



COMSATS University Islamabad, Lahore Campus

Purchase Section

Date: May 14, 2018

Case # 2361

BoQs of Laptop Computer for Dr. Abdul Sattar Under HEC, NRPU Project, Physics Department, COMSATS University Islamabad, Lahore Campus

Sr. #	No change in the BoQs (Specs & Qty.) of CUI-LC, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LC's BoQ may lead to rejection of bid (fully or partially).		Rate to be quoted Inclusive of all (applicable) Taxes		
	Item Name & Specification	Qty.	Quoted Model / Brand	Unit Price (Rs.)	Total Price (Rs.)
1	<u>Laptop Computer</u> <u>Dell Inspiron 13 - 5000 (5368) 2-in-1 Or equivalent,</u> Intel Core i5 6th Gen 2.3 / 2.8 Ghz Processor, 13.3" Screen, 4 GB RAM, 128 GB SSD, Touch Screen, Intel Integrated Graphics With original warranty card	01	Nos.		

Special Terms and conditions;

1. Please submit the bid on COMSATS University Islamabad, Lahore Campus prescribed BoQs and clearly mention the quoted model / brand, otherwise your bid (s) may be rejected.
2. Multiple rates of an item may lead to the rejection of bid / item.

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **07 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
5. The quotation should be submitted in a sealed envelope.
6. The envelope shall also bear the word **"CONFIDENTIAL"** and the title of procurement of **"Laptop Computer for Dr. Abdul Sattar Under HEC, NRPU Project"**.

Signature of Contractor with Stamp

Secretary Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

7. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
9. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
10. If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
11. The bid should be submitted in a sealed and stamped envelope up to **May 16, 2018 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.
12. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**

Signature of Contractor with Stamp