ml	4 Nos.		
209.	Soxhelt apparatus 500ml	4 Nos.		
210.	Soxhelt apparatus 1L	4 Nos.		
211.	Spatula stainless steel (medium)	10 Nos.		
212.	Spatula stainless steel (large)	10 Nos.		
213.	Spray guns	5 Nos.		
214.	Stop watch	10 Nos.		
215.	Surgical Gloves	2Pkt		

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216.	Test tubes stands	25 Nos.		
217.	Thermometer 0-100 °C	10 Nos.		
218.	TLC Tank rectangular (10×5 cm)	10 Nos.		
219.	Volumetric Flasks 10ml	25 Nos.		
220.	Volumetric Flasks 25 ml	25 Nos.		
221.	Volumetric Flasks 50 ml	25 Nos.		
222.	Volumetric Flasks 100 ml	25 Nos.		
223.	Volumetric Pipette 1ml	10 Nos.		
224.	Volumetric Pipette 2ml	10 Nos.		
225.	Volumetric Pipette 5ml	10 Nos.		
226.	Volumetric Pipette 10 ml	10 Nos.		
227.	Wire Loops	10 Nos.		

Special Terms & Conditions for Chemicals (Sr. # 1-156):

1. The packing should contain a label showing traceable catalogue / lot number.
2. Certificate of Analysis must be provided with the delivery.
3. The vendor must have an authorized dealer certificate of the quoted product (certificate with current year's validity) must be attached with bid otherwise such item may be rejected.
4. Chemicals which require special conditions e.g. low temperature etc. must be provided as such otherwise their delivery will not be accepted.
5. Under no circumstances should re-packed chemicals be provided.

Note:

- Purchase / work order (s) will be awarded **on Item Wise**.
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- Multiple prices of an item may lead to the rejection of item/bid.

Signature & Stamp of Bidder