



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-16-754
Case # 1882

TERMS AND CONDITIONS

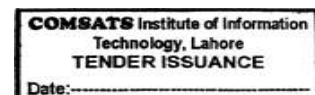
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 1000/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **20 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. The bid should be submitted in a sealed envelope up to **November 07, 2016** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"IT Items for Semester Requirements for Fall-2016"**.
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.

Signature & Stamp of Bidder



- 14. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 23. 05% of the total value of the Warranty items (Sr. # 29 for Two Years), and (Sr. # 31,39,40,42 for One Year) will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after Warranty Period, which will be counted from the date of delivery / completion of work / supply.**
- 24. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional
 - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - The offer is from a firm, which is black listed by any Govt. Office.

- viii. The offer is received by telephone/telex/fax/telegram.
 ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**

BoQs of IT Items for Semester Requirements for Fall-2016 for CIIT-Lahore

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).	Qty.		Quoted Model / Brand	Rate to be quoted Inclusive of all (applicable) Taxes	
					Unit Price (Rs.)	Total Price (Rs.)
	Item Name & Specification					
1	Sound System: ITC TB120 Sound Systems or equivalent.	Nos.	5			
2	Servo Moter Stabilizer: Stabimatic GLD 2000 VA Servo motor AVR with surge protector or equivalent.	Nos.	5			
3	Flash Drive: Scan Disk/HP 32 GB Flash Drive (USB 3.0 supported) or equivalent.	Nos.	2			
4	Network Connector: AMP/ 3M/ BayNet (Original) RJ 45 or equivalent (Box =100 Connectors)	Box	1			
5	UTP Cable: Molex/3M/ AMP/ BayNet UTP CAT 6 (Original) 23 Gauge 1000 ft Roll or equivalent	Nos.	5			
6	USB Cable: 10ft/3m USB 3.0 Extension Cable	Nos.	55			
7	Power Cable: RS Pro 3m power cord, C13 to UK Plug (BS 1363), 10 A, 250 V or equivalent	Nos.	20			

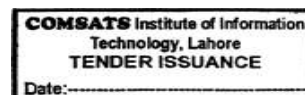
Signature & Stamp of Bidder

8	Mouse USB: A4 Tech/ Logitech (New) or equivalent	Nos.	192			
9	Keyboard: A4 Tech/ Logitech (New) or equivalent	Nos.	115			
10	VGA Cable: 15-Pins Double Shielded 20m Pure Copper or equivalent	Nos.	1			
11	KVM Switch: D-Link Model 222 or equivalent.	Nos.	8			
12	Network Cable Joiner: Ethernet Network Connector RJ45 Joiner or equivalent	Nos.	54			
13	VGA Joiner: HD15 VGA F/F Mini Gender or equivalent	Nos.	55			
14	AAA cell's for Multimedia Remote: Camelion/Duracell/Panasonic AAA Cell or equivalent	Nos.	32			
15	A23 Cell Presentation Slider Cell: Camelion/Duracell/Panasonic AAA Cell or equivalent.	Nos.	32			
16	CMOS Batteries for Mother Board: Maxell/Samsung (Original) CMOS Batteries (CR-2032) or equivalent	Nos.	100			
17	Audio Extension Cable: Audio Extension Cable 10m (Male to Male) or equivalent	Nos.	10			
18	Headphone Beats EP: Beats EP On-Ear Headphones/CREATIVE HQ-1600 or equivalent	Nos.	2			
19	Battery for Wireless Mic: Camelion/Duracell/Panasonic 9V 6F22 or equivalent	Nos.	20			
20	Air Blower: Black & Decker /Bosch Air Blower with variable speed, 600W or equivalent	Nos.	3			
21	Apple Laptop VGA Converter: Thunderbolt Mini display Port to VGA Cable Adapter Converter for MacBook	Nos.	3			
22	VGA Y Cable: VGA 15 Pin PC SVGA Male to 2 Dual Double Female Monitor Y Adapter Splitter Cable	Nos.	50			
23	VGA to HDMI converter: Generic HDMI Input to VGA Adapter Converter For PC / Laptop	Nos.	2			
24	VGA splitter: Star Tech Model: ST128PRO 8 Port or equivalent High Resolution VGA Video Splitter - 300 MHz or equivalent.	Nos.	2			
25	Data Rack(Local Made): 27U Standard 19" Vented Rear Door Glass Front Door with four railing trays, Ventilation Fans, 2 Rack	Nos.	2			

Signature & Stamp of Bidder

	mountable PDU 8 PORT UNIVERSAL SOCKET, 20 Cage Nutts , keyboard mouse sliding panel / tray or equivalent.					
26	Wooden subwoofer: Creative SBS E2800/Audionic Vision/ Mega-35 2.1 Speaker or equivalent.	Nos.	1			
27	Podium Wired Microphone: Model: 01-EWM5-GN12-BLK 12 inch Gooseneck Elite™ Wired Microphone in Black color or equivalent.	Nos.	2			
28	Voice Amplifier: Croove Rechargeable Voice Amplifier with Nick Mike Croove Rechargeable Voice Amplifier, with Waist/Neck Band & Belt Clip, 20 Watts or equivalent.	Nos.	2			
29	Hard Drives: Seagate/ Western Digital or equivalent 500GB SATA, with two year Warranty.	Nos.	30			
30	RAM DDR2: Samsung/Kingston DDR-II, 800 MHz, 2GB module (Refurbished) or equivalent.	Nos.	30			
31	RAM DDR3: Samsung/Kingston DDR3, 1600MHz, 4GB module or equivalent, One year Warranty.	Nos.	30			
32	Scanner: HP Falthead A-200 Scanner or equivalent.	Nos.	2			
33	Power over Ethernet Adapter: TPlink TL-POE200 POE KIT (A & B) or equivalent.	Nos.	40			
34	Print Server (LAN): HP Jet direct 2900nw Print Server or equivalent	Nos.	2			
35	Print Server (Wireless): HP J8021A Jet direct ew2500 802.11b/g Wireless Print Server 802.11b / g, RJ45, USB 2.0 or equivalent	Nos.	1			
36	Bio Metric Device: Digital Persona, Persona 4500URU or equivalent	Nos.	5			
37	Access Points: RUCKUS Zone Flex R300 or Equivalent (with POE and security cage).	Nos.	5			
38	Mother Board Type-I: Gegabite/ Asus or equivalent (Refurbished) ATX, Socket LGA1155, 2 slots DDR3 , 2 SATA Ports, VGA Port or equivalent.	Nos.	20			
39	Mother Board: Intel Core i3-6300, 4MB Chache, 3.8 GHz, or equivalent, One year Warranty	Nos.	25			
40	Processors: Intel Core i3-6300, 4MB Chache, 3.8 GHz, One year Warranty or equivalent.	Nos.	25			
41	SATA to IDE Converter: SATA to IDE Converter.	Nos.	5			

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42	Computer Power Supply: Kentek/Liteon or equivalent 300W, ATX 24-Pins with One year Warranty.	Nos.	20			
43	Digital Multi-meter: UNI-T\Escort Digital Multi-meter with battery or equivalent	Nos.	1			
44	AC Variac: Stabimatic/Staco or equivalent AC Variac Transformer, Input 220Vac, Range 0-300Vac, 500VA.	Nos.	1			
45	Small Drill Machine: Hilti / Black & dacker / or equivalent.	Nos.	2			
46	Crimping Tool: Linkbasic Crimping Tool RJ45/RJ11 or equivalent.	Nos.	3			
47	Access Points: (1) RUCKUS ZonFlex T300 Outdoor Access Points, or equivalent (2) UBNT UAP-Outdoor+ or equivalent.	Nos.	2			
		Nos.	3			
48	Fiber Pach Cord: Single Mode LC to LC 30m Fiber Pach Cord Multi mode LC to LC 30m Fiber Pach Cord.	Nos.	5			
49	Taging Tape:Casio EZ-Label Printer Tape cartridge 9mm (Quantity RED =2, Green = 2, Yellow= 2) or equivalent.	Nos.	6			
50	Patch Panel: 3M Volition 48-Port Rackmount Patch Panel with I/O ports or equivalent compatible with 3M I/O Port or equivalent	Nos.	2			
51	PDU: Rack PDU 19" RM 1U Europe , 7 Sockets w/Lighted Master Switch+Safety Cover, Europe Plug 13A/3120W or equivalent	Nos.	7			
52	ODF: ODF 48-Port Wall Mount/ Rack Mount 19" Standard installation, adjustable in forward and backword directions Suitable for being installed in different kind of Rack of cabinets Compact aluminum body with electrostatic spraying surface, light structure and good-looking appearance Tray Flat Tray & Sliding Tray Two-Core rotary distribution module is vertically arranged and can be rotated out of the box for easy operation, management and maintenance Adapter panels are selectable with FC/SC/ST/LC Type Splicing unit is removable and suitable for field operation and maintenance Unique plastic retainer clips for optical fibers are attached, protecting the spliced fiber sufficiently Fiber guiding hoops in front and rear side protect fibers from mechanical damage, and are arranged to ensure bending radius protection capacities and heights 48 core with 6U height or equivalent	Nos.	2			

53	UBNT: PoE UBNT POE-24-24W-G or equivalent	Nos.	6			
54	Fiber Media Converter (Pair): Fiber to Ethernet Media Converter 10/100/1000 Mbps (Pair) or equivalent	Nos.	2			
55	Ducts: Adamjee duct size 16*38 or equivalent	Nos.	40			

Special Terms and conditions:

- Bidders are required to provide and get sample (s) approved for item (**Sr. # 4, 5, 6, 7, 8, 9, 10, 12, 14, 15, 16, 17, 18, 19, 21, 22, 23, 36, 48, 50, 52**) within three days of opening of bid.
- Samples will be tested and monitored with respect to required working.
- Sample (s) of successful bidders shall be retained in sealed condition by CIIT till completion of job / supply.
- Order (s) shall be awarded to the lowest financial bid on the basis of sample evaluation / meeting the specification requirements.
- Unacceptable sample shall be returned
- Purchase / Work order will be awarded on **Item Wise** basis.
- Please submit the bid on our prescribed BoQs and clearly mention the quoted model / brands, otherwise your bid / item may be rejected.
- Multiple rates of an item may also lead to the rejection of bid / item.

Signature & Stamp of Bidder