



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Case # 1128

Tender No: CIIT-TN-13-14-402

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, Rates should be quoted on our prescribed format, failing which the bid may be rejected]

1. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
2. Documents along with Pay Order / Demand Draft amounting **Rs. 500/-** as a tender documents fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
3. Partial / Advance payments is not allowed.
4. The exact completion/delivery time from the date of the purchase / work order will be **30 days**. The handing over / completion time for this contract is of critical importance.
5. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
6. After opening of bids COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
7. Purchase order (s) will be awarded to the lowest or technically recommend bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
8. Bidders who do not qualify cannot challenge the finding of the evaluation or ask for reason of disqualification.
9. The bid should be submitted in a sealed envelope up to **September 09, 2014** on or before **1100 hrs** and will be opened on the same date **at 1130 hrs** in the presence of available bidders.
10. The envelope should be marked as under;

Secretary Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

11. The envelope shall also bear the word "CONFIDENTIAL" and following identification quotation of
12. **"Up-Gradation of Multimedia Services for PhD (New Faculty Block)"**.

13. The bid form (Annex-I/BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fail to deliver the items during the extended then the supply order will be cancelled, earnest money and payment will be forfeited.
15. Deduction of Income Tax and other taxes of any will be deducted at source according to Government prevailing rules.
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on **F.O.R (Pak Rupees)**.
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
21. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
22. Warranty will be on the part of supplier, as per following after the completion of supply /work:
 - **Multimedia Projector** **Warranty 2 Year & Lamp 1 Year**
 - **Computer System** **Warranty 3 years for Computer &1 year for LCD**
 - **UPS** **Warranty 1 Year**
23. **05%** of the total value of the Invoice will be retained for **One Year** as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after the completion of warranty period, which will start from the date of completion of work.
24. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
25. COMSATS Institute of Information Technology, Lahore Campus, reserves the rights to accept or reject if;

No offer of a supplier/firm will be considered: -

- i. Received without earnest money
- ii. Received later than the date and time fixed for tender submission
- iii. The tender is unsigned/ unstamped
- iv. The offer is ambiguous
- v. The offer is conditional
- vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
- vii. The offer is from a firm, which is black listed, by any Govt. Office.
- viii. The offer is received by telephone/telex/fax/telegram.
- ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The tendered should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

I / We

- **Company / Vendor**

Name:.....

- **Postal Address:.....**

- **Tel. /**

Mobile:.....Email:.....

- **NTN** _____ **#**

:.....GST#:.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

BoQs of Up-Gradation of Multimedia Services for PhD (New Faculty Block), CIIT-Lahore

#	Equipment Name	Details/Specifications	Have you facilitated/provided this in your offer?		Qty	Rate to be Quoted in Pak Rupees inclusive of all taxes		
			Yes	No		Quoted Brand/Make/Model	Unit Price (Rs)	Total Price (Rs)
1	Multimedia Projector	Short Range Multimedia's, Brand name: Panasonic / Proxima / Epson or equivalent			02 Nos			
		Technology: LCD						
		Technology Brightness: 3000lm						
		Contras: 10000:l						
		Lamp life: 4000hrs at standard mode, 215W UHE						
		Remote Control: Yes						
		Carrying Bag: Yes						
		INTERNAL SPEAKER: Yes						
		SOUND OUTPUT: Yes						
		KEystone CORRECTION : Yes						
		VERTICAL/ HORIZONTAL : Yes						
		DIGITAL INPUT : Yes						
		OUTPUT TERMINAL : Yes						
		AUDIO INPUT : Yes						
		AUDIO OUTPUT : Yes						
		MICROPHONE INPUT : Yes						
		CONTROL I/O : Yes						
		NETWORK : Yes						
		DIRECT POWER ON / OFF : Yes						
		AIR FILTER : Yes						
FAN NOISE (NORMAL / ECO)								
WIRELESS LAN SECURITY : Yes								
LAMP ON (NORMAL / ECO):300W / 215W STANDBY (NETWORK ON / OFF):8.3W / 0.27W								

		DIMENSION EXCLUDING FEET (W X H X D):367mm x 143mm x 375mm (14.45" x 5.63" x 14.76")					
		FAN NOISE (NORMAL / ECO):35dB / 28dB					
		Projector warranty: 2 year, Lamp warranty: 1 year.					
	Multimedia Screens	Size: 8*10. Installation: The Vendor should be mounting the screen in meeting rooms.			02 Nos		
3	Computer System	Brand name: Dell / HP or equivalent International branded computer system with all accessories			02 Nos		
		Processor: Intel 3rd Generation Core i3-3220 processor (3.30GHz, 3MB Cache , 5Gt/s) or higher.					
		Mother Board: min 16GB Memory support					
		Memory: min 2GB- DDR-111 i600 MHz or higher(two module)					
		Chipset: Intel Q77 express					
		Hard Disk Drive: Min 500GB SATA 3.0 with 7200 RPM or higher					
		Display/ Sound Card: built-in Intel HD Graphics					
		Network Adapter: built-in					
		Three year Warranty for Computer & One year for LCD					
	Sound Systems	TZ-205 Metal-case column speaker or equivalent single column speaker. ITC-Audio T-60B mixer Amplifier or equivalent			02 Nos		
	Rostrum	Imported lamination formite 8911, Deco paint, 8 mm tampered glass, combination lock, stainless steel mono, LED fitting(LED will be provided), Internal wiring with 5 three pin universal power plugs, power control with breaker, exhaust fan 4 inch with AC power, sound system fitting(speakers will be provided). Fixing of rostrum with ground in class rooms, Dimensions height 4ft, width 2.2f, Depth 2f, Sound systems-TZ-205 Metal-case column speaker or equivalent single column speaker. ITC-Audio T-60B mixer Amplifier or equivalent and including all the network, VGA and power installation.			02 Nos		

	KVM	Dlink 222 KVM/Trendnet 2-Port USB KVM Switch (TK-217i) or Equivalent			02 Nos			
	UPS	Brand name: Deutsehe Power XL Plus \ APC \Maestro (Original) Or Equivalent			02 Nos			
		Capacity: 2 KVA						
		Backup Time: 40 mins on 750 watts continuous load						
		Input Voltage: 160-290V 60 output 230V						
		Overload Protection & Alarm						
		Built-in Surge Suppression						
		Built-in Automatic By Pass						
		Automatically charging when UPS off						
		Compatible software for auto shutdown feature						
		Demo is required						
		Maximum acceptance dimensions: 3.50" Height x 17" Width x 18" Depth.						
		. Local parts and labor on-site system warranty: 1 year						

