



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-17-795
Case # 1958

TERMS AND CONDITIONS

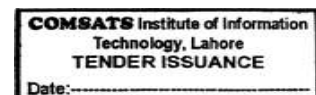
Note: All pages of BoQs / Terms & Conditions are mandatory to be signed / stamped, failing which the bid may be rejected.)

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions / BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **February 01, 2017** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Transformer 400 KVA with Accessories and Installation**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

Signature & Stamp of Bidder



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. 05% of the total value of the invoice will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after One Year, which will be counted from the date of delivery / completion of work / supply.**
- 24. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.

ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

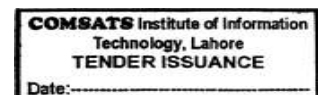
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Transformer 400 KVA with Accessories, CIIT-Lahore

Sr.#	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).	Qty.	Quoted Model / Brand	Rates to be quoted inclusive of all (applicable) taxes		
				Unit Price (Rs.)	Total Price (Rs.)	
	Item Name with Specification and required models					
1	<p>Transformer 400 KVA Supply, Installation and Commissioning of Pole mounted Transformer 400 KVA, according to WAPDA's specification DDS-84 : 2007 (amended up to date). Voltage Ratio: 11KV/0.415 KV, Vector Group: Dyn 11, Type of Cooling ONAN, Insulation Class: A, Tapping Voltage (%): (+)2.5% and (-)2.5, 5, 7.5. Type of Tank: conservator</p> <p>Components & Accessories: HV Terminal / Bushings 03 Nos., LT Terminal / Bushings 04 Nos. off Load Tap changer: 01 Nos., Oil Filling Plug: 01 No., Oil Level gauge: 01 No, Supporting Lugs: 01 No, Sillica Gel breather, Corrugated fins, Thermometer for Oil without contact, Double float Bucholz relay, Rating and Diagram plate: 01 No, Earthing Terminal: 01 No.</p> <p>Note: One Year Warranty of Complete Transformer is required.</p>	Nos.	1			
2	<p>Foundation: Concrete Foundation pad for Trnsformer dimension 7'x6'x5' compete with all respect and as per satisfaction of incharge engineer.</p>	Local	Job	1		

Signature & Stamp of Bidder



3	<p>Distribution Panel: Size hight 4', Width 3', Depth 8" and water proof safety cover infront of breakers with porceiline insulator back sheet including Incoming MCCB 800 Amps, make Mitsubishi or equivalent (Genuine): 01 No. Outgoing MCCB 200 Amps, make Mitsubishi or equivalent (Genuine): 03 Nos; MCCB 400 Amp : 01 No. Copper Bus Bars: As required for 800 Amp Cable Glands: 08 Nos. Eathing Terminal: 01 No.</p>	Legrand or equivalent	Nos.	1				
4	<p>Earthing: Providing services for earthing of Transformer 400 KVA including cost of 4" dia bore and 80 ft deep upto water level, lower GI pipe 80 Feet dia 1.5" with copper conductor 95mm and copper rod 20mm dia and 10' long, Bus Bar 1 Feet with 5 Hole size 1" x 1" x 2.5" alongwith Nut bolts and porcelin insulator including Earthing material (Potassium Nitrate, Charcoal, Sodium Chloride) and Earthing Chemical and Earth pit 1.5' x 1.5' including G.I cover of Pit and all civil work complete in all respect as per instruction of In charge Engineer. Note: Minimum required value must be 01 Ohm or less than 1 Ohm</p>	Local	Job	2				
5	Transformer plateform complete bed for pole mounted transformer (as per WAPDA Standards)	Local	Set	1				
6	Providing and erecting of PC Pole 36' complete with all respect (as per WAPDA standards)	EMCO or equivalent	Nos.	4				
7	Disk Insulator with Nut and Bolts (as per WAPDA Standards)	EMCO or equivalent	Nos.	6				
8	Wooden Cross Arm (as per WAPDA Standards)	Local	Nos.	5				
9	Conductor Dog for HT Line (as per WAPDA Standards)	Local (Wapda Standards)	Meter	275				
10	Conductor WASP for LT Line (as per WAPDA Standards)	Local (Wapda Standards)	Meter	100				
11	Nut and Bolt 9'	Local	Nos.	12				
12	Nut and Bolt 12'	Local	Nos.	12				
13	Providing and fixing in position Stay Set for Electric PC Pole complete with G.I Wire complete with all respect.	Local	Set	3				
14	Pin Insulator with pins	Local	Nos.	9				
15	D-Set Complete with Copper terminal Good Quality (as per WAPDA Standards) with Fuses	EMCO of equivalent	Set	1				
Grand Total Amount								

Special Terms and conditions:

- Purchase / Work order will be awarded on **Turnkey / Grand Total Amount** basis.
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- The bid should be included of the scope of supply, installation, testing, commissioning, Transportation of equipment as above mentioned.
- The main equipment materials & erection materials or hardware shall be supplied & installed by the contractor/ bidder.
- Multiple rates of an item may also lead to the rejection of bid / item.

Signature & Stamp of Bidder

