



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-927
Case #

Title of Tender: Electrical IT and Networking Items for New Architecture Department at Girls Hostel (Phase-1)

TERMS AND CONDITIONS

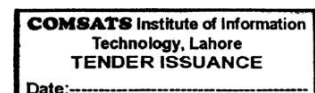
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **05 days**. The handing over / completion time for this contract is of critical importance.
7. The bid proposal must be inclusive of freight and all other taxes to be delivered at CIIT-Lahore premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **September 12, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

12. The envelope shall also bear the word “**CONFIDENTIAL**” and the Title of procurement of **“Electrical IT and Networking Items for New Architecture Department at Girls Hostel (Phase-1)”**.
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

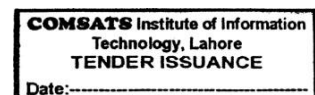
Signature & Stamp of Bidder



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. The bidder is required to furnish in form of Bank deposit / CDR equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

• **Company / Vendor Name:**.....

Signature & Stamp of Bidder

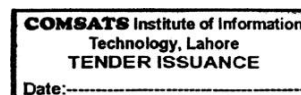


- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Electrical IT and Networking Items for New Architecture Department at Girls Hostel (Phase-1), CIIT-Lahore

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).		Qty.		Quoted Model / Brand	Rate to be quoted Inclusive of all (applicable) Taxes	
	Item Name & Specification					Unit Price (Rs.)	Total Price (Rs.)
1	Main 3 phase Electrical Cabinet (Complete DP Panel) Note: for configuration consult to technical person	Main 3 phase Electrical Cabinet with all necessary parts (Complete DP Panel), Like Branded 3 Phase Industrial Surge Protector 60 Amp Surge Protector =1 Branded 32 Amp Industrial Socket =4 Digital meters(Amp, Freq,Volt with selector switch) Main breakers = 2x 100 amp triple pole = 2x 32 amp double pole Sub Breakers = 15x 10 amp double pole Indicating lights Size 3.5 ft. x 2.0 ft. Gauge 16SWG Type : Open Compete in all respects including internal wiring, and installation Brand : Schneider or equivalent	1	No’s			
2	Single Phase Electrical Cabinet for Lab (Complete DP Panel) Note: for configuration consult to technical person	single phase Electrical Cabinet with all necessary parts (Complete DP Panel), Like Branded 32 Amp Industrial Socket =1 Digital meters(amp, freq,volt) Main breakers = 2x 32 amp double pole Sub Breakers = 5x 10 amp double pole Indicating lights Size 2.5 ft. x 1.5 ft. Gauge 16SWG Type : Open Compete in all respects including internal wiring, and installation Brand : Schneider or equivalent	1	No’s			
3	Flexible Cable	6mm 4 core Flexible pure copper cable Brand Pakistan Cables or equivalent	100	Meter			

Signature & Stamp of Bidder



4	Industrial Socket	Branded 32 Amp Industrial Socket	10	No's				
5	Electrical Insulation Tape	Original Neto Tap or equivalent	20	No's				
6	Duct 40x40	Adam jee 40x40 duct or equivalent 1 length = 10 feet	140	length				
		Adam jee 16x38 duct or equivalent 1 length = 10 feet	35	No's				
7	Cable 7x29	Original cable single core 7/.29 Cable roll Pakistan cable or equivalent Black = 5, RED = 8	13	Rolls				
8	Cable 3x29	Original cable single core 3/.29 Cable roll Pakistan cable or equivalent Green =2, Black =1, Red =1	4	Rolls				
9	Light plug with box	Akai or equivalent	50	No's				
10	Flexible Pipe	Adam jee or equivalent flexible pipe 1 roll of 1.0" = 100 feet 1 roll of 2.5" = 100 feet	2	Rolls				
11	Screws	Screws 1 box of 1.0" = 200+ 1 box of 2.0" = 200+	2	Box				
12	Rawal Plug Plastic	Plastic Rowel plugs for screws 1 pack =15+	30	Packs				
13	Steel Nail	Steel Nails 1 box of 1.0" = .5kg	1	Box				
14	Rawal Bolts	2" 2"	36	No's				
15	Labor Charges Final Bill will be as per feet and on the base of actual Stats	Electrical Ducting, Network Ducting, Electrical Wiring, Network Wiring, Electrical Cabinet , clients I/O deployment etc.	01	RFT				
Grand Total Amount (Rs.)								
16	27 U Branded Data Rack	27 U Standard Branded Data Rack or equivalent: Size: 27U Standard 19" Data Rack Gauge: 16 inner/18 outer Back Doors: Vented Rear Door, lockable and detachable Front Door: Safety Glass(Tampered) Front Door, Lock system with pivot lever Trays: 5 fixed and Branded Ventilation Mechanism: Ventilation Fans Side Panels: side panels are lockable and detachable Color/paint: Powered coted black Keyboard tray/drawer: 1U lockable keyboard shelf Cage Nuts: 20	1	No's				

Signature & Stamp of Bidder

		Color & finishing : Black and Powdered coted well finished					
17	Patch Panel Loaded	48 Port 3M Loaded Patch Panel or equivalent	2	No's			
18	I/Os with Box and Face Plate	Original 3M I/Os or equivalent	80	No's			
		Original 3M or equivalent Face Plate(Dual Port) with box	50	No's			
19	Network Cable	23 gauge Original Molex Cat 6 network cable or equivalent	12	Rolls			
20	ATS	APC ATS AP7724 or equivalent Model: Rack ATS, 2U 230V, 32A, IEC309-32A In, (16)C13, (2)C19 Out or equivalent	1	No's			

Special Terms and conditions;

1. Purchase / Work order (s) will be awarded of Sr. # 01-15 on Turnkey/ Grand Total Amount basis and other items on Item wise basis.
2. Please submit the bid on CIIT-Lahore prescribed BoQs with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.
3. Multiple rates of an item may lead to the rejection of bid / item.