



COMSATS Institute of Information Technology, Lahore
Purchase Section

Case # 1563

Date: October 12, 2015

**BoQs of Polydimethoxysilane for Chemical Engineering Department under
(Dr Asim Laeeq Khan HEC Funded Project), CIIT-Lahore**

S.N	Item Name	Specification	Qty	Rates to be quoted inclusive of all taxes	
				Quoted Model / Make/ Model	Total Price (Rs)
1	Polydimethoxysilane (RTV 615A and B Kits) Or equivalent	Silicon Elastomer Kit	1 Kg		

Signature & Stamp of the Bidder

TERMS AND CONDITIONS

[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]

1. Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **05 days**. The handing over / completion time for this contract is of critical importance.
4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus's premises.
5. The quotation should be submitted in a sealed envelope.

The envelope shall bear the word "**CONFIDENTIAL**" and the identification "**Polydimethoxysilane for
Chemical Engineering Department under (Dr Asim Laeeq Khan HEC Funded Project), CIIT-Lahore**"

6. , and should be marked as under;

Manager Purchase

COMSATS Institute of Information Technology, Lahore Campus

Defence Road, Off Raiwind Road, Lahore.

Tel: 042-111-001-007, Ext: 875

7. Payment will be made on submission of Invoice in the name of "COMSATS Institute of Information Technology, Lahore Campus" with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.

Signature of Contractor with Stamp

8. All prices should be quoted on F.O.R (Pak Rupees).
9. If the vendors fail to deliver the firm in time then the vendor will be charged penalty as under:-
 - a. 1% per day of the invoice price for 5 working days.
 - b. 2% per day of the invoice price for further 5 working days.
 - c. If the vendor fail to deliver the items during the extended then the supply order may be cancelled.
10. The bid should be submitted in a sealed and stamped envelope up to **October 14, 2015 before 14:00 PM.**

I / We

- Company / Vendor Name:.....
- Postal Address:.....
- Tel. / Mobile:.....Email:.....
- NTN # :.....GST#:.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into.

Signature of Contractor with Stamp