



COMSATS Institute of Information Technology
Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-18-1030
Case # 2316

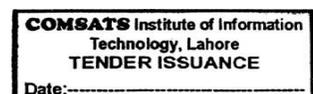
Title of Tender: **Consumable Items for Dr. Muhammad Yar, Department of IRCBM, CIIT-Lahore**

TERMS AND CONDITIONS

1. All pages of bidding documents are mandatory to be signed / stamped, meaning thereby bidder agrees to our terms & conditions mentioned herein, failing which the bid may be rejected.
2. Any addition, deletion or modification of any clause of the procurement terms & conditions/BoQs of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.
3. Only registered Suppliers, who are on Active Taxpayers List (ATL) of FBR, are eligible to participate in tender.
4. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
5. Documents along with Pay Order / Demand Draft amounting to **Rs. 500-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee.
6. Part / Advance payments is not allowed.
7. The exact completion/delivery time from the date of the purchase / work order will be **45 days**. The handing over / completion time for this contract is of critical importance
8. The bid proposal must be inclusive of freight and all other taxes and to be delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
9. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
10. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
11. The bid should be submitted in a sealed envelope up to **March 28, 2018** on or before **1400hrs** and will be opened on the same date **at 1430hrs** in the presence of available bidders.
12. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

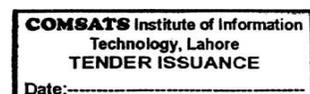
Signature & Stamp of Bidder



The envelope shall also bear the word “CONFIDENTIAL” and the Title of procurement of “Consumable Items for Dr. Muhammad Yar, Department of IRCBM, CIIT-Lahore”.

13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled, earnest money and payment may be forfeited.
15. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
16. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.
17. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
18. All prices should be quoted on F.O.R (Pak Rupees).
19. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
20. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
21. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
22. The CIIT reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
23. **The bidder is required to furnish in form of Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.**
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. The offer is from a firm, which is black listed by any Govt. Office.
 - vii. The offer is received by telephone/telex/fax/telegram.

Signature & Stamp of Bidder



viii. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.

25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

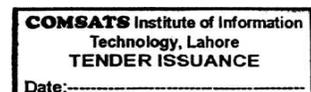
26. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN#:**.....**GST#:**.....
- **Signature:**
- Please also attach the Certificate supporting being Active Taxpayer as per requirement of FBR.

BoQs of Consumable Items for Dr. Muhammad Yar, Department of IRCBM, CIIT-Lahore”

No change in the BoQs (Specs & Qty.) of CIIT, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CIIT’s BoQ may lead to rejection of bid (fully or partially).				Rate to be quoted Inclusive of all (applicable) Taxes	
Sr. #	Item Name	Specifications	Qty	Quoted Model / Brand	Total Price (Rs.)
1	Raw Material for chitosan extraction		10 kg		
2	Paraformaldehyde	6506-4400 or equivalent 01 KG each	2 Kg		
3	Potassium hydroxide	1310-58-3 or equivalent 1 Kg jar each	5 Kg		
4	Sodium hydroxide	1310-73-2 or equivalent 1 Kg jar each	5 Kg		
5	Phosphate buffer saline (PBS)	41620016-2 (730091) or equivalent 100 tablets in each bottle	10 Bottles		

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6	Lysozyme	12650-88-3 or equivalent	100 g		
7	Formalin (10%, Neutral Buffered, Wintergreen Scented) or equivalent	50-00-0 or equivalent	2.5 Liter		
8	Acetic acid	64-19-7 or equivalent 2.5 Liter bottle each	2 bottles		
9	Ethanol	64-17-5 or equivalent 2.5 Liter bottle each	2 bottles		
10	Methanol	67-56-1 or equivalent 2.5 Liter bottle each	2 bottles		
11	Acetone	67-64-1 or equivalent	2.5 Liter		
12	Hydrogen peroxide	7722-84-1 or equivalent	500 mL		
13	Sulfuric acid	7664-93-9 or equivalent	2.5 Liter		
14	Ethyl acetate	141-78-6 or equivalent 2.5 Liter bottle each	2 bottles		
15	Hexane	110-54-3, 107-83-5, 96-14-0 or equivalent 2.5 Liter bottle each	2 bottles		
16	Butanol	71-36-3 or equivalent	2.5Liter		
17	Gelatin	9000-70-8 or equivalent	500gm		
18	Separating funnel	100ml	2 Nos.		
		250ml	2 Nos.		
		500ml	2 Nos.		
19	Columns	2*45 cm	1 Nos.		
		5*45 cm	1 Nos.		

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20	Condensers	Reflex condenser	3 Nos.		
21	Round bottom flask	100ml	2 Nos.		
		250 ml	2 Nos.		
		500 ml	2 Nos.		
22	Plastic drum	100 Liter each	3 Nos.		
23	Filtration assembly		1 Liter		
24	Petri dishes (disposable)	15*85 mm 500 Nos. in each pack	1 pack		
25	Plastic beakers	50 ml	5 Nos.		
		100 ml	5 Nos.		
		250 ml	5 Nos.		
		500 ml	2 Nos.		
		1000 ml	1 Nos.		
26	Glass Beakers	50 ml	5 Nos.		
		100 ml	5 Nos.		
		250 ml	5 Nos.		
		500 ml	5 Nos.		
		1000 ml	2 Nos.		

27	Measuring cylinder	10 ml	5 Nos.		
		25 ml	5 Nos.		
		50 ml	5 Nos.		
		100 ml	5 Nos.		
		250 ml	5 Nos.		
		500 ml	2 Nos.		
		1000 ml	2 Nos.		
28	Measuring jug (transparent plastic)	2 L	2 Nos.		
		3 L	2 Nos.		
		5 L	2 Nos.		
29	Volumetric Flask	100 ml	5 Nos.		
		250ml	5 Nos.		
		500 ml	3 Nos.		
30	Filtration Flask	1000 ml (12 nos. in one Pack)	1 pack		
31	Wash bottles	250 ml	5 Nos.		
32	Micropipettes	0.5 - 10 μ l	1 pipette		
		10 – 100 μ l	1 pipette		
		100 - 1000 μ l	1 pipette		

33	Micropipettes stand	To carry all type of micropipettes	1 stand		
34	Micropipettes tips	10 μ l (1000 nos. in one pack)	1 pack		
		200 μ l (1000 nos. in one pack)	1 pack		
		1000 μ l (500 nos. in one pack)	1 pack		
35	Micropipettes tips boxes	10 μ l	1 box		
		200 μ l	1 box		
		1000 μ l	1 box		
36	Plastic pipettes	1 ml	25 Nos.		
		2 ml	25 Nos.		
		5 ml	25 Nos.		
		10 ml	25 Nos.		
		25 ml	25 Nos.		
37	Glass pipettes	1 ml	6 Nos.		
		2 ml	6 Nos.		
		5 ml	6 Nos.		
		10 ml	10 Nos.		
		25 ml	5 Nos.		

38	Droppers	5ml (500 Nos. in each pack)	1 pack		
39	Pipette pump (rolling pump)	25 ml (local)	5 Nos.		
40	Magnetic bar	0.5 inch	10 Nos.		
		1 inch	10 Nos.		
		1.5 inch	10 Nos.		
		2 inch	10 Nos.		
41	Spatula	Small	5 Nos.		
		Large	5 Nos.		
42	Test tubes	12*75 mm (5ml capacity)	100 Nos.		
43	Test tube holder	Adjustable	5 Nos.		
44	Syringes	10 cc	100 Nos.		
45	Quartz Cuvettes (for UV Spectrophotometer) or equivalent	3.5 ml	4 Nos.		
46	Eppendorfs or equivalent	2 ml	1 pack		
47	Well plates	24 well plates	50 Nos.		
		6 well plates	50 Nos.		
		96 well plates	20 Nos.		
48	Test tube rack multifunction	Contain different sizes hole	5 Nos.		
49	Blood collecting tubes	EDTA (lavender cap) or equivalent (100 Nos. in one box)	1 box		

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		PT tube or equivalent (Blue cap) (100 Nos. in one box)	1 box		
		Heparin (green cap) or equivalent (100 Nos. in one box)	1 box		
50	Glass rods		5 Nos.		
51	TLC Plates	25X25 cm Aluminum based (25 Nos. in one packet)	1 Pack		

Note:

- Purchase / work order (s) will be awarded **on Items Wise basis.**
- Chemicals which require special conditions e.g. low temperature etc. must be provided as such otherwise their delivery will not be accepted.
- The packing should contain a label showing traceable catalogue / lot number for Chemicals Items.
- Under no circumstances should re-packed chemicals be provided
- Please submit the bid on CIIT-Lahore prescribed BoQs and clearly mention the quoted model brands, otherwise your bid / item may be rejected.
- Multiple prices of an item may lead to the rejection of item/bid.