COMSATS Institute of Information Technology, Lahore
Purchase Section

Date: March 02, 2017

Case # 1987

Technical Portion (Please mention the quoted model/ brand in technical portion with no mention of price otherwise the bid will be rejected)

BoQs of Bio Metric and UPS for Girls Hostel, CIIT-Lahore

Sr. #	No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT's BoQ may lead to rejection of bid (fully or partially).	Quantity		Quoted Model Brand with meeting the all specifications
1	**Thumb Scanner** **Digital Persona U.are.U4500 or Equivalent** **Resolution:** 512 dpi. **Captured Area (Platen Size):** 15*18mm. **Sensor Type:** Optical. **Illumination:** Blue LEDs. **Operating Temperature:** 0C ~ +40C. **Operating Humidity:** 20 – 80% non-condensing. **Warranty:** One month warranty.	01	Nos.	
2	**Emerson Liebert itOn 600 VA/ APC UPS or Equivalent** Equipment with boost and buck AVT to stabilize the input voltage, Provides AC overload protection, Auto restart with AC recover, Fast and Off mode charging, Cold start function and overload protection and alarm. **Online input Voltage:** 160 - 290 Single Phase. **Online Frequency:** 50/60Hz (Auto Sensing). **Online Frequency Range:** 55 - 65+_1Hz. **Output Voltage:** 220 VAC - 240 VAC Single Phase. **Output Voltage Battery Operation:** +/- 10% **On-Battery Wave Form:** Stepped Sinewave. **Output Frequency Battery Mode:** 50Hz (60Hz)+_ 1Hz. **Battery Type (VDC*Ah*Qty):** 12V * 7 Ah * 1. **Recharge Time:** 4 Hours to 90%. **Battery Runtime:** 4 Minutes. **Operating Temperature:** 0 to 40 C. **Storage Temperature:** -20 to 50 C. **Operating Relative Humidity:** 0 – 90% non condensing **Warranty: 2 Years Standard Warranty on Website.**	02	Nos.	

Signature of Contractor with Stamp

Financial Portion (Price and Brand/Model to be mention only in Financial Proposal in a separate sealed envelope)

BoQs of <u>Bio Metric and UPS for Girls Hostel</u>, CIIT-Lahore

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	Item Name & Specification			**Quoted Model / Brand**	**Unit Price (Rs.)**	**Total Price (Rs.)**
1	**<u>Thumb Scanner</u>** **Digital Persona U.are.U4500 or Equivalent** **Resolution:** 512 dpi. **Captured Area (Platen Size):** 15*18mm. **Sensor Type:** Optical. **Illumination:** Blue LEDs. **Operating Temperature:** 0C ~ +40C. **Operating Humidity:** 20 – 80% non-condensing. **Warranty:** One month warranty.	01	Nos.			
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<u>Note:</u>

- **Purchase / work order (s) will be awarded on <u>Item Wise basis</u>.**

<u>Signature of Contractor with Stamp</u>

- **Please quote the rates on CIIT-Lahore BoQs and clearly mention the quoted model / brand, otherwise your bid / items may be rejected.**

- **Multiple prices of an item may lead to rejection of the item / bid.**

Signature & Stamp of the Bidder

TERMS AND CONDITIONS
[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*

2. **COMSATS Institute of Information Technology, Lahore Campus, will follow the PPRA rule of** single stage two envelope procedure;

    i.   The bid shall comprise a single package containing **two separate envelopes.** Each envelope shall contain separately the **financial proposal** and the **technical proposal;**

    ii.   The envelopes shall be marked as **"FINANCIAL PROPOSAL" and "TECHNICAL PROPOSAL"** in bold and legible letters to avoid confusion**;**

    iii.   Initially, only the envelope marked **"TECHNICAL PROPOSAL"** shall be opened**;**

    iv.   The envelope marked as **"FINANCIAL PROPOSAL"** shall be retained in the custody of the procuring agency without being opened;

    v.   The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;

    vi.   During the technical evaluation no **amendments** in the technical proposal shall be permitted;

    vii.   The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;

    viii.   After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically nonresponsive shall be returned un-opened to the respective bidders;

    ix.   and

    x.   The bid found to be the lowest evaluated bid shall be accepted.

3. Part / Advance payments is not allowed.

4. The exact completion / delivery time from the date of the purchase / work order will be **10 days**. The handing over / completion time for this contract is of critical importance.

5. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.

6. *05% of the total value of the Sr. # 2 for two years will be retained as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after warranty periods (mentioned in BoQs), which will be counted from the date of delivery / completion of work / supply.*

7.

8. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.

Signature of Contractor with Stamp

9. The quotation should be submitted in a sealed envelope.

10. The envelope shall also bear the word **"CONFIDENTIAL"** and the title of procurement of **"Bio Metric and UPS for Girls Hostel".**

> **Secretary Purchase Committee**
>
> **COMSATS Institute of Information Technology, Lahore Campus**
>
> **Defence Road, Off Raiwind Road, Lahore.**
>
> **Tel: 042-111-001-007, Ext: 875**

11. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.

12. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.

13. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
    a. 1% per day of the invoice price for 5 working days.
    b. 2% per day of the invoice price for further 5 working days.
    c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.

14. The bid should be submitted in a sealed and stamped envelope up to **March 08, 2017 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.

15. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:…………….………………………………..……….……….…..**

- **Postal Address:………………………………………………………………………………**

- **Tel. / Mobile:……………………..…………………………Email:……………….………………....…**

- **NTN# :………………………………………….GST#:………………………………..………**

- **Signature: …………………………………….**

Signature of Contractor with Stamp