



COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore

Tender No. CUI-LHR-TN-13-18-1189

Case # 2596

Title of Tender: **Development of Field Portable bioaffinity devices for mycotoxins monitoring in food safety and security. applications for Dr. Akhtar Hayat, IRCBM Department**

TERMS AND CONDITIONS

- 1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.*
- 2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CUI, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.*
- 3. Only registered Suppliers, who are on Active Taxpayers List (ATL) (GST & Income Tax) of FBR, are eligible to participate in tender.*
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS University Islamabad, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS University Islamabad, Lahore Campus to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
- 7. The exact completion/delivery time from the date of the purchase / work order will be 15 days. The handing over / completion time for this contract is of critical importance.**
8. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
9. After opening of bids, COMSATS University Islamabad, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **December 12, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

Signature & Stamp of Bidder

13. The envelope shall also bear the word “**CONFIDENTIAL**” and following identification quotation of **“Development of Field Portable bioaffinity devices for mycotoxins monitoring in food safety and security. applications”**
14. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
15. **If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
16. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
17. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
18. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
19. All prices should be quoted on F.O.R (Pak Rupees).
20. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CUI, LC to forfeit the earnest money in favor of the CUI,LC and / or put a ban on such vendor participation in tenders / works.
21. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
22. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
23. The CUI-Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
24. **The bidder is required to furnish in form of Bank deposit/ CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS University Islamabad, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
25. COMSATS University Islamabad, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.

- vii. The offer is received by telephone/telex/fax/telegram.
- viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

26. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender otherwise the tender will not be considered under any circumstances.

27. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Development of Field Portable bioaffinity devices for mycotoxins monitoring in food safety and security. Applications for Dr. Akhtar Hayat, IRCBM Department, CUI-Lahore Campus

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted:

1. **The bid may be rejected on the reason of ambiguity (OR)**
2. **Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly**

No change in the BoQs (Specs & Qty.) of CUI-LHR. as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR. BoQ may lead to rejection of bid (fully or partially).			Rates to be quoted inclusive of all (applicable) taxes		
Sr. #	Item Name & Specification	Qty.	Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
01	<p><u>Sample vortex mixers for electrochemical Analyzer</u></p> <p>1) Eppendorf™ MixMate™ Efficiently mixes 384-well samples to down to 5µL Easy to use, with an integrated vortexing function that provides precise control for thorough mixing. Unique 3-in-1 mixing process optimizes speed, mixing movement and mixing radius for efficient, consistent results down to 5µL. Perfect for mixing low-volume samples in 384-well plates. Should be able to accept microtubes, PCR plates, deepwell plates and microtiter plates. Mixing frequency: 300 to 3000rpm (in 50rpm increments) Touch vortexing frequency: 3500rpm Mixing and vortexing radius: 1.5mm (3mm mixing stroke) Timed (15 sec. to 99.5 hrs.) or continuous-run modes, Small footprint: 17 × 23cm Extremely quiet running (<50dBA) even at maximum load, Digital display and softkey controls for setting/viewing mixing duration and speed</p>	01 Nos.			

<p>Preprogrammed keys for each tube or microplate type automatically run ideal mixing parameters when selected</p> <p>Vortexing feature includes two-second stop time delay for efficient and continuous vortexing without having to continuously restart the vortexer</p> <p>Stable design ensures sturdiness, even at maximum mixing frequency, Reliable universal holder ensures safety and stability of all tube/plate platforms</p> <p>Automatic load imbalance detection prevents sample loss</p> <p>IVD conformity, Includes: Three tube holders: 96 × 0.2mL PCR, 24 × 0.5mL and 24 × 1.5/2.0mL</p>				
<p>2) <u>Analog Vortex Mixer</u></p> <p>Variable speed, analog control that allows low rpm start-up for gentle shaking or high-speed mixing for vigorous vortexing of samples.</p> <p>Used for flasks, beakers, tubes and microwell plates</p> <p>Touch mode mixer with three-way power switch</p> <p>Orbit: 4.9mm</p> <p>Speed knob: Variable 1 to 10 dial marks</p> <p>Variable speed: 300 to 3200rpm</p> <p>L x W x H: 20.2 x 12.1 x 12.7cm (8 x 4.75 x 5in.)</p> <p>Maximum speed should depend on accessory used</p> <p>Includes: Includes both cup head and 3” head with cover. 72 inch (183cm), 3-wire cord and plug</p>	01 Nos.			
Grand Total Amount (Rs.)				

Special Terms and conditions;

- **Please submit the bid on COMSATS University Islamabad, Lahore Campus’s prescribed BoQs and clearly mention the quoted model / brands with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.**
- **Multiple rates of an item may also lead to the rejection of bid / item.**
- **Purchase / work order shall be awarded on Turnky / Grand Total Amount Basis.**