

Introduction

This guide will help you get started with Turnitin. To get, username and password please click the link https://docs.google.com/a/ciitlahore.edu.pk/forms/d/13kbpqMpvqMBNtCtqJzLnCasq7vMfP_s3dRW0vw_dIGxI/viewform below and you will get your TURNITIN login and password within 24 working hours.

When you have received an e-mail from Turnitin Administrator with a temporary password, a user profile has already been created for you. To get started, log in to Turnitin with your e-mail and password and proceed further as per following steps.

Step 1

When you get username and password then go to www.turnitin.com and click on the login button on extreme left of the homepage. Fig. 1

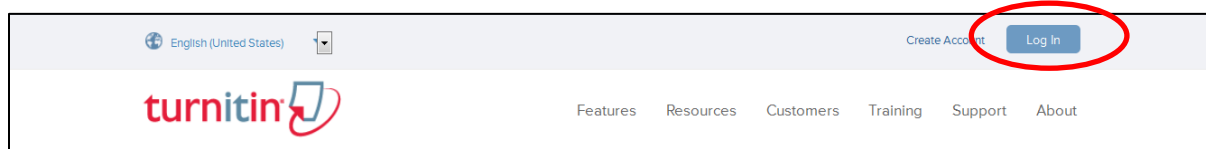


Fig 1: Log in to use TURNITIN

Step 2

On your homepage, click the *add class* button as in Fig. 2.

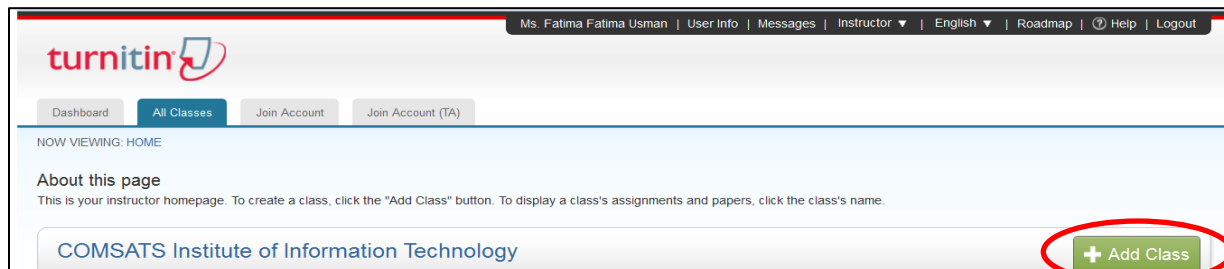


Fig. 2: Adds a new class to your account

On the class creation page, enter a **class type** (must be **standard class**), **class name** (Any) **add subject**, **student level** and an **enrollment password**. Click on submit. Fig. 3

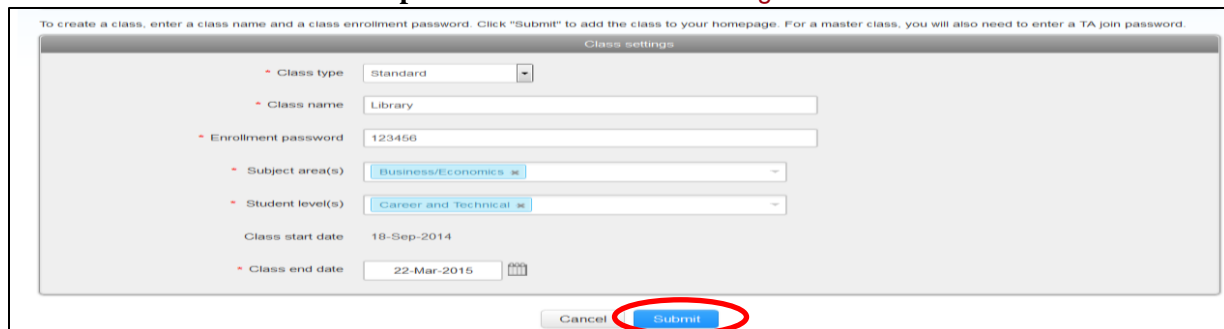


Fig. 3: Add class



The class will now appear in your class list under your account. Click on the **name** of your class to open your class homepage. **Fig. 4**

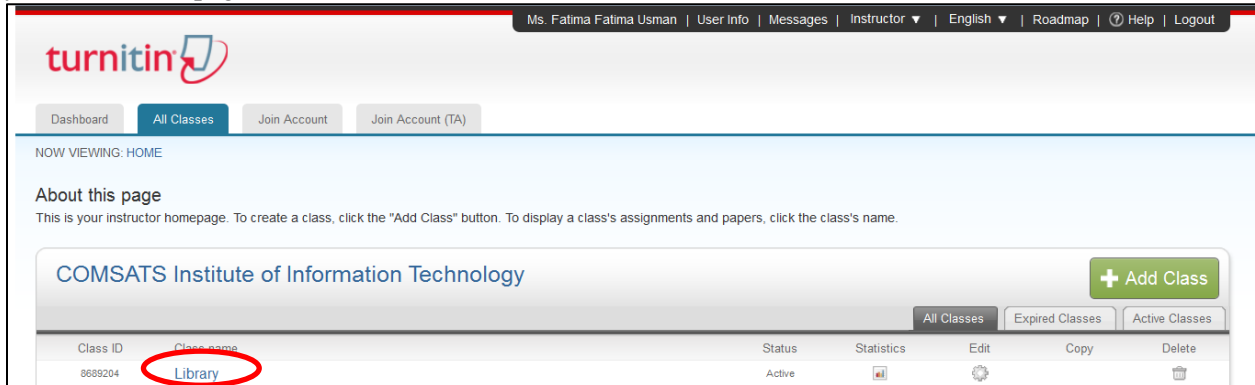


Fig. 4: Enter a class by clicking its name

Step 3

Within your class homepage click on the **Add Assignment** button to create an assignment. **Fig. 5**

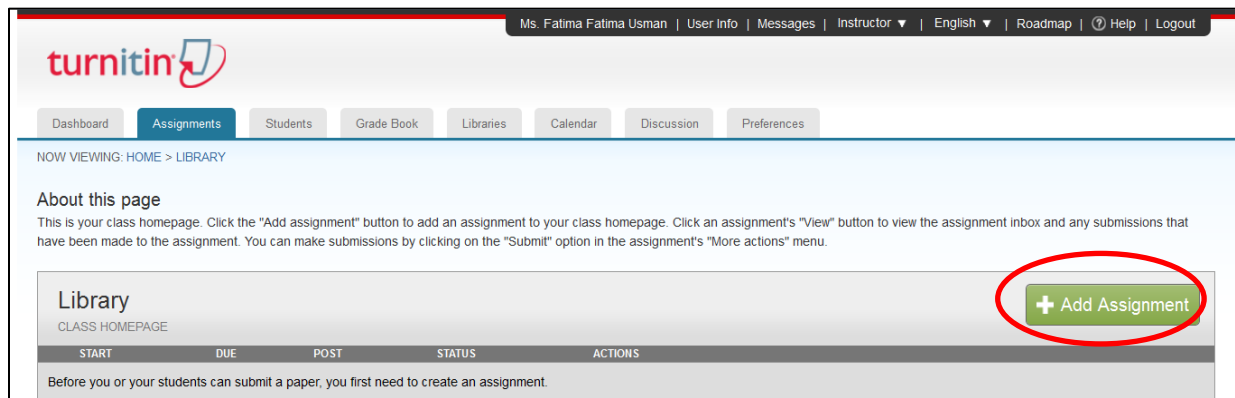


Figure 5: Click the Add Assignment button to create a new assignment

Step 4

To create an assignment, enter an **assignment title** and choose the start and **due dates** for the assignment and then click "**Optional Settings**". **Fig. 6**

The screenshot shows the 'New Assignment' settings page. It has a title 'New Assignment' and a form with the following fields: 'Assignment title' (Research Paper), 'Point value' (Optional), 'Start date' (18-Sep-2014 at 13:05), 'Due date' (25-Sep-2014 at 23:59), and 'Post date' (26-Sep-2014 at 0:00). There are radio buttons for 'Allow only file types that Turnitin can check for originality' and 'Allow any file type'. A '+ Optional settings' button is at the bottom, and a 'Submit' button is at the very bottom.

Fig 6: Setting page



Please set your setting as follows. *(It will help you to not submit your material in any repository)* (Fig 7)

Close options

Enter special instructions

Allow submissions after the due date?

Originality Report

Generate Originality Reports for submissions?

Generate Originality Reports for student submissions

Exclude bibliographic materials from Similarity Index for all papers in this assignment?

Exclude quoted materials from Similarity Index for all papers in this assignment?

Exclude small matches?

Allow students to see Originality Reports?

Submit papers to:

no repository

standard paper repository

no repository

Student paper repository

Current and archived internet

Periodicals, journals, & publications

GradeMark

Attach a rubric/form to this assignment

Note: students will be able to view the attached rubric/form and its content prior to submitting.

Create a rubric Launch Rubric/Form Manager

Find a rubric that's right for your assignment in Turnitin Teaching Tools

ETS® e-rater® Settings (Beta)

Enable grammar checking using e-rater® technology?

Note: Turnitin for iPad® doesn't currently support ETS® e-rater®. All viewing and management of ETS® e-rater® results must be completed through Turnitin directly.

Would you like to save these options as your defaults for future assignments?

Submit

Fig 7: Optional setting (Important)

For any query and further assistance, please access library.ciitlahore.edu.pk

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