



**COMSATS Institute of Information Technology, Lahore**  
**Purchase Section**

Date: April 29, 2016

Case # 1745

**BoQs of Consumable Items for Chemical Engineering Department, CIIT-Lahore**

| Sr.#                           | Item Name                      | Item / Description                | Qty |      | Rates should be quoted inclusive of all applicable taxes |                 |                  |
|--------------------------------|--------------------------------|-----------------------------------|-----|------|--|-----------------|------------------|
|                                |                                |                                   |     |      | Quoted Model / Brand                                     | Unit Price (Rs) | Total Price (Rs) |
| 1                              | 1,4-dioxane                    | Analytical Grade<br>2.5 L Packing | 01  | No.  |  |                 |                  |
| 2                              | Isopropanol                    | Analytical Grade<br>2.5 L Packing | 05  | Nos. |  |                 |                  |
| 3                              | Dichloromethane                | Analytical Grade<br>2.5 L Packing | 01  | Nos. |  |                 |                  |
| 4                              | N-Methyl-2-pyrrolidone         | Analytical Grade<br>2.5 L Packing | 02  | Nos. |  |                 |                  |
| 5                              | Tetrahydrofuran                | Analytical Grade<br>2.5 L Packing | 01  | No   |  |                 |                  |
| 6                              | Dimethylformamide              | Analytical Grade<br>2.5 L Packing | 01  | No   |  |                 |                  |
| 7                              | 2,5-Dihydroxyterephthalic acid | 97%                               | 5   | G    |  |                 |                  |
| <b>Grand Total Amount (Rs)</b> |                                |                                   |     |      |  |                 |                  |

**Note:**

- Purchase / work order (s) will be awarded on **Grand Total / Turnkey** basis.
- Please quote the rates on our BoQs, otherwise your bid / items may be rejected.
- Multiple prices of an item may lead to rejection of the item / bid.
- The quantity may be increased or decreased before awarding the purchase/work order.

Signature & Stamp of the Bidder

**TERMS AND CONDITIONS**

**[All pages (BoQs & Terms & Conditions) are mandatory to be signed / stamped, failing which the bid may be rejected.]**

1. **Any addition, deletion or modification of any clause of the procurement terms & conditions of CIIT by any vendor will not be acceptable and may lead to rejection of the bid.**
2. Part / Advance payments is not allowed.
3. The exact completion / delivery time from the date of the purchase / work order will be **15 days**. The handing over / completion time for this contract is of critical importance.

Signature of Contractor with Stamp

- 4. Your bid proposal should be inclusive of freight and all taxes delivered at COMSATS Institute of Information Technology, Lahore Campus’s premises.
- 5. In case of any dispute, decision of the Director, CIIT will be final and binding upon the parties.
- 6. The quotation should be submitted in a sealed envelope.

The envelope shall bear the word **“CONFIDENTIAL”** and the identification **“Consumable Items for Chemical Engineering Department, CIIT-Lahore”**, and should be marked as under;

**Secretary Purchase Committee**  
**COMSATS Institute of Information Technology, Lahore Campus**  
**Defence Road, Off Raiwind Road, Lahore.**  
**Tel: 042-111-001-007, Ext: 875**

- 7. Payment will be made on submission of Invoice in the name of “COMSATS Institute of Information Technology, Lahore Campus” with a copy of delivery challan (s) after the complete order has been supplied, inspected and accepted which includes delivery and installation, and COMSATS Lahore acceptance / inspection thereof.
- 8. All prices should be quoted on F.O.R (Pak Rupees) and **valid for at least 40 days.**
- 9. If the vendor fails to deliver the goods / services to CIIT-Lahore in time then the penalty will be charged as under:-
  - a. 1% per day of the invoice price for 5 working days.
  - b. 2% per day of the invoice price for further 5 working days.
  - c. If the vendor fails to deliver the goods / services during the extended period then the purchase / work order may be cancelled.
- 10. If the delivered goods / services are not according to the required quality standards / specifications, the same shall be liable to be rejected after inspection. The vendor would be required to supply as per requirements mentioned in our BoQs, otherwise the purchase / work order will be cancelled after due date with confiscation of earnest money.
- 11. The bid should be submitted in a sealed and stamped envelope up to **May 04, 2016, 1400Hrs** and will be opened on the same date at **1430hrs** in the presence of available bidders.

12. I / We

- **Company / Vendor Name:**.....
- **Postal Address:**.....
- **Tel. / Mobile:**.....**Email:**.....
- **NTN # :**.....**GST#:**.....

the undersigned certify that the terms and conditions as contained in the documents vise, “ Terms and Conditions for Tender Notice of COMSATS Institute of Information Technology, Lahore are accepted and that in the event of selection of my/our rate the agreement in the prescribed form will be entered into

**Signature of Contractor with Stamp**