



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-537

Case # 1414

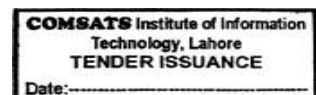
TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **June 08, 2015** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;

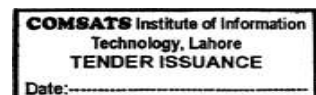
Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Air Conditioners for Lab E & MMG CS- Dept and Spectroscopy Lab Chemical Dept.**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order will be cancelled, earnest money and payment will be forfeited.

Signature & Stamp of Bidder



15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **05%** of the total value of the **Invoice** will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after the warranty period which is **One Year**, from the date of delivery / completion of work / supply.
24. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
25. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
27. I / We
 - **Company / Vendor Name:**.....
 - **Postal Address:**.....
 - **Tel. / Mobile:**.....**Email:**.....
 - **NTN #:**.....**GST#:**.....

Signature & Stamp of Bidder



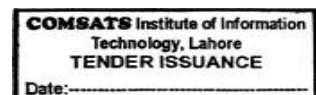
The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

**BoQs of Air Conditioners for Lab E & MMG CS- Dept and Spectroscopy Lab
Chemical Dept**

Rates to be quoted
inclusive of all
taxes

Sr. #	Items / Work Name with Specifications	Brand / Make	Quantity		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
			Unit	Qty			
1	1.5 Ton Air Conditioner						
	Compressor Mitsubishi or equivalent, Refrigerant R410a, Refrigerant Pipe Pure Grooved Copper,DC Inverter, Cooling Capacity 18000 BTU, Power Input (W) cooling 390 to 2100, Heating capacity 20000 BTU, Power Input (W) Heating 390 to 2200, Power Supply (Ph/V/Hz) 1,160~220,50, Current capacity (cooling) 2.5A to 8.5A, Current capacity (Heating) 2.8A to 10A, Low voltage operated, EER 3.71, COP 4.05, Auto restart after power failure, Type Split AC wall mounted. Note: Three years Warranty of Compressor and One year Air Conditioner Unit and Installation Warranty is required against satisfactory working condition.	Haier, Orient, Pel, Gree or Equivalent	No	2			
1	Installation of 1.5 Ton Air Conditioner						
	MS Bracket for Outdoor 4.6mm thickness and paint on frame, unit with 3/4" dia PVC pipe (popular or equivalent) for drainage, Control wire flexible from indoor to outdoor as per required load, refrigirant copper pipe guage 22, 52mm x 52mm PVC duct (Adamjee or Equivalent) to cover insulated metal tubing between in-door and out-door units including the cost of carriage to site and fixing in position; lacquer spray on refrigerant copper pipe, all installation make with screws,complete in all respects and to the entire satisfaction of the engineer in charge. Note: 10 Rft refrigent pipe including wire, drain pipe and PVC Duct will be provided with installation kit. Additional Refrigrent, Drain Pipe, Control wire and PVC Duct used if any will be seperately charged.		Job	2			
2	1 Ton Air Conditioner						

Signature & Stamp of Bidder



	Compressor Mitsubishi or equivalent, Refrigerant R410a, Refrigerant Pipe Pure Grooved Copper, DC Inverter, Cooling Capacity 12000 BTU, Power Input (W) cooling 160 to 1320, Heating capacity 17000 BTU, Power Input (W) Heating 160 to 1790, Power Supply (Ph/V/Hz) 1,160~220,50, Current capacity (cooling) 0.9A to 6.5A, Current capacity (Heating) 1A to 8.6A, Low voltage operated, EER 4.38, COP 3.23, Auto restart after power failure, Type Split AC wall mounted. Note: Three years Warranty of Compressor and One year Air Conditioner Unit and Installation Warranty is required against satisfactory working condition.	Haier, Orient, Pel, Gree or Equivalent	No	1				
	Installation of 1 Ton Air Conditioner							
	MS Bracket for Outdoor 4.6mm thickness and paint on frame, unit with 3/4" dia PVC pipe (popular or equivalent) for drainage, Control wire flexible from indoor to outdoor as per required load, refrigerant copper pipe guage 22, 52mm x 52mm PVC duct (Adamjee or Equivalent) to cover insulated metal tubing between in-door and out-door units including the cost of carriage to site and fixing in position; lacquer spray on refrigerant copper pipe, all installation make with screws, complete in all respects and to the entire satisfaction of the engineer in charge. Note: 10 Rft refrigerant pipe including wire, drain pipe and PVC Duct will be provided with installation kit. Additional Refrigerant, Drain Pipe, Control wire and PVC Duct used if any will be separately charged.		Job	1				
Total Amount (Rs)								
3	Optional Items (If required)							
	Refrigerant Copper Pipe (if extra from 10 Feet)		1	RF T				
	Electric flexible control wire (if extra from 10 Feet)	GM or equivalent	1	RF T				
	Drain Pipe 3/4" dia PVC (if extra from 10 feet)	Popular or equivalent	1	RF T				
	PVC Duct 52mm x 52mm	Adamjee or equivalent	1	RF T				

Note:

- Please quote the rates on our BoQs and clearly mentioned the quoted model / brand otherwise your bid / item (s) may be rejected.
- The Purchase / Work Order will be awarded on **Grand Total / Turnkey Basis.**

Signature & Stamp of Bidder

