



COMSATS University Islamabad, Lahore Campus

Purchase Section

Date: May 11, 2018

Case # 2359

BoQs of Providing and Fixing of Plastic Sheet on Wooden Plank Floor at Pharmacy Department, COMSATS University Islamabad, Lahore Campus

Sr. #	No change in the BoQs (Specs & Qty.) of CUI-LC, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LC's BoQ may lead to rejection of bid (fully or partially).	Rate to be quoted Inclusive of all (applicable) Taxes				
		Item Name & Specification	Qty.		Quoted Model / Brand	Unit Price (Rs.)
1	Providing and fixing of rubber sheet on wooden plank floor as per available sample including the cost of bonding solution/gillu, edge chamfering etc. complete in all respects.	1508	Sq. Feet			

Special Terms and conditions:

- Vendors are required to visit the site before to quote price and also inspect the sample of sheet available at Purchase Section.
- Please submit the bid on COMSATS University Islamabad, Lahore Campus prescribed BoQs and clearly mention the quoted model / brand, otherwise your bid (s) may be rejected.
- Multiple rates of an item may lead to the rejection of bid / item.

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

- Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.
- Part / Advance payments is not allowed.
- The exact completion / delivery time from the date of the purchase / work order will be **03 days**. The handing over / completion time for this contract is of critical importance.
- Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
- The quotation should be submitted in a sealed envelope.
- The envelope shall also bear the word "**CONFIDENTIAL**" and the title of procurement of "**Providing and Fixing of Plastic Sheet on Wooden Plank Floor at Pharmacy Department**".

Signature of Contractor with Stamp

Secretary Purchase Committee
COMSATS University Islamabad, Lahore Campus
Defence Road, Off Raiwind Road, Lahore.
Tel: 042-111-001-007, Ext: 875

- 7. Payment will be made on submission of Invoice in the name of “COMSATS University Islamabad, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
- 9. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
- 10. If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 11. The bid should be submitted in a sealed and stamped envelope up to **May 16, 2018 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.
- 12. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**

Signature of Contractor with Stamp