



# COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Date: September 15, 2014

## Auction Notice & Terms & Conditions

1. It is notified for the information of General Public that COMSATS Institute of Information Technology Lahore Campus's Administration intends to auction the **Used Examination Material**.
2. Auction documents containing the specification (terms & conditions), details can be downloaded from website: (<http://www.ciitlahore.edu.pk/beta/Offices/Auction.aspx>) or can be received from Secretary Auction Committee Office during office hours.
3. The auction documents should be submitted up to **September 18, 2014** on or before **1030 hrs** and the **open auction** will be held **same date at 1200hrs**, at COMSATS Institute of Information Technology Lahore.
4. The auction able items may be seen at COMSATS-Lahore on any working day during office hrs.

The details of auction able items are as under;

Sr. #	Description of items	Qty. / Estimated Weight
01	Used Answer Books, Used Extra Sheets & Used Envelops	2500 KG

5. The **highest bidder will have to deposit 30% amount of the total bid** at COMSATS HBL Branch on the spot by getting Challan Form from the Accounts Section and the balance amount will have to be deposited within **05 days** on acceptance of the highest bid by the Competent Authority i.e. (subject to the approval of Competent Authority.)
6. **The auction tax (applicable) will be charged extra and borne by the successful bidder.**
7. The successful bidder will be responsible for carrying the **auctioned items within 05 days**, after the awarding of offer letter.

Secretary Auction Committee

COMSATS Institute of Information Technology,  
Defense Road, Off Raiwind Road  
Tel: 042—111-001-007 (Ext: 875)

### Participant's Information

Name: \_\_\_\_\_

CNIC#: \_\_\_\_\_ (copy attached)

Contact #: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature & Stamp of Participant**