

**COMSATS University Islamabad, Lahore Campus****Purchase Section**

Date: January 17, 2019

Case # 2644

BoQs of Laptop Computer for Dr. Masooma Irfan, Department of Chemistry, CUI-Lahore

Vendors are required to provide both unit and total price of each item and calculations must be made carefully to avoid mistakes. However, in case, total price does not match with the unit price and quantity due to calculation error or typo error, any of the following can be opted

1. The bid may be rejected on the reason of ambiguity (OR)
2. Unit price will be considered as final and total price of the respective item will be calculated by multiplying it with the quantity required. Sub-totals and grand total will also be corrected accordingly

| Sr. # | No change in the BoQs (Specs & Qty.) of CUI-LHR, as detailed below, is allowed. Any additional information may be mentioned in the blank columns (i.e. model / brand or Price). Any modification in CUI-LHR BoQ may lead to rejection of bid (fully or partially). | Rate to be quoted Inclusive of all (applicable) Taxes | | | |
|-------|--|---|------|----------------------|------------------|
| | | Item Name & Specification | Qty. | Quoted Model / Brand | Unit Price (Rs.) |
| 01 | <p>Laptop Computer Core i5 Product number 3BE57PA or equivalent Product name HP Notebook - 15-bs110tu or equivalent Microprocessor Intel® Core™ i5-8250U Memory, standard 4 GB DDR4-2400 SDRAM (2 x2= 4 GB) Video graphics Intel® UHD Graphics 620 Hard drive 1 TB 5400 rpm SATA Optical drive: DVD-Writer Display: 15.6" diagonal FHD SVA anti-glare Keyboard: Full-size keyboard with numeric keypad Pointing device: Touchpad with multi-touch gesture Wireless connectivity Wi-Fi® and Bluetooth® 4.2 Combo Network interface Integrated 10/100/1000 GbE LAN External ports 2 USB 3.1 Gen 1 (Data transfer only); Power supply type 45 W AC power adapter Battery life mixed usage Up to 11 hours and 45 minutes Webcam HP TrueVision HD Camera or equivalent Audio features Dual speaker One Year Local Warranty</p> | 01 | No. | | |

Special Terms and conditions:**Signature of Contractor with Stamp**

- **Please submit the bid on COMSATS University Islamabad, Lahore Campus's prescribed BoQs and clearly mention the quoted model / brands with complete terms and conditions signed, stamped, otherwise your bid (s) may be rejected.**
- Multiple rates of an item may also lead to the rejection of bid / item.
- Purchase / work order shall be awarded on **item wise** basis.

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of COMSATS University Islamabad, Lahore Campus by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **07 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS University Islamabad, Lahore Campus's premises.
5. The quotation should be submitted in a sealed envelope.
6. The envelope shall also bear the word **"CONFIDENTIAL"** and the title of procurement of **"Laptop Computer for Dr. Dr. Masooma Irfan, Department of Chemistry, CUI-Lahore"**.

Secretary Purchase Committee

COMSATS University Islamabad, Lahore Campus

Defence Road, Off Raiwind Road, Lahore.

Tel: 042-111-001-007, Ext: 875

7. Payment will be made on submission of Invoice in the name of "COMSATS University Islamabad, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days**.
9. In case of any dispute or grievance, the matter shall be addressed as per PPRA rules.
10. If the vendor fails to deliver the goods / services to COMSATS University Islamabad, Lahore Campus in time then the penalty will be charged as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
11. The bid should be submitted in a sealed and stamped envelope up to **January 23, 2019 before 1400 Hrs** and will be opened on the same date at **1430 hrs** in the presence of available bidders.

Signature of Contractor with Stamp

12. The COMSATS University Islamabad, Lahore Campus reserves the right to modify the quantities of goods / services at any time before the award of purchase / work order.
13. The undersigned affirm that the terms and conditions as contained in this document have been read and accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into:

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN# :**.....**GST#:**.....
- **Signature:**

Signature of Contractor with Stamp