



COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-20-1345

Case # 3000

Title of Tender:**Sports Items for Semester Spring-2020****TERMS AND CONDITIONS**

1. *All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
2. *Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI-Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
3. *Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR (GST & Income Tax), are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. **The exact completion/delivery time from the date of the purchase / work order will be 15 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
9. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **February 12, 2020** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

13. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of **"Sports Items for Semester Spring 2020"**

Signature & Stamp of Bidder

14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
- 15. If the vendor fails to deliver the goods / services to COMSATS University Islamabad (CUI), Lahore Campus within the given deadline, any of the following can be opted by CUI Lahore campus on the recommendation of the end user and approval of the authority;**
- a. An extension in the delivery period may be granted in case a valid reason/justification with necessary documentary evidence is provided by the vendor supporting the reason for delay.
 - b. A penalty upto 10% of the invoice value may be charged.
 - c. Purchase order may be cancelled along with confiscation of earnest money if the vendor fails to deliver the goods / services after the initial or extended delivery time, as the case may be.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI- Lahore to forfeit the earnest money in favor of the CUI-Lahore and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
- 24. The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
- i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.
 - viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.
27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Sports Items for Semester Spring-2020, CUI-Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:

1. **The bid may be rejected on the reason of ambiguity (OR)**
2. **Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly**

No change in the BoQs (Specs & Qty.) of CUI-LHR. as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR. BoQ may lead to rejection of bid (fully or partially).

Rates to be quoted inclusive of all (applicable) taxes

Sr. #	<u>Item Name & Specification</u>	Qty.		Quoted Brand	Unit Price (Rs.)	Total Amount (Rs.)
1	Badminton Racket Shine Multicolor or Equivalent	06	Nos.			
2	Badminton Net Lahori Net (heavy duty parachute) or Equivalent	03	Nos.			
3	Badminton Shuttle Cock Rasheed-Champion or Equivalent	10	Dzns			
4	Cricket Keeping Pads CA 10000 or Equivalent	01	Pair			
5	Cricket Thigh Pads CA Plus 12000 or Equivalent	02	Nos.			
6	Cricket Batting Gloves CA Plus 8000 or Equivalent	01	Pair			
7	Cricket Helmet BDM or Equivalent	01	Nos.			
8	Cricket Hardball IHSAN X-5 or Equivalent	18	Nos.			
9	Tennis Bat CA Sports Vision 3000 or Equivalent	15	Nos.			

10	Tennis Ball Wizal Thailand or Equivalent	180	Nos.			
11	Cricket Kit Bag BS BMK-5 or Equivalent	01	Nos.			
12	Abdominal Crunch Machine "Pulley: iron,Dia.106x20mm, with sealed bearing 6202RS Cable: Steel cableDia.3.5 jacketed with PVC Dia.5.5mm outside diameter Frame dark gray painted Tube 1: Oblong tube, 50x100 T2.5 Tube 2: Oblong tube, 40x80mm T2.5 Tube 3: Rectangular tube, 50x80mm T2.5 Weight stack: 80kg Back cover steel sheet Stuffing: PU foam with synthetic leather Build up size: 1400x1180x1800mm Professional use"	01	Nos.			
13	Football Adidas Tubeless 12 Panel or Equivalent	12	Nos.			
14	Basketball Molten BG 2000 or Equivalent	06	Nos.			
15	Spinning Bike Body Strong "imported heavy duty commercial bike with 22kg fly wheel emergency stop and resistance control Seat and hand-grip can be adjusted, Adjustable footplate, Brake system to control the degree of resistance, Two wheels on the foreside of the bicycle; G.W.: 70kg; N.W.: 65kg; Max user weight:150kg. "	01	Nos.			
16	Volleyball Jaga champion or Equivalent	10	Nos.			
17	Volleyball Net heavy duty parachute with wire	02	Nos.			
18	Leg Extension Machine "Pulley: iron,Dia.106x20mm, with sealed bearing 6202RS Cable: Steel cable Dia.3.5 jacketed with PVC Dia.5.5mm outside diameter Frame dark gray painted Tube 1: Oblong tube, 50x100 T2.5 Tube 2: Oblong tube, 40x80mm T2.5 Tube 3: Rectangular tube, 50x80mm T2.5 Weight stack: 80kg Back cover steel sheet Stuffing: PU foam with synthetic leather Build up size: 1400x1180x1800mm Professional use"	01	Nos.			
19	Lawn Tennis Ball Dunlop fort or Equivalent	06	Nos.			
20	Table Tennis Racket Butterfly Yellow or Equivalent	15	Nos.			
21	Table Tennis Ball Double Circle Yellow 40 Plus or Equivalent	15	Dzns			
22	Table Tennis Net Heavy Duty Parachute	04	Nos.			
23	Adjustable Web Board Adjustable Web Board "Product Name: Fitness equipment 6635 or Equivalent ,abdominal crunch bench 13 guadje Powder Coating:2 layers(silver + varnish) Tube 1:Round tube, ø89mm, T3.0 Tube 2:Oblong tube, 40x80mm T2.5 Tube 3: Round tube,	01	Nos.			

	ø50mm T3.0 Painting Color: Silver grey, dark grey, black Cushion Color: black, red, light brown, brown ,dark orange, orange, blue Stuffing: PU foam with synthetic leather"					
24	Fiberglass Canopy pipe & frame 16g heavy base roundness 9'.5"+ H. 6' + 3 ply (as per sample)	01	Nos.			

Bid Evaluation Criteria

All bids shall be evaluated in accordance with the following evaluation criteria and other terms & conditions set forth in this bidding document.

1. The bids shall be evaluated to strictly ensure that the quoted brand/ model meet all the BoQ/ specification requirements given in the tender document for each item.
2. In addition to the BoQ requirements, vendors must meet the vendor qualification criteria /company profile requirements (if any), as set forth in this tender document.
3. Supporting literature of the quoted model must be attached for verification & technical evaluation of the required specification by the technical committee. In case of any clash is found between the quoted model and the supported literature may lead to rejection of bid.

Special Terms and conditions:

1. ***Bidders are requested to kindly visit the CUI-Lahore Campus (Sports Section) during working hours to inspect the sample of above mentioned all item (s) before quoting the price to avoid quality and specification issue.***
2. ***Bidders are requested to quote genuine / quality products without compromising on quality. The supplied products shall be inspected by our technical experts with respect to BoQs requirements and quality standards.***
3. **Please submit the bid on COMSATS University Islamabad, Lahore Campus's prescribed BoQs and clearly mention the quoted model / brands with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.**
4. **Multiple rates of an item may also lead to the rejection of bid / item.**
5. **Purchase order (s) shall be awarded to successful bidders *on item wise basis.***