

COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Case # 1121

Tender No: CIIT-TN-13-14-407

## <u>TERMS AND CONDITIONS</u> [All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, Rates should be quoted on our prescribed format, failing which the bid may be rejected]

- 1. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
- Documents along with Pay Order / Demand Draft amounting <u>Rs. 500/-</u> as a tender documents fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
- 3. Partial / Advance payments is not allowed.
- 4. The exact completion/delivery time from the date of the purchase / work order will be <u>30 days</u>. The handing over / completion time for this contract is of critical importance.
- 5. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
- 6. After opening of bids COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
- 7. Purchase order (s) will be awarded to the lowest or technically recommend bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
- 8. Bidders who do not qualify cannot challenge the finding of the evaluation or ask for reason of disqualification.
- 9. The bid should be submitted in a sealed envelope up to <u>September 18, 2014</u> on or before <u>1100 hrs</u> and will be opened on the same date <u>at 1130 hrs</u> in the presence of available bidders.
- 10. The envelope should be marked as under;

Secretary Purchase Committee COMSATS Institute of Information Technology, Lahore Campus Defence Road, Off Raiwind Road, Lahore. Tel: 042-111-001-007, Ext: 875

- 11. The envelope shall also bear the word "CONFIDENTIAL" and following identification quotation of
- 12. "Up-Gradation of Wifi Hotspot Services".
- 13. The bid form (Annex-I/BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 14. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fail to deliver the items during the extended then the supply order will be cancelled, earnest money and payment will be forfeited.
- 15. Deduction of Income Tax and other taxes of any will be deducted at source according to Government prevailing rules.

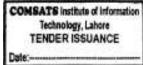
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Signature of Contractor with Stamp

- 16. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
- 17. All prices should be quoted on **F.O.R (Pak Rupees).**
- 18. All prices should be valid for at least <u>60 days.</u> Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
- 19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
- 20. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 21. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
- 22. Warranty will be on the part of supplier, which is **One Year Warranty** after the completion of supply /work.
- 23. <u>05%</u> of the total value of the Invoice will be retained for <u>One Year</u> as security by COMSATS Institute of Information Technology, Lahore Campus, and will be released after the completion of warranty period, which will start from the date of completion of work.
- 24. The bidder is required to furnish in form of <u>Bank deposit / CDR / Pay order equivalent to 2% of the total</u> <u>Bid price as Earnest Money crossed in favor of "COMSATS Institute of Information Technology,</u> <u>Lahore Campus</u>". Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
- 25. COMSATS Institute of Information Technology, Lahore Campus, reserves the rights to accept or reject if;

## No offer of a supplier/firm will be considered: -

- i. Received without earnest money
- ii. Received later than the date and time fixed for tender submission
- iii. The tender is unsigned/ unstamped
- iv. The offer is ambiguous
- v. The offer is conditional
- vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
- vii. The offer is from a firm, which is black listed, by any Govt. Office.
- viii. The offer is received by telephone/telex/fax/telegram.
- ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
- 26. The tendered should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.
- 27. I/We ..... the undersigned certify that the terms and conditions as contained in the documents vise, " Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.



## **BoQs of Up-Gradation of Wifi Hotspot Services.**

	Item's Name	Specification	QTY		Rates to be quoted inclusive of all taxes	
S.N					Unit Price (Rs)	Total Price (Rs)
1	Mikrotik Router Board	CCR1036-12G-4S-EM or equivalent carrier grade router with a cutting edge 36 core Tilera CPU1.2 Ghz, RAM 16GB, 10/100/1000 Ethernet port 12, License level 6, SFP Port 4, Standard warranty with two SFP modules	02	No		

COMSATS Institute of Information Technology, Lahore TENDER ISSUANCE Date:------