

**COMSATS University Islamabad (CUI), Lahore Campus**

Defense Road Off Raiwind Road, Lahore

UAN: 111-001-007 ext 875

Case # 3099

All pages are mandatory to be signed / stamped on our prescribed form, failing which the application may be rejected.

COMSATS University Islamabad (CUI), Lahore Campus, a public sector University of Ministry of Science & Technology (MoST) inviting sound standing firms having registered with Income tax, GST department and PRA, also on Active Tax Payers List (ATL) of FBR for the Pre-qualifications of following categories;

- **Repair and Maintenance of Vehicles Denting, Painting and Electric Works**
 - a) Toyota GLI, XLI and Hiace
 - b) Honda City
 - c) Suzuki Cultus, Mehran, Bolan, Ravi
 - d) Hyundai Shehzore
 - e) Hino Buses and Coasters

Last date for submission documents along with Pay Order / Demand Draft amounting Rs. 1,000/- as a participation fee (Non-Refundable) in favor of COMSATS University Islamabad, Lahore Campus (no documents) is **December 02, 2020 (1400 Hrs)**. No any application will be accepted without documents' fee.

Prequalification Form

Name of Company/Firm /Business _____

National Tax No. _____

General Sales Tax No. _____

(Please attach Certificate of Registration under Sale Tax Act 1990)

Punjab Revenue Authority (PRA) Registration No. _____

Year of Establishment: _____

A. Business Detail

Proprietor/Owner/Managing Director Name: _____

Company/Firm/Business Address: _____

Signature & Stamp of Applicant

City: _____ Business Contact No: _____ Cell No: _____

Fax Number: _____ Email Address: _____

Web Address: _____

Detail of Resource Person:

Name: _____ Designation: _____

Contact # _____ Email Address: _____

B. Financial Strength/Bank Statement**Company / Supplier Banking Details (Please attach bank statement for the Last Six Months (01 May 2020 to 30 October 2020))**

Bank (s) Name		Documents / Evidence Required
Title of Account		Bank Statement with registered companies name for the last six months (turnover of last six months, only credit entries)
Account Number		
Type of Account		
Branch/City /City Code/Name		
Balance by the date of application		

C. Professional Experience

Age of the Company in years		Documents / Evidence Required
Date of incorporation		Company Registration Certificate

D. Managerial Capability

Total No. of Employees		Documents / Evidence Required
		Company Profile with Following Detail: <ul style="list-style-type: none"> • Strength of Technical Personnel • Business Setup Type (own workshop with Machinery / equipment or third party)

E. Prior Experience

Total No. of Purchase Orders		Documents / Evidence Required
Total No. of Satisfactory Reports against P. O		Detail of Relevant Projects: <ul style="list-style-type: none"> • Purchase Orders • Satisfactory Reports against each Purchase Order must be attached to ascertain successful completion

Signature & Stamp of Applicant

F. Manufacture/Dealership /Authorization (If Any)

Name of Company	Date of Dealership
1- _____	_____
2- _____	_____
3- _____	_____

Any Other Information (If Any)

G. Undertaking

The information given above is true to the best of our knowledge. This also certified that company/firm/business is neither black listed nor received letter of displeasure from any organization. We undertake to inform COMSATS University Islamabad, Lahore Campus of any changes that may take place later in the status of company in business / agency or the management.

Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Note: In case of insufficient space against any column, please attach separate sheet (s) for details /information.

Note

1. Attach all relevant documents in supporting of above information.
2. Copies of GST, NTN and PRA Certificate.
3. Attach performance certificates if any.
4. Dealership Certificate(s) if any.

Signature & Stamp of Applicant

Evaluation Criteria: (Total Marks 100)**Qualifying Marks: 50**

Sr. #	Workshops Evaluation			
	Parameter/ Description	Scoring	Max. Marks	Documents/ evidence required
i.	Professional Experience: Age of the company/ Date of Incorporation	Less than 1 year = 0 1-03 years = 5 Above 3 years = 10	10	Company Registration Certificate
ii.	Financial Capability: Workshops with sound financial status reflected in bank statement	Up to Rs. 0.2 M = 10 0.21 to 0.5 M = 20 0.51 to 1 M = 30 Above 1 M = 40	40	Bank statement with registered companies name for the last six months (turnover of last six months, only credit entries)
iii.	Managerial Capability: Managerial expertise in dealing with such type jobs with relevant technical human resources	No. Of Employees: Minimum 10 =6 11-20 =9 21-30 =12 More than 30 =15	15	Company Profile with following details; <ul style="list-style-type: none"> Strength of Technical Personnel Business Setup Type (own workshop with machinery / equipment or third party)
iv.	Prior Experience: Experience of working with Public Sector Universities/ Organizations	No. Of Purchase order/ satisfactory reports: Minimum 1 =5 2-3 =10 4 & above =15	15	Detail of relevant projects <ul style="list-style-type: none"> Purchase orders Satisfactory reports against each PO must be attached to ascertain successful completion
v.	Workshop Visit: Workshop will be visited by CUI team to ensure that; a. Workshop has capability of quality jobs as per BoQs b. Enough number of technical and other staff working on site c. Workshop (s) are fully capable with required resources d. Any other relevant		20	<ul style="list-style-type: none"> Fully equipped workshop with in Lahore for visit / inspection of CUI-Lahore team.
Total Marks			100	

Signature & Stamp of Applicant