



COMSATS Institute of Information Technology  
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-903  
Case # 2097

**TERMS AND CONDITIONS**

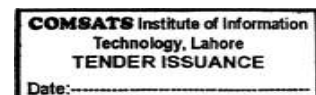
**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **40 days**. The handing over / completion time for this contract is of critical importance.
7. The bid proposal must be inclusive of freight and all other taxes and to be delivered at CIIT-Lahore premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **August 02, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

**Secretary, Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

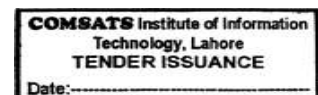
12. The envelope shall also bear the word "**CONFIDENTIAL**" and the Title of procurement of "**Supply of Generator for New Hostel, CIIT-Lahore**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

**Signature & Stamp of Bidder**



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **90 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. 05% of the total value of the Invoice will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after One Year, from the date of delivery / completion of work / supply.**
- 24. The bidder is required to furnish in form of Bank deposit / CDR equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
  - ii. Received later than the date and time fixed for tender submission
  - iii. The tender is unsigned/ unstamped
  - iv. The offer is ambiguous
  - v. The offer is conditional
  - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
  - vii. The offer is from a firm, which is black listed by any Govt. Office.
  - viii. The offer is received by telephone/telex/fax/telegram.
  - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

**Signature & Stamp of Bidder**



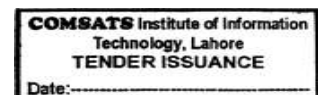
26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

**BoQs of Supply of Generator for New Hostel at CIIT-Lahore**

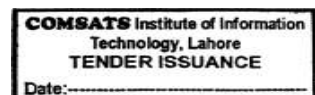
No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).			Rates to be quoted inclusive of all (applicable) taxes			
Sr .#	Item Name & Specification	Qty		Quoted Model/ Brand/ Make	Unit Price (Rs)	Total Price (Rs)
1	<p><b>250 KVA Prime Rating D.G. set. Cater Pillar/ Cummins/ John Deere or equivalent</b></p> <p>Supply, Installation &amp; Commissioning of following Diesel Generating sets 250 KVA, 200 KW prime power at 1500 RPM 0.80 PF 415/240 volts, 3 phase 50 Hz output Diesel Generator set directly coupled with Alternator, Fully Electronic control panel (PC 1.2) complete in all respect as per approved technical specification having electronic governor, AVR with PF controller of following sizes at 50° C, 90% relative humidity assembled on painted welded. Generator to be from a renowned Manufacturer of USA, UK, France or equivalent as approved by the Engineers/Client.</p> <p>steel bed-plate framework to accommodate engine complete with governor, balanced flywheel, heavy duty starting battery, charger, set or spare filters, engine panel with oil pressure and water temperature gauge, residential exhaust silencer, built in fuels tanks, water separator,</p>	01	No.			

**Signature & Stamp of Bidder**



	<p>alternator make STAMFORD/LEROY SOMERS/ Mcc Alte, or equivalent voltage regulator and provided, with radio &amp; TV, TV interference suppressers, complete with AMF panel with all necessary metering switches, indicators and manufactures special tools, engine &amp; alternator maintenance and instruction manuals, engine &amp; alternator parts list and serial communication port, complete in all respects and as per specifications. including Transportation / loading &amp; unloading .controlled Panel with all required cable &amp; controlled wiring etc and other installation accessories. Generator to be from a renowned Manufacturer of USA, UK, France or equivalent as approved by the Engineers/Client.</p> <p><b>Warranty:</b>  <b>One Year Complete Genset and Pannels Warranty shall be provided by the vendor.</b></p> <p><b>Note:</b>          It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.</p>					
2	<p><b>SOUND PROOF CANOPY (Local or equivalent)</b>          Supply and Installation of weather proof locally fabricated from sheet steel Gauge 14 x 16 SWG, deruasted phosphate &amp; electrostatic painted, supper silent soundproof CANPOY with noise level of 85 dB at 1 meter of following sizes D.G. sets above complete with sound proof, flame retardant linings, sealed on surfaces, rust proof following sizes D.G. sets, complete with sound proof, flame retardant linings, sealed on surfaces, rust proof hinges with rubber sunburst, stainless steel bolts &amp; rivets, insulated Engine muffler mounted with in CANOPY, complete in all respects and to the entire satisfaction of the Engineer/Consultants.</p> <p><b>Note:</b>          It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.</p>	01	No.			

Signature & Stamp of Bidder

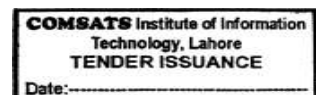


3	<p><b>ATS Panel For 250 KVA Prime Rating D.G. set.</b> Supply, Installation, connecting, and testing of ATS Panel Cabinet Type Free Standing Imported ATS Panel System with MOR according to Manufacturer's Standards consisting of all necessary controls (MCCB Breaker and Contactors) and monitoring instruments with all internal wiring and Auto Start / Stop and Auto Transfer arrangements suitable for 250 KVA Prime Powered Generating Set using best quality branded electrical / electronic components, internal wiring and box including manual load shifting system (in case auto system failure) and all accessories complete in all respects. with 01 No spare MCCB Breaker or equivalent for prime power rating of 250 KVA for Backup in Panel. (Components being used in Control Panel must of UK/EUROPE/USA Origin) or equivalent</p> <p><b>Note:</b> It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.</p>	01	No			
4	<p><b>RCC Foundation of Generator For 250 KVA Prime Rating D.G. set.</b> Providing and constructing of RCC foundation with 1:2:4 steel reinforcement as per design and requirement of generator manufacturer or as per structural design to be given by client, including cost of excavation, M.S steel bars, as per size required, refilling of excavation area. Thickness of RCC Foundation shall be as per structural design, all necessary materials, complete in all respects.</p> <p><b>Note:</b> It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.</p>	01	Job			
5	<p><b>Earthing System - Bore Type For 250 KVA Prime Rating D.G. set.</b> Drilling of earth bore 4" dia up to 1<sup>st</sup> permanent water table, back filling, ramming, complete in all</p>	02	Job			

Signature &amp; Stamp of Bidder

	<p>respect. Earthing bores shall be made at 6 to 8 feet away from foundation and distance between earth bore shall not be less than 10 feet, consisting of stranded electrolytic copper conductor of purity 99.9%, 1C-70 mm sq. to be installed in pre-laid G.I pipe or equivalent and connected to tinned copper spike at bottom of G.I pipe and to test link in man hole and from test link to desired location as per the instructions of the engineer. 2 Earthing leads shall be installed in G.I pipe, including cost of G.I nuts, bolts, Earthing Chemical washers, all necessary accessories, complete in all respects. Joints of copper conductor with G.I pipe shall be covered with 3 coats of bitumen.</p> <p><b>Note:</b> It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.</p>					
6	<p><b>Service of Genset For 250 KVA Prime Rating D.G. set.</b> Service of Genset for One Year, including replacement of Engine Oil, Air Filter, Fuel Filter, Water Separator, Oil Filter, Radiator cleaning and complete checking of Genset after every 250 hours.</p> <p><b>Note:</b> It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be be paid or claimed by the contractor / bidder.</p>	01	Job			
<b>Total Amount (Rs)</b>						
<b>If required</b>						
A	<p><b>Power Cable Pakistan/GM or equivalent</b> Supply at site, installation, connection and commissioning of Power cables 185 mm.sq. 4 core cable wire PVC/PVC including cost of excavation and back filling with sand and brick complete in all respect.</p>	01	Meter			

Signature & Stamp of Bidder



<b>B</b>	<b>Control Cable</b> <b>Pakistan/GM or equivalent</b> Supply at site, installation, connection and commissioning of control cables 2.5mm.sq. 6 core cable wire PVC/PVC including cost of excavation and back filling with sand and brick complete in all respect, complete in all respect.	<b>01</b>	<b>Meter</b>		
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**Special Terms and conditions:**

1. Purchase / Work order shall be awarded on **Grand Total / Turnkey** basis.
2. Only Authorized dealers and manufactures of Cummins, Cater Pillar, John Deer or equivalent are eligible to participate in tender and also attach the dealership letter / certificate with tender documents/ bid.
3. It should be clearly understood by the contractor / bidder that the above mentioned items shall be complete in all respects, including cost of necessary materials / accessories whether mentioned or not but are required for proper functioning of the system shall be deemed to be included in the cost of each above mentioned items, no extra charges shall be paid or claimed by the contractor / bidder.
4. Please submit the bid on our prescribed BoQs, otherwise your bid (s) may be rejected.
5. Multiple rates of an item may lead to the rejection of bid / item.