



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-16-755
Case # 1899

TERMS AND CONDITIONS

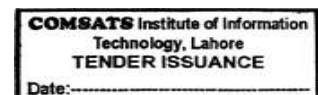
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **November 16, 2016** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

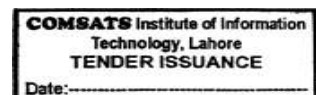
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Electric Material for Wiring in Lab A-1, At Block-A"**.
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

Signature & Stamp of Bidder



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - The offer is from a firm, which is black listed by any Govt. Office.
 - The offer is received by telephone/telex/fax/telegram.
 - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

Signature & Stamp of Bidder



26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Electric Material for Wiring in Lab A-1, At Block-A, CIIT-Lahore

No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).					Rates to be quoted inclusive of all (applicable) taxes		
Sr. #	Items Name with Specifications	Brand / Make	Quantity		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
1	Cable 25 mm ² 4-Core Copper	GM or equivalent	Meter	50			
2	Cable 10mm ² 4-Core Copper	GM or equivalent	Meter	150			
3	Cable 7/0.36 single core copper (01 Coil = 90 Meter)	GM or equivalent	Coil	2			
4	Cable 7/0.29 single core copper (01 Coil = 90 Meter)	GM or equivalent	Coil	1			
5	Polythene pipe thickness 2mm dia 1.5"	Uni or equivalent	Meter	130			
6	PVC Duct 40mm x 40mm thickness 2" (01 Length = 10 Feet)	Adamjee or equivalent	Length	15			
7	PVC Duct 25mm x 25mm (01 Length = 10 Feet)	Adamjee or equivalent	Length	10			
8	Flexible pipe 2" (01 Coil = 90 meter)	Popular or equivalent	Coil	1			
9	Multi Light Plug with Box	KM or equivalent	Nos.	10			
10	Power Plug (Porcilien back) with box	Ittefaq or equivalent	Nos.	3			
11	Steel Nail 01" (1/2KG = 01 Box)	Local	Box	3			
12	Breaker 30 Amp MCCB 3-Pole with box	Legrand or equivalent	Nos.	4			
13	D.B Box 12 X 18 inch open type 16 SWG with Main Breaker 100 Amp 3-pole MCCB 01 No. Sub Breaker 20 Amp 08 single pole.	Legrand or equivalent	Nos.	1			

Signature & Stamp of Bidder

14	Exhaust Fan 12" x 12" Plastic body Copper	GFC or equivalent	Nos.	2			
15	Breaker 100 Amp MCCB 3-Pole with Box having size 12" x 18" open type water proof safety cover.	Legrand or equivalent	Nos.	1			
16	D.B Box size 18" x 24" open type 16 SWG with Main Breaker 60 Amp (legrand or equivalent) 3-pole MCCB 01 No, Magnetic Contactor 150 Amp with Phase Failure and Timer 220V with base, surge protector 60-70 Amp 01 No., Sub Breaker 32 Amp 2-pole MCB (Legrand or equivalent) 2 Nos, complete neutral & earth bar and neon indication lights with internal D.B wiring phase failure and over voltage protection according to safety approvals UL 1950, CSA C22.2 No. 234, EN60950, EMC: CISPR22 Class B, FCC20780 Level B. Note: Breakers and Magnetic Contactor must be genuine and having good quality	Legrand / Schiender or equivalent	Nos.	1			
17	Bus Bar Box having size 12" 18" Open type water proof 16 SWG, including Main breaker 100 Amp and 4 Nos Copper Bus Bars size 1' x 1.5" x 2mm.	Local	Nos.	1			
18	Providing services for earthing of equipment including cost of 4' dia bore and 130 ft deep upto water level, lower GI pipe 130 Feet dia 1.5'' with copper conductor 25mm and copper rod 20mm dia and 10' long, Bus Bar 1 Feet with 5 Hole size 1' x 1" x 2.5" alongwith Nut bolts and porcelin insulator including Earthing material (Potassium Nitrate, Charcoal, Sodium Chloride) , Earth Chemical and Earth pit 1.5' x 1.5' including G.I cover of Pit and all civil work complete in all respect as per instruction of In charge Engineer. Note: Minimum required value must be 01 Ohm or less than 1 Ohm	Local	Job	1			
19	Digging work size 12" width 24" depth including back filling including cost of sand 6" layer and brick on cable.	Local	Feet	200			
Grand Total Amount (Rs.) Sr. # (1-19)							

Special Terms and conditions:

- Purchase / Work order will be awarded on **Grand Total Amount** basis as mentioned in BoQs.
- Please submit the bid on our prescribed BoQs and clearly mention the quoted model / brands, otherwise your bid / item may be rejected.
- Multiple rates of an item may also lead to the rejection of bid / item.

Signature & Stamp of Bidder