



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-16-764
Case # 1908

TERMS AND CONDITIONS

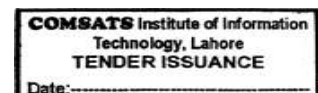
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions /BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **20 days**. The handing over / completion time for this contract is of critical importance
7. The bid proposal must be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to **November 30, 2016** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

The envelope shall also bear the word "**CONFIDENTIAL**" and the Title of procurement of "**Track Suits and Kits of Players for Sports Section, CIIT-Lahore**".

Signature & Stamp of Bidder



13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - The offer is from a firm, which is black listed by any Govt. Office.
 - The offer is received by telephone/telex/fax/telegram.
 - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of Track Suits & Kits of Players for Sports Section, CIIT-Lahore

No change in the BoQs (Specs and Qty.) of CIIT, as detailed below, is allowed. Any addition information may be mentioned in the blank columns (i.e. model / brand and Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).				Qty	Prices should be quoted inclusive of all applicable taxes	
Sr.#	Item Name	Sports Name	Specifications		Unit Price (Rs)	Total Price (Rs)
Players Kits						
1	Players Kits	Hockey	Half Selves Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos.		

		Football	Half Selves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos.		
		Cricket Kit for Male	Full Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: White Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos.		
		Cricket Kit for Female	Full Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: White Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	12 Nos.		
		Volley Ball	Half Selves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos.		
		Basket Ball For male	Sleeveless Shirt & Shorts Fabric: Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos.		

		Basket Ball For Female	Half Selves Shirt & Shorts Fabric: Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos.		
		Athletics For male	Sleeveless Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
		Athletics For Female	Half Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
		Table Tennis For Male	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos.		
		Table Tennis For Female	Half Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		

		Handball	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
		Tennis	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
		Cycling for Female	Half Selves Shirt & Trouser Fabric: Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
		Boxing	Sleeveless Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		
		Kabaddi	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos.		

Players Tracksuits						
2	Player Tracksuits	Hockey	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	14 Nos.		
		Football	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	12 Nos.		
		Cricket For Male	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	14 Nos.		
		Cricket For Female	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos.		
		Volley Ball	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	07 Nos.		

	Basket Ball For Male	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
	Basket Ball For Female	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	07 Nos.		
	Athletics For Male	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos.		
	Athletics For Female	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		
	Handball	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		

	Kabbadi	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos.		
	Boxing	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		
	Table Tennis For male	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos.		
	Table Tennis For Female	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		
	Tennis	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos.		
	Cycling for Female	Upper & Trouser Fabric: Korean Micro "A" quality or equivalent Color: Mix Navey Blue, White and Sky Blue	04 Nos.		

			Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore			
Grand Total Amount (Rs)						

Note:

- Purchase / work order (s) will be awarded **on Grand Total / Turnkey basis**.
- Please quote the rates on our BoQs, otherwise your bid may be rejected.
- Vendors are required **to inspect sample of Track Suits & Kits available at CIIT-Lahore Campus before quoting price** to avoid quality and specification issues.
- Lowest vendor (s) will be required to provide sample of Track Suit & Kit **strictly as per physical sample / BoQs** within 04 days of opening of bid.
- Failing to meet quality and specification requirements may lead to rejection of bid and order may be awarded to 2nd Lowest bidder, subject to approval of competent authority.
- Multiple prices of an item may lead to the rejection of item/bid.