



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-658
Case # 1697

TERMS AND CONDITIONS

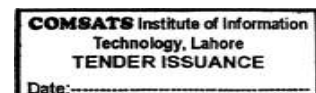
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **20 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to **March 14, 2016** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Electric, Telephone Exchange and Welding Items for Store Demand of Works Dept."**.

Signature & Stamp of Bidder



14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
 - 2% per day of the invoice price for further 5 working days.
 - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
23. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. 05% of the total value of the Warranty Items only will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after One Year, from the date of delivery / completion of work / supply.**
- 25. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
26. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
 - Received later than the date and time fixed for tender submission
 - The tender is unsigned/ unstamped
 - The offer is ambiguous
 - The offer is conditional

- vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
- vii. The offer is from a firm, which is black listed by any Govt. Office.
- viii. The offer is received by telephone/telex/fax/telegram.
- ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

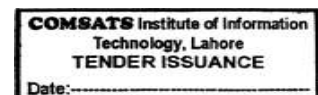
27. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

28. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**
- The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered

BoQs of Electric, Telephone Exchange and Welding Items for Store Demand of Works Dept.						Rates to be quoted inclusive of all taxes	
Sr . #	Items name with specifications	Brand / Make	Quantity		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
			Unit	Qty			
Section-A							
1	Tube Rod 20 Watt, 2 Feet	Philips or equivalent	Nos	150			
2	Tube Rod 40 watt, 4 Feet	Philips or equivalent	Nos	100			
3	Starter S-10 (Genuine) (25 Nos. = 1 Box)	Philips or equivalent	Box	15			
4	Starter S-02 (Genuine) (25 Nos. = 1 Box)	Philips or equivalent	Box	12			
5	Energy Saver 23 Watt, Cool Day Light, I = 165mA, 66Lumens /Watt length of tube 3"of Energy Saver E-27 Type With One Year Warranty (replacement)	Phillips or equivalent	Nos	1000			
6	Energy Saver 23 Watt Cool Day Light, I = 165mA, 66Lumens /Watt length of tube 3"of Energy Saver, E-22 Type With One Year Warranty (replacement)	Phillips or equivalent	Nos	100			

Signature & Stamp of Bidder



7	Energy Saver 80 Watt Cool Day Light, I = 350mA, 66 Lumens /Watt length of tube 5.5"of Energy Saver E-40 Type With One Year Warranty (replacement)	Philips or equivalent	Nos	60			
8	Energy Saver 45 Watt Cool Day Light, I = 230mA, 66Lumens /Watt, E-27 Type E-27 Type With One Year Warranty (replacement)	Philips or equivalent	Nos.	70			
Sub Total Amount (Rs.) of Section-A							
Section-B							
1	Cable 3/0.029 1-Core Copper full guage (01 coil = 90 meter)	GM or equivalent	Coil	12			
2	Cable 3/0.029 2-Core Copper full guage (01 coil = 90 meter)	GM or equivalent	Coil	2			
3	Cable 7/0.29 1-Core Copper full guage (01 coil = 90 meter)	GM or equivalent	Coil	3			
4	Cable 7/0.029 2-core Copper full guage (01 coil = 90 meter)	GM or equivalent	Coil	2			
Sub Total Amount (Rs.) of Section-B							
Section-C							
1	Circuit Breaker 16 Amp S/Pole (Genuine)	Legrend or equivalent	Nos	100			
2	Circuit Breaker 20 Amp S/Pole (Genuine)	Legrend or equivalent	Nos	100			
3	Circuit breaker 32 Amp Single pole (Genuine)	Legrend or equivalent	Nos.	60			
4	Circuit Breaker 30 Amp 3/Pole MCCB (Genuine)	Legrend or equivalent	Nos	40			
5	Circuit Breaker 100 Amp 3/Pole MCCB (IA 10 KA) (Genuine)	Legrend or equivalent	Nos	4			
6	Circuit Breaker 200 Amp 3/Pole MCCB (IA 10 KA) (Genuine)	Legrend or equivalent	Nos	2			
7	Circuit Breaker 600 Amp 3/Pole MCCB (as per sample) (Genuine)	Mitsubishi or equivalent	Nos.	1			
8	Safety Breaker 20 Amp with box	Truu or equivalent	Nos.	100			
Sub Total Amount (Rs.) of Section-C							
Section-D							
1	Porcelain Holder E-27 for flood light fixture	Ittefaq or equivalent	Nos.	50			
2	Porcelain Holder E-40 for flood light fixture	Ittefaq or equivalent	Nos.	50			

Signature & Stamp of Bidder

3	Down Lights 5" dia silver color plain	Star or equivalent	Nos.	200			
4	PVC Duct 16mm x 25mm (Good Quality) (10 Feet Length)	Adamjee or equivalent	Length	200			
5	PVC Duct 16mm x 38mm (Good Quality) (10 Feet Length)	Adamjee or equivalent	Length	100			
6	PVC Duct 25mm x 25mm (Good Quality) (10 Feet Length)	Adamjee or equivalent	Length	100			
7	PVC Duct 60mm x 60mm (Good Quality) (10 Feet Length)	Adamjee or equivalent	Length	200			
8	Light Plug Multi 15 Amp	KM or equivalent	Nos.	250			
9	Socket Two Pin 06 Amp	KM or equivalent	Nos.	100			
10	Switch Button on / off (Imported Fitting) 06 Amp	Risen or equivalent	Nos.	200			
11	Thimble 16mm ² Copper	JM or equivalent	Nos	100			
12	Thimble 25mm ² Copper	JM or equivalent	Nos	40			
13	Thimble 50mm ² Copper	JM or equivalent	Nos	60			
14	Thimble 95mm ² Copper	JM or equivalent	Nos	50			
15	PG Clump T-110	Local	Nos.	100			
16	PG Clump T-50	Local	Nos	50			
17	Conductor WASP	Local	Meter	50			
18	Drop out Cut out (D-Set) complete as per WAPDA Standards and heavy copper terminals	EMCO or equivalent	Nos.	1			
19	PVC Breaker Box (Double pole)	Local	Nos.	50			
20	Screw 01" (1 Pack =1/4 KG)	Local	Pack	10			
21	Screw 1.5" (1 Pack =1/4 KG)	Local	Pack	10			
22	Steel Nail 1" (1 Pack =1/2 KG)	Local	Pcak	10			
23	Steel Nail 1.5" (1 Pack =1/2 KG)	Local	Pack	10			
Sub Total Amount (Rs.) of Section-D							
Section-E							
1	Cutting disk 7"	Topaz Germany or Pferd Germany or Equivalent	No's.	200			
2	Air Compressor for Paint (50 liter, Copper Winding) <u>With One Year Warranty</u>	HITACHI or Equivalent	No's.	1			

3	Brush 5"	Captan or Equivalent	Nos	15			
4	Brush 4"	Captan or Equivalent	Nos	15			
5	Brush 3"	Captan or Equivalent	Nos	15			
6	Paint Ruller	Captan or Black Cat or Equivalent	Nos	10			
7	Welding Holder (Good Quality)	Local	Nos	5			
8	Wrench Set (Key, 13-Pcs)	Stanley or Equivalent	Set.	1			
9	Compressor Pipe	Local	Ft.	250			
10	Window Dabi Stay (Iron Type)	Local	Nos	65			
Sub Total Amount (Rs.) of Section-E							
Section-F							
1	Telephone Cable 4-Pair (1 coil = 90 Meter)	KAT-06 or Morelex or Equivalent	Coil	5			
2	Telephone Cable 2- Pair (1 coil = 90 Meter)	GM or Equivalent	Coil	10			
3	Cable RG Eleven (1 coil = 90 Meter)	Local	Coil	2			
4	RG-52 Connector	Local	No	100			
5	Roasset (Telephone Dabbi) Single Type	TIP or Equivalent	No	20			
	Roasset (Telephone Dabbi) Double Type		No	20			
6	Telephone Set (CLI Type) Model: (HCD-399 (155c)-P/TSDL) or Equivalent (With One Year Warranty)	GAOXINQI or Equivalent	No	20			
7	Insulation Tape	Osaka or Equivalent	No	36			
Sub Total Amount (Rs.) of Section-F							

Note:

- Purchase / Work order will be awarded on **Sub Total Amount of Each Section** basis.
- Please quote the rates on our BoQs and clearly mention the quoted model / brands, otherwise your bid / section may be rejected.
- Multiple prices of an item may lead to rejection of the item / bid / section.

Signature & Stamp of Bidder