

COMSATS University Islamabad-Lahore Campus

Library Information Services

Subject: REQUEST FOR BOOK (S) PURCHASE FOR CUI LAHORE LIBRARY

Please acquire the following Book (s) for the library.

Sr. #	*Title of Book (s)	*Author	Text/ Ref	ISBN / Edition	*Quantity Required	Estimated Cost (Rs)
01					•	
02						
03						
04						
05						
	Use extra sheet for more books					
Requested by:Designation:			Department:			
	eMail:@cuilaho	ore.edu.pk Cell #: -		Si	gnature:	
Rec	ommended Not-Recomm		Head of Dep	artment)		
	Available at: Total I		Total Cost			
					Acquisition	Incharge
Approved / Recommended by Library Incharge			(Can approve up to 500/ for each book, 10 books in a month)			
Approved / Recommended by Convener Library Affairs:			(Can approve, up to 1000/= for each book, 10 books in a month)			
Recommended Not Recommended			Additional Treasurer			
Approved Not Approved			Director, CU	JI Lahore		