



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-15-524

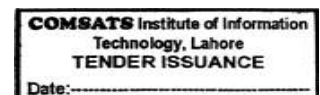
TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **May 06, 2015** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Sanitary, Electrical items and Air Conditioner for Biological Evaluation lab, IRCBM Dept**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order will be cancelled, earnest money and payment will be forfeited.

Signature & Stamp of Bidder



15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **05%** of the total value of the **Air Conditioner with Installation** will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after the **Six Months**, from the date of delivery / completion of work / supply.
- 24.
25. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
26. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
27. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
28. I / We
 - **Company / Vendor Name:**.....
 - **Postal Address:**.....
 - **Tel. / Mobile:**.....**Email:**.....
 - **NTN # :**.....**GST#:**.....

The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Sanitary, Electrical items and Air Conditioner for Biological Evaluation lab, IRCBM Dept

Sr. #	Item Name & Specification	Qty.		Quoted Model / Brand	Rate to be quoted Inclusive of all (applicable) Taxes	
					Unit Price (Rs.)	Total Price (Rs.)
1	Providing the bowel type earthen ware ceramic Sink/Vanity in size 18”x 12”x 9”as per approved color Master or equivalent made complete in all respects.	No	01			
2	Providing the two handle water mixer for Basin/Vanity with pop up waist set, swivel spout master or equivalent made complete in all respects.	No	01			
3	Providing the nik for water mixer master or equivalent made complete in all respects.	No	01			
4	Providing the rubber connection pipe 2.5’ long for water mixer local made complete in all respects.	No	02			
5	Providing the waist pipe 1m long for basin drainage local made complete in all respects.	No	01			
6	Providing the waist cup lain (Bras) for Basin/Vanity local made complete in all respects.	No	01			
7	Providing the PVC pressure Pipe 3” diameter B-Class popular or equivalent made complete in all respects.	Rft	39			
8	Providing the PVC elbow for pressure Pipe 3” diameter popular or equivalent made complete in all respects.	No	04			
9	Providing the earthen ware P-trap 3” diameter master or equivalent made complete in all respects.	No	01			
10	Providing the marble slab 4.5’x2.5’ x #6 including cost of cutting for vanity, gridding, polishing, chamfering etc as per approved sample. Complete in all respects.	Sft	11.25			

Signature & Stamp of Bidder

11	Providing the wooden rack 4'x2'x 2.66' with 2 open able leaves for Vanity bowel fixing made in using lamination sheet in approved color and kale wood sports 2.5"x2.5"x3' complete in all respects.	Job	01			
12	Providing the Light plug with U-Pvc box K.M or equivalent made.	No	10			
13	Providing the power plug with U-Pvc box Ittefaq or equivalent made.	No	06			
14	Providing the electric copper cable 7/.029 single core G.M or equivalent made. (90 meter coil)	Coil	01			
15	Providing the electric copper cable 7/.036 single core G.M or equivalent made. (90 meter coil)	Coil	03			
16	Providing the electric copper cable 7/.052 twin core G.M or equivalent made.	Mtr	20			
17	Providing the electric copper cable 10 mm 4 core Pakistan or equivalent made.	Mtr	12			
18	Providing the PVC duct 16mm x 25 mm Adam jee or equivalent made. (10 feet length)	Leng th	10			
19	Providing the steel spiral concrete nail 1" long local made.	Kg	01			
20	Providing the D.B Box 12" x 18" with three pole breaker 60Amp 01No, Single pole breaker 16 Amp 03No, Single pole breaker 20Amp 04No, and 03 indication lights including internal wiring & safety cover plate in D.B complete in all respects.	Job	01			
21	<u>Providing 1.5 Ton Air Conditioning Unit</u> Compressor Mitsubishi or equivalent, Refrigerant R22, Refrigerant Pipe Pure Grooved Copper, Fixed Frequency, Cooling Capacity 18000 BTU, Power Supply (Ph/V/Hz) 1, 220, 50, Type Split AC wall mounted. Haier, Orient, Pel, Gree, Dawlance, Waves or Equivalent. Note: Three years Warranty of Compressor and One year Air Conditioner Unit and Installation Warranty is required against satisfactory working condition.	No	01			
21 A	<u>Installation of 1.5 Ton Air Conditioning Unit</u> MS Bracket for Outdoor 4.6mm thickness and paint on frame, unit with 3/4" dia PVC pipe (popular or	Job	01			

Signature & Stamp of Bidder

	<p>equivalent) for drainage, Control wire flexible from indoor to outdoor as per required load, refrigerant copper pipe gauge 22, 52mm x 52mm PVC duct (Adamjee or Equivalent) to cover insulated metal tubing between in-door and out-door units and PVC drainage pipe; including the cost of carriage to site and fixing in position; lacquer spray on refrigerant copper pipe, all installation make with screws, complete in all respects and to the entire satisfaction of the engineer in charge.</p> <p>Note: 10 Rft Refrigerant pipe including wire, drain pipe and PVC Duct will be provided with installation kit. Additional Refrigerant, Drain Pipe, Control wire and PVC Duct used if any will be separately charged.</p>					
Total amount of Sr. # 21 & 21 A						
21 B	Optional Items (If required) 1- Refrigerant Copper Pipe (if extra from 10 Feet)	RFT	1			
	2-Electric flexible control wire (if extra from 10 Feet) GM or equivalent	RFT	1			
	3- Drain Pipe 3/4" dia PVC (if extra from 10 feet) Popular or equivalent	RFT	1			
	4- PVC Duct 52mm x 52mm Adamjee or equivalent	RFT	1			

Note:

- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your item (s) / bid may be rejected.
- The Purchase / Work order (s) from Sr. # 01-20 will be awarded on **Item wise** basis whereas the **Sr. # 21 & 21 A will be awarded on turnkey basis.**