



COMSATS Institute of Information Technology, Lahore

Purchase Section

Date: March 06, 2018

Case # 2302

BoQs of Consumable Items for Dr. Lubna Sherin, Department of Chemical Engineering, CIIT-Lahore

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).				Rate to be quoted Inclusive of all (applicable) Taxes	
	Item Name & Specification		Qty.		Quoted Model / Brand	Total Price (Rs.)
1	Screw capped transparent glass bottles (20ml) or equivalent	glass transparent bottles capacity 20 ml	05	Dozen		
2	80-2C Desktop Electric Digital Medical Lab Centrifuge Laboratory Centrifuge 4000rpm CE 12 x 20ml or equivalent	4000rpm 12*20ml tubes Stepless Speed Regulation CE or equivalent	01	No.		
3	Ethanol	Grade: Analytical grade Purity: 99.5% , impurities ≤0.1 water State: liquid or equivalent	2.5	L		
4	pH Papers	pH 0-14 or equivalent Box with coloured pH card (100 strips in each box)	05	Boxes		
5	Pipette (1ml)	1 ml capacity	10	Nos.		
6	Borosilicate Scotch bottles/culture bottles	Capacity 50 ml, Capacity 100 ml, Made up of Transparent Borosilicate glass (10 each) or equivalent	20	Nos.		
7	Tissue rolls	Jumbo China or equivalent	04	Nos.		
8	Aluminum foil	Heavy duty	02	No.		
9	Masks	50 pieces in each packet	02	Packets		
10	Cleaning brushes	Small size	05	Nos.		
Total Amount in Words (Rs.)						

Note:

- Purchase / work order (s) will be awarded on **Grand Total / Turnkey Basis**.
- Please quote the rates on CIIT-Lahore BoQs and clearly mention the quoted model / brand, otherwise your bid / items may be rejected.

Signature of Contractor with Stamp

- **Multiple prices of an item may lead to rejection of the item / bid.**

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **07 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus’s premises.
5. The quotation should be submitted in a sealed envelope.

The envelope shall also bear the word **“CONFIDENTIAL”** and the title of procurement of **“Consumable Items for Dr. Lubna Sherin, Department of Chemical Engineering, CIIT-Lahore”**.

Secretary Purchase Committee
 COMSATS Institute of Information Technology, Lahore Campus
 Defence Road, Off Raiwind Road, Lahore.
 Tel: 042-111-001-007, Ext: 875

6. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
7. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
8. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
9. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
10. The bid should be submitted in a sealed and stamped envelope up to **March 07, 2018 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.
11. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
 - **Postal Address:**.....
 - **Tel. / Mobile:**.....**Email:**.....
 - **NTN# :**.....**GST#:**.....
- Signature:**

Signature of Contractor with Stamp