



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Case # 1184

Tender No: CIIT-TN-13-14-438

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, Rates should be quoted on our prescribed format, failing which the bid may be rejected]

1. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
2. Documents along with Pay Order / Demand Draft amounting **Rs. 500/-** as a tender documents fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
3. Partial / Advance payments is not allowed.
4. Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.
5. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Order will be awarded on Grand Total / Turnkey Basis.
9. Purchase order (s) will be awarded to the lowest or technically recommend bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
10. Bidders who do not qualify cannot challenge the finding of the evaluation or ask for reason of disqualification.
11. The bid should be submitted in a sealed envelope up to **November 10, 2014** on or before **1430 hrs** and will be opened on the same date **at 1500 hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Manager Purchase

COMSATS Institute of Information Technology, Lahore Campus

Defence Road, Off Raiwind Road, Lahore.

Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "CONFIDENTIAL" and following identification quotation of
14. **CCTV Cameras System with Installation for N & PhD Block, CIIT-Lahore**.

15. The bid form (Annex-I/BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
16. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fail to deliver the items during the extended then the supply order may be cancelled, earnest money and payment may be forfeited.
17. Deduction of Income Tax and other taxes of any will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on **F.O.R (Pak Rupees)**.
20. All prices should be valid for at least **90 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
23. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
24. Warranty will be on the part of supplier, as per following after the completion of supply /work:

• CCTV Camera	Warranty 01Year
• Network Video Recording System	Warranty 01Year
25. **05%** of the total value of the Invoice will be retained as per above mentioned warranty period as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after the completion of warranty period, which will start from the date of completion of work.
26. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
27. COMSATS Institute of Information Technology, Lahore Campus, reserves the rights to accept or reject if;

No offer of a supplier/firm will be considered: -

- i. Received without earnest money
- ii. Received later than the date and time fixed for tender submission
- iii. The tender is unsigned/ unstamped
- iv. The offer is ambiguous
- v. The offer is conditional
- vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.

- vii. The offer is from a firm, which is black listed, by any Govt. Office.
- viii. The offer is received by telephone/telex/fax/telegram.
- ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

28. The tendered should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

- **Company / Vendor**

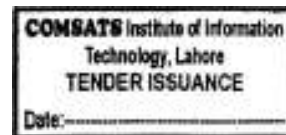
Name:.....

- **Postal Address:**.....

- **Tel. /Mobile:**.....**Email:**.....

- **NTN# :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.



BoQs of CCTV Cameras System with Installation for N & PhD Block, CIIT-Lahore

#	Item Name	Details/Specifications	Have you facilitated/ provided this in your offer?		Qty	Rate to be Quoted in Pak Rupees inclusive of all taxes		
			Yes	No		Quoted Brand/ Make/ Model	Unit Price (Rs)	Total Price (Rs)
1	CCTV IP Camera with Cabling and Installation	AVTECH or Equivalent			10 Nos			
		Image Sensor: 1/3" SONY CMOS image sensor						
		Min. Illumination: 1 Lux/ F1.5, 0 Lux (IR LED ON)						
		S/N Ratio: More than 48dB AGC off						
		Electronic Shutter: 1/ 2 to 1/ 10,000 sec						
		Lens: f3.0 mm / F1.5						
		Viewing Angle: 65.4° Horizontal, 49.9° Vertical, 80.4° Diagonal						
		IR LED: 2 Units						
		IR Effective Range: Up to 25 meters (IR Enhanced Mode: 35 meter)						
		IR Shift: Yes						
		IRIS Mode: AES						
		White Balance: ATW						
		External Alarm: Yes (1 Input/ 1 Output)						
		Operating Temperature: -20°C ~ 50°C						
		Video Compression: H.264/ MPEG4/ MJPEG						
		Video Resolution: 1280*1024/ 1280*720/ 640*480/ 320*240						
		Frame Rate: 30 fps						
		Multiple Video Streaming: 4 (H.264/ MPEG4/ MJPEG)						
		LAN Port: Yes						
		LAN Speed: 10/100 Based-T Ethernet						
		Supported Protocols: TCP/IP/ NTP / SNTP / ICMP / SMTP / FTP / HTTP / RTP / RTSP / UPnP / RTCP / IPv4 / Bonjour / DNS / UDP						
		ONVIF: Yes						
		Security: Multiple user access levels with password						
Remote Access: Browser								
Mobile Surveillance: Android / IOS								
POE Enabled: Yes (IEEE 802.3af)								
Digital Pan/ Tilt/ Zoom: Yes								
Motion Detection: Yes								
RTC (Real Time Clock): Yes								

		Warranty: One Year					
2	Network Video Recording System (NVR)	Av-Tech or Equivalent			1 Nos		
		16CH Video Recording System, HD Real Time Recording, High video Resolution, Multi Platform Access, Free DDNS Service, External Array Disk Support.					
		Video Input: 1 LAN Port (Up to 16 IP Cameras)					
		Video Output: HDMI and VGA					
		Video Output Resolution: 1980*1080					
		HDD Storage: 2 TB					
		eSata Port: Yes					
		USB Port: Two USB 2.0 Ports					
		IR Remote Control: Yes					
		Ethernet LAN Port: 1000 Mbps					
		Video Compression Format: H.264					
		Audio Compression Format: G711					
		Local/ Remote Display Mode: 16CH					
		Local/ Remote Playback Mode: 4CH					
		Recording Mode: Manual/ Event/ Alarm/ Schedule					
		Record Streaming: Dual					
		Recording Throughput: 240 IPs @ 1280*720, Up to 48Mbps, 120 IPs @ 1920*1020, Up to 48Mbps					
Pre-alarm Recording: Yes							
Event Notification: Push Status/ Video Mail/ Message Mail							
Operating Temperature: 10C ~ 40C							
Warranty: One Year							
3	Poll and Mounting Kit	Aluminum (Jist) Poll length 5 feet and width 2 Inch			10 No's		
4	UTP Cable	AMP / 3M/ Bay net or equivalent Cat-6 original			4 Roll		
Grand Total (Rs)							

Note:

- Kindly tick/mark the Yes/No Column on our prescribed BoQs, do not use your own letter head. Otherwise your bid/tender will be rejected.
- Order will be awarded on Grand Total/Turnkey basis.

