



COMSATS University Islamabad

Lahore Campus

Issuance of Degree before Convocation Request Form

To be filled by the Applicant: -

Registration No.: _____ Department: _____ Degree Program: _____

Name: _____ Father's Name: _____

CNIC # _____ Phone NO. _____ Email: _____

Postal Address: _____

Reason for Issue of Degree before convocation (✓ tick relevant reason):-

- | | | | |
|------------------------------------------|--------------------------|-------------------|--------------------------|
| a. For Job | <input type="checkbox"/> | Evidence Attached | <input type="checkbox"/> |
| b. For Higher Studies | <input type="checkbox"/> | Evidence Attached | <input type="checkbox"/> |
| c. Any Other (Mention detail in remarks) | <input type="checkbox"/> | Evidence Attached | <input type="checkbox"/> |

Remarks: _____

Documents to be attached: -

1. Original paid challan receipt (Rs. 1,000/-).
2. Copy of the CNIC of the applicant.
3. Affidavit

I hereby forego claim to attend the Convocation Ceremony.

I declare that this information submitted by me is true to the best of my knowledge and I agree with the rules / regulations of CUI.

Date: _____ Applicant's Signature: _____

For Examinations Office OnlyDiary In No: _____ Documentation Status Complete or Incomplete

Remarks: _____

Received by (Name & Signature): _____ Date: _____

Forwarded to & Date: _____ Degree Serial No. _____

Degree Issued: Yes or No

(Name & Signature): _____ Date: _____