



COMSATS Institute of Information Technology  
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-864

**TERMS AND CONDITIONS**

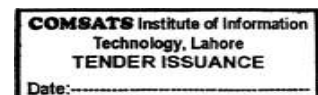
**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to **May 24, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

**Secretary, Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Expendable Supplies for IRCBM Department, CIIT-Lahore**".

**Signature & Stamp of Bidder**



13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
  - 2% per day of the invoice price for further 5 working days.
  - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
  - Received later than the date and time fixed for tender submission
  - The tender is unsigned/ unstamped
  - The offer is ambiguous
  - The offer is conditional
  - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
  - The offer is from a firm, which is black listed by any Govt. Office.
  - The offer is received by telephone/telex/fax/telegram.
  - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:** .....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

**BoQs of Expendable Supplies for IRCBM Department, CIIT-Lahore**

Sr. #	Item Name	Specification	Qty		Rates to be quoted inclusive of all (applicable) taxes	
					Quoted Model / Make/ Brand	Total Price (Rs.)
<b>Expendable supplies</b>						
1	Zinc nitrate hexahydrate	10196-18-6 or equivalent	500	gm		
2	Silver nitrate	7761-88-8 or equivalent	100	gn		
3	Ethanol (Absolute)	64-17-5. or equivalent	10	Liters		
4	Trypsin/EDTA	T4049 or equivalent 200ml x 5= 1000ml	1000	ml		
5	MTT Reagent (Kit)	CT01-5 or equivalent	5000	reactions		
6	FCS (Heat inactivated)	C8056 or equivalent	1000	ml		

Signature & Stamp of Bidder

7	alpha-MEM	M8042 or equivalent 500ml x 4 = 2000ml	2000	ml		
8	Trypan blue	72-57-1 or equivalent	25	g		
9	Polycaprolactone average Mn 80,000	0024980414 or equivalent	500g	g		
10	Tetraethyl orthosilicate	78-10-4 or equivalent	2.5	L		
<b>Expendables (Glasswares / Plasticwares)</b>						
11	Ceramic Boats (alumina) or equivalent	5ml, 10ml bear upto 1600°C (02 each)	04	Nos.		
12	Dropping funnel	100ml, 200ml (01 each)	02	Nos.		
13	Magnetic stirrer bar	(length cm): 1, 2, 3, 4, 5 (05 each)	25	Nos.		
14	pH strips	0 – 14, pack of 100 strips, merck or equivalent	10	Packs		
15	Digital LCD multimeter (current tester meter)	Resolution: 0.1 mA Measure upto 30KV	01	No.		
16	Parafilm role	4 in.× 125 ft	01	No.		
17	Reagent bottle clear with blue caps or equivalent	Graduated, 250ml	02	Nos.		
		Graduated, 500ml	05	Nos.		
18	Reagent bottle clear glass with glass cap or equivalent	100, 250, 500ml (02 each)	06	Nos.		
19	Glass Beakers	25ml	06	Nos.		
		50ml	12	Nos.		

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		100ml	12	Nos.		
		200ml	12	Nos.		
		500ml	06	Nos.		
20	Corning Transwells or equivalent	12 mm transwells, 12 inserts/12 well plate and 0.4 µm pore PTFE membrane insert (Corning or equivalent)	48	Pcs.		

**Note:**

- Purchase / work order (s) will be awarded on **Item Wise** basis.
- Please submit the bid on CIIT-Lahore prescribed BoQs, otherwise your bid (s) may be rejected.
- Multiple prices of an item may lead to the rejection of item/bid.