



COMSATS Institute of Information Technology  
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-622  
Case # 1620

**TERMS AND CONDITIONS**

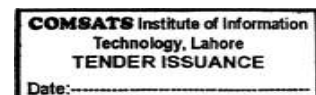
**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.*
3. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
4. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
5. Part / Advance payments is not allowed.
6. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
7. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
8. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
9. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to **December 28, 2015** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

**Secretary, Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
Defence Road, Off Raiwind Road, Lahore.  
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Player Kits and Tracksuits for Sports Section, CIIT-Lahore**".

**Signature & Stamp of Bidder**



14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
- 1% per day of the invoice price for 5 working days.
  - 2% per day of the invoice price for further 5 working days.
  - If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
23. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
- Received without earnest money
  - Received later than the date and time fixed for tender submission
  - The tender is unsigned/ unstamped
  - The offer is ambiguous
  - The offer is conditional
  - Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
  - The offer is from a firm, which is black listed by any Govt. Office.
  - The offer is received by telephone/telex/fax/telegram.
  - Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

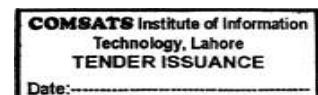
27. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.**
- The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered

**BoOs of Player Kits and Tracksuits for Sports Section, CIIT Lahore**

Sr. #	Item Name	Sports Name	Specifications	Qty	Rates to be quoted inclusive of all (applicable) taxes	
					Unit Price (Rs)	Total Price (Rs)
<b>Players Kits</b>						
1	Players Kits	Hockey	Half Selves Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos		
		Football	Half Selves Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos		

Signature & Stamp of Bidder



	Cricket Kit for Male	Full Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: White Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	16 Nos		
	Cricket Kit for Female	Full Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: White Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	12 Nos		
	Volley Ball	Half Selves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos		
	Basket Ball For male	Sleeveless Shirt & Shorts Fabric: Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	08 Nos		
	Basket Ball For Female	Half Selves Shirt & Shorts Fabric: Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	07 Nos		

		Athletics For male	Sleeveless Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos		
		Athletics For Female	Half Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
		Table Tennis For Male	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		
		Table Tennis For Female	Half Selves Shirt & Trouser Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		
		Handball	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash "A" quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		

		Tennis	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		
		Cycling for Female	Half Selves Shirt & Trouser Fabric: Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos		
		Boxing	Sleeveless Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
		Kabaddi	Half Sleeves Shirt & Shorts Fabric: Micro Cool Mash “A” quality Color: Mix Navey Blue, White and Sky Blue contrast Single Color Printing of Back Logo with number on back of Shirt Two color printing of front logo on shirt Logo & Design will be provided by Sports Section CIIT Lahore	07 Nos		

### Players Tracksuits

2	Player Tracksuits	Hockey	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	12 Nos		
		Football	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue	12 Nos		

Signature & Stamp of Bidder

		Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore			
	Cricket For Male	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	12 Nos		
	Cricket For Female	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	10 Nos		
	Volley Ball	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos		
	Basket Ball For Male	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	06 Nos		
	Basket Ball For Female	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	07 Nos		

	Athletics For Male	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos		
	Athletics For Female	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
	Handball	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
	Kabbadi	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	05 Nos		
	Boxing	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
	Table Tennis For male	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		



		Table Tennis For Female	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		
		Tennis	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	03 Nos		
		Cycling for Female	Upper & Trouser Fabric: Korean Micro “A” quality or equivalent Color: Mix Navey Blue, White and Sky Blue Single Color Printing of Back Logo with on back of Upper Two color printing of front logo on upper Logo & Design will be provided by Sports Section CIIT Lahore	04 Nos		
<b>Grand Total Amount (Rs)</b>						

**Note:**

- Purchase / work order (s) will be awarded on **Grand Total/Turnkey** basis.
- The lowest bidder will have to submit the **samples** of all items for approval before to deliver the bulk supply.
- Please quote the rates on our BoQs, otherwise your bid may be rejected.