



COMSATS Institute of Information Technology

Lahore Campus, Defence Road, Off Raiwind Road, Lahore

Tender No. CIIT-TN-13-14-492

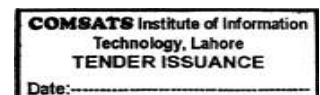
TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. *Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.*
2. The contract will be executed and handed over in satisfactory conditions up to the entire satisfaction of COMSATS Institute of Information Technology, Lahore Campus.
3. Documents along with Pay Order / Demand Draft amounting to **Rs. 500/-** as a tender documents fee (Non-Refundable) shall be submitted in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without tender documents' fee
4. Part / Advance payments is not allowed.
5. The exact completion/delivery time from the date of the purchase / work order will be **20 days**. The handing over / completion time for this contract is of critical importance.
6. Your bid proposal should be inclusive of freight and all other taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
7. After opening of bids, COMSATS Institute of Information Technology, Lahore Campus will examine the bids for completeness as per tender document.
8. Purchase order (s) will be awarded to the lowest or technically recommended bidder (s) on the basis of item wise / subtotal wise / grand total wise according to the nature of BoQs.
9. Bidders cannot challenge the finding of the evaluation or ask for reason of disqualification.
10. The bid should be submitted in a sealed envelope up to **March 04, 2015** on or before **1400 hrs** and will be opened on the same date **at 1430 hrs** in the presence of available bidders.
11. The envelope should be marked as under;

Secretary, Purchase Committee
COMSATS Institute of Information Technology, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875
12. The envelope shall also bear the word "**CONFIDENTIAL**" and following identification quotation of "**Electric, Earthing Material and Air Conditioner for IBCBM Lab**".
13. The bid form (BoQs) must be duly filled in, stamped and signed by the authorized representative of the bidder.
14. **If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-**
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the items during the extended period then the supply order will be cancelled, earnest money and payment will be forfeited.
15. Deduction of Income Tax and any other tax will be deducted at source according to Government prevailing rules.

Signature & Stamp of Bidder



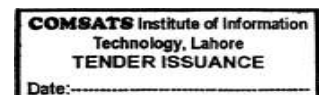
16. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery / installation, and COMSATS acceptance / inspection thereof.
17. All prices should be quoted on F.O.R (Pak Rupees).
18. All prices should be valid for at least **60 days**. Withdrawal or any modification of the original offer within the validity period shall entitle CIIT to forfeit the earnest money in favor of the CIIT and / or put a ban on such vendor participation in CIIT tenders / works.
19. It is the sole responsibility of the agent / supplier / manufacturer to comply with the applicable laws, be national or international.
20. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
21. The CIIT reserves the right to modify equipment specifications/quantities at any time before the award of work.
22. **05%** of the total value of the **Air Conditioner only** will be retained as security by COMSATS Institute of Information Technology, Lahore Campus and will be released after **One Year** from the date of Delivery / completion of work / supply.
23. The bidder is required to furnish in form of **Bank deposit / CDR / Pay order equivalent to 2% of the total Bid price as Earnest Money crossed in favor of “COMSATS Institute of Information Technology, Lahore Campus”**. Any bid not accompanied by Earnest Money shall be rejected without any right of appeal.
24. COMSATS Institute of Information Technology, Lahore Campus reserves the rights to accept or reject the bid if;
 - i. Received without earnest money
 - ii. Received later than the date and time fixed for tender submission
 - iii. The tender is unsigned/ unstamped
 - iv. The offer is ambiguous
 - v. The offer is conditional
 - vi. Offer is made by the unauthorized agent/ supplier of the original equipment manufacturer.
 - vii. The offer is from a firm, which is black listed by any Govt. Office.
 - viii. The offer is received by telephone/telex/fax/telegram.
 - ix. Any unsigned / ambiguous erasing, cutting / overwriting etc. is made.
25. The bidder should furnish a certificate as worded below in token of acceptance of all the terms and conditions of the tender. Otherwise the tender will not be considered under any circumstances.

26. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

The undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature & Stamp of Bidder



BoQs of Electric, Earthing Material and Air Conditioners for IRCBM Lab, CIIT-Lahore

Sr. #	Item name with specifications	Brand / Make	Quantity		Quoted Model / Brand	Unit Price (Rs.)	Total Amount (Rs.)
			Unit	Qty			
1	Cable 7/0.52, 2-Core Copper PVC insulated PVC Sheathed.	GM or equivalent	Meter	50			
2	Cable 7/0.29 single core copper	GM or equivalent	Coil	2			
3	Duct 16mm x 25mm PVC	Adamjee or equivalent	Nos	5			
4	Light Plug Multi with open box	Expert or equivalent	Nos	6			
5	Power Plug with open box	Expert or equivalent	Nos	3			
6	Steel Nail 01"	Local	Box	2			
7	Screw 01"	Local	Box	1			
8	D.B Box size 12" x 18" open type 16 SWG with Main Breaker 63 Amp (legrand or equivalent) 3-pole MCCB 01 No, sub breaker 16 Amp single pole (Legrand or equivalent) 4 No., 20 Amp single pole (Legrand or equivalent) 02 Nos., neutral & earth bar and neon indication lights with internal D.B wiring complete with all respect.	Legrand or equivalent	Nos.	1			
9	2-Pole control Breaker 20 Amp with \Box	Truu or equivalent	No	1			
Sub Total Amount (Rs) "A"							
10	Providing services for earthing of equipment including cost of 4'' dia bore and 130 ft deep up to water level lower GI pipe dia 1.5'' with copper conductor 16mm and copper rod 20mm dia and 10' long and earthing material complete in all respect. <u>Note: Minimum required value must be 01 or less than 1</u>		Job	1			
Sub Total Amount (Rs) "B"							

Signature & Stamp of Bidder

	1.5 Ton Air Conditioner					
	Compressor Mitsubishi or equivalent, Refrigerant R22, Refrigerant Pipe Pure Grooved Copper, Fixed Frequency, Cooling Capacity 18000 BTU, Power Supply (Ph/V/Hz) 1,220,50, Type Split AC wall mounted. Note: Three years warranty of Compressor and One Year Air Conditioner Unit and Installation Warranty is required against satisfactory working condition.	Haier, Orient, Pel, Gree, Dawlance, Waves or Equivalent	No	1		
	Installation of 1.5 Ton Air Conditioner					
11	MS Bracket for Outdoor 4.6mm thickness and paint on frame, unit with 3/4" dia PVC pipe (popular or equivalent) for drainage, Control wire flexible from indoor to outdoor as per required load, refrigant copper pipe guage 22, 52mm x 52mm PVC duct (Adamjee or Equivalent) to cover insulated metal tubing between in-door and out-door units and PVC drainage pipe; including the cost of carriage to site and fixing in position; lacquer spray on refrigerant copper pipe, all installation make with screws, complete in all respects and to the entire satisfaction of the engineer in charge. Note: 10 Rft refrigent pipe including wire, drain pipe and PVC Duct will be provided with installation kit. Additional Refrigerent, Drain Pipe, Control wire and PVC Duct used if any will be separately charged.		Job	1		
Sub Total Amount (Rs) "C"						
Optional Items (if required)						
	Refrigent Copper Pipe (if extra from 10 Feet)		1	RFT		
	Electric flexible control wire (if extra from 10 Feet)	GM or equivalent	1	RFT		
	Drain Pipe 3/4" dia PVC (if extra from 10 feet)	Popular or equivalent	1	RFT		
	PVC Duct 52mm x 52mm	Adamjee or equivalent	1	RFT		

Note:

- Please quote the rates on our BoQs and clearly mention the quoted model / brand otherwise your bid / items / portion may be rejected.
- The Purchase / Work Order will be awarded on Sub Total basis.

Signature & Stamp of Bidder